

## METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

### A REQUEST FOR FINANCIAL SUPPORT

#### SUMMARY OF OBJECTIVES

*Methodists United for Peace with Justice is a national membership association of laity and clergy which works with people associated with four major Methodist denominations: United Methodist Church, African Methodist Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. They also have ties with Methodists throughout the globe.*

*The purpose of this request for financial support is to enable Methodists United for Peace with Justice to*

- (1) Assist Methodists to undertake grassroots education and action on peace and justice concerns, and*
- (2) Serve nationally as a public advocate on peace and justice issues.*

*Primary issue concentration in the immediate months will related to (a) disarmament and (b) changing federal budget priorities. We also have a latent concern for (c) resolution of regional conflict, (d) structures and processes for peace, (e) greater social and economic justice in the United States and in developing nations, and (f) global environmental problems.*

## BACKGROUND

### *As the Cold War Ends*

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.

This means that at this time the first challenge for persons working in the U.S. peace movement is to sustain the push for disarmament and for resolution of underlying political and economic issues. This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The second challenge is the conversion of resources now wasted on military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and desire for increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?"

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

"New occasions teach new duties," wrote James Russell Lowell. "Time makes ancient good uncouth." (This includes some of the current orthodoxy of the peace and justice movement.) "They must upward still and onward, Who would keep abreast of truth."

### **Mobilizing Methodists**

As we move into the 1990s, the 13 million Methodists in the United States can be a vital force for a significant social awakening. Yet, when it comes to peace activities, Methodism is a sleeping giant.

In 1986 the Council of Bishops of the United Methodist Church, the largest of four major Methodist denominations, issued a stunning pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis*

*and a Justice Peace. Among other things the bishops wrote: "we say a clear and unconditional No to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position that cannot receive the church's blessing."*

*For the most part their report was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."*

*Observing this lack of follow-through, some United Methodist peace activists in the Washington, D.C. area decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice. An informal Steering Committee became the Interim Board of Directors when Methodists United incorporated as a 501(c)(4) organization in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.*

*In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear*

*modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.*

*We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted an election with our members, and the 18 elected directors met together for the first time in October.*

*With this strong foundation now built we are ready to expand our operations and to seek a broader base of financial support. In the year ahead we want to concentrate on two main types of peace and justice activities:*

- (1) Grassroots education and action.*
- (2) Initiatives on national policy issues.*

## **PROGRAM ACTIVITIES**

### **Issue Concentration**

*Currently we are concentrating on the following issues:*

- o Achieving disarmament and finding solutions to underlying political and economic issues underlying the Cold War.*
- o Changing federal budget priorities from excessive military spending to greater attention to crucial human and community needs.*

*At its next meeting in March 1990 our Board of Directors will be considering other possible issues to focus on, such as domestic justice issues and matters related to developing nations.*

## *Grassroots Education and Action*

*Our primary program activity is grassroots education and action on peace and justice issues. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.*

***Methodist Networks.*** *Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:*

*49 resident bishops (35 of them have signed one or more policy statements we have issued)*

*72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)*

*540 districts, each with a district superintendent (in each conference the district superintendents form a cabinet under the bishop)*

*21,000 ordained ministers serving local churches*

*37,750 local congregations, the majority with a church and society, peace, or social concerns committee. They are located in all sections of the nation and in cities, suburbs, small towns, and rural areas.*

*Nearly 9 million members. Although the majority of United Methodists are white, there is a sizable black membership and also Asians, Hispanics, and Native Americans.*

We are reaching United Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in 6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in 6,060 churches

Christian Methodist Episcopal Church with 720,000 members in 2,340 churches

We have just started to carry out this commitment.

**Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last four issues are Star Wars; Children and Youth; Federal Budget; and Arms Reduction. Starting with the next issue, we will finance *Peace Leaf*

through our new 501(c)(3) fund (see below) and will avoid all direct lobbying instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

Beginning in January 1990 we will begin to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden and improve their operations.

As a first step, we have written and published *Witnessing for Peace and Justice, A Peacemaker's Handbook*. It contains major sections on prayer,

study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to start conducting training workshops and lead educational seminars around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

### **Initiatives on National Policy Issues**

As mentioned, the inspiration for organizing Methodists United for Peace with Justice was the United Methodist bishops pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable doctrine. In a chapter on "Policies for a Just Peace" they laid out a number of forward-looking policy recommendations. These have helped set our initial agenda on disarmament issues.

**Our initiatives.** We are following their lead by seeking to be on the cutting edge of public policy advocacy. Examples of our efforts are as follows:

- o In the fall of 1987 when the Intermediate-range Nuclear Force Treaty (INF) Treaty was still being negotiated, we pushed for its rapid completion and got the United Methodist Council of Bishops to adopt a supportive resolution. We arranged for a number of churches in Washington and elsewhere to ring their bells the moment President Reagan and General Secretary Gorbachev signed the treaty.
- o When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish Peace with Justice as a special program for the 1989-92 quadrennium.
- o In March 1989 we issued "A Call for Shift in Budget Priorities from Military to Human Needs" (attached), signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States.
- o In November 1989 we obtained the signatures of 120 religious leaders in the United States for the attached letter to Presidents Bush and Gorbachev prior to their Malta summit meeting. The letter urged them to establish "swords into plowshares" as the theme for the 1990s and to apply this theme by pushing for general disarmament in Europe, global nuclear disarmament, and economic conversion. On the first of these, we called for withdrawal of all armed forces from foreign territory in Europe by May 8, 1995 -- the 50th anniversary of the end of World War II in Europe, and the demobilization of these and other European national forces.

**Coalitions.** Along with our own initiatives we work as part of various Washington-based coalitions, including the Monday Lobby, Coalition on Human Needs, Citizens' Budget Campaign, National Neighborhood Coalition,

and the Alliance for Our Common Future. So far we have been represented by unpaid volunteers. As we acquire staff who participate in these coalitions, all work that can be construed as lobbying will be financed from 501(c)(4) funds.

**Future initiatives.** As our recent letter to Presidents Bush and Gorbachev illustrates, we have an important role to play in advancing new ideas, in helping open the way for new peace and justice possibilities in the 1990s. We have both the flexibility and the creativity for this role.

We are now exploring the possibility of working with like-minded organizations to set up a "Disarmament Forum". This would be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration would be given to underlying political and economic issues as well as military aspects of disarmament. Topics might include general disarmament in Europe, total strategic nuclear disarmament, global elimination of tactical nuclear weapons, naval disarmament, nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose would be to raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion.

## **Personnel**

Methodists United for Peace with Justice is governed by a Board of Directors, elected by the members through mail ballot. Currently the Board has 18 members, as listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western

*United States.*

*We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.*

*Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached.*

### **Financial Entities**

*Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the board of directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose.*

*Most of our planned activities, featuring education and research, will be eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal*

employer numbers for each.

We would prefer general support but are willing to define specific projects for donors who wish to focus their support more precisely. We especially want financial support for our 501(c)(3) entity because most of our operations can be financed in this manner. We can also use contributions for our 501(c)(4) fund.

### **Budget**

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

#### *June-December 1987*

<i>Seed grant: Foundry United Methodist Church</i>	<i>\$ 2,500</i>
<i>Other contributions</i>	<u><i>3.321</i></u>
	<i>\$ 5,821</i>

#### *January-December 1988*

<i>Contributions</i>	<i>\$ 6,479</i>
<i>General Conference breakfast</i>	<u><i>367</i></u>
	<i>\$ 6,846</i>

#### *January-November 1989*

<i>Contributions</i>	<i>\$10,540</i>
<i>Casualty insurance payment</i>	<u><i>166</i></u>
	<i>\$10,706</i>

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants.

*Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not except financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.*

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### A REQUEST FOR FINANCIAL SUPPORT

#### *Background*

When it comes to peace activities, Methodism in the United States is a sleeping giant. In 1986 the Council of Bishops of the United Methodist Church, the largest of four major Methodist denominations, issued a stunning pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Justice Peace*. Among other things the bishops wrote: "we say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position that cannot receive the church's blessing."

For the most part their report was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but follow through activities are handled by national boards. In this case they chose not to respond by helping individual United Methodists and local congregations to work for implementation of the bishops' proposals on "policies for a just peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more

faithful witness and action for peace and justice. An informal Steering Committee became the Interim Board of Directors when Methodists United incorporated as a 501(c)(4) organization in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

In the next two years Methodists United undertook the following activities:

- o Engaged in US/Soviet citizen exchanges, including representation on two peace marches in the Soviet Union (1987 and 1988) and hosting Soviet visitors to the United States.
- o Help developed public support for arms reduction negotiations; got churches in Washington and elsewhere to ring their bells in celebration when President Reagan and General Secretary Gorbachev signed the INF Treaty in December 1987.
- o Led the effort to get the 1988 quadrennial General Conference of the United Methodist Church to endorse *In Defense of Creation* and to establish Peace with Justice as a special program for the 1989-92 quadrennium.
- o Started publishing *Peace Leaf*, a quarterly educational newsletter, and *Peace/Justice Alerts*, which suggest specific actions to take on pending legislation. These go to our members around the country, to the bishops, and to leaders of church and society boards in the 72 United Methodist conferences.
- o Became an active Methodist presence in several key citizen coalitions in Washington, D.C. (in which the official General Board of Church and Society has not been participating).
- o Gained signatures of bishops and other United Methodist leaders from around the country for "A Call for Shift in Budget Priorities from Military to Human Needs" (March 1989) and reached out to leaders of other denominations to sign a letter on disarmament and

*economic conversion issues, addressed to President Bush and President Gorbachev prior to their Malta summit meeting (see attachments).*

*We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted an election by our members, and the 18 elected directors met together for the first time in October. With this strong foundation now built we are ready to expand our operations and to seek a broader base of financial support. In the year ahead we want to concentrate on two main types of peace and justice activities:*

- (1) Grassroots education and action.*
- (2) Initiatives on national policy issues.*

Funding Cycle \_\_\_\_\_

Code \_\_\_\_\_

*Peace Development Fund -- Grant Application*

*Organization: Methodists United for Peace with Justice*

*Project Title: Grassroots Mobilization Among Methodists*

*Address: 421 Seward Square, SE  
Washington, DC 20003*

*Telephone: (202) 546-5551*

*Contact Person: Howard W. Hallman  
Executive Director*

*Telephone: Same or sometimes at (301) 897-3668*

*Tax-exempt number: 530-25-9977*

*This project has the support of the Board of Directors of Methodists United for Peace with Justice.*

*Amount requested: \$ 5,000*

*Total cost of this project: \$16,000 (c-4 funds)*

*Total budget of organization: \$65,000 (c-3 and c-4 funds combined)*

*We are a national organization working through a network of state and local organizations.*

*Is this a lobbying grant? Yes -- Grassroots*

*Race/ethnicity of Board: Out of 19, 17 white, 2 black; 7 women. By March we expect to add 6 or 7 more people of color.*

*Race/ethnicity of staff and volunteers: 80% white; 20% black*

*Race/ethnicity of membership: Unknown but probably predominantly white.*

*Race/ethnicity of community: Beyond our membership, our network consists of four Methodist denominations, one predominantly white (but with sizable black, Hispanic, Asian, and Native American membership) and three predominantly black.*

*Do you have paid staff? Yes How many? One*

*Is this a membership organization? Yes*

*Number of members? About 400 financial contributors. We are also a mobilizing organization reaching out to 13 million Methodists in four denominations.*

*Have you previously applied to PDF or DDF for a grant? No*

*Describe your organization. Give a profile of your group and a brief summary of its major goals and accomplishments.*

Methodists United for Peace with Justice is a national membership association of laity and clergy. Our major issues currently are disarmament and changing federal budget priorities. Our major emphasis is grassroots education and mobilization, but we also have an advocacy presence in Washington, D.C.

We organized in 1987 in response to the United Methodists bishops' pastoral letter and foundation document, *In Defense of Creation*, which said "no" to nuclear deterrence. After two years of work by volunteers, guided by an Interim Board, mostly from the Washington, D.C. area, we elected a national Board, which took office in October 1989. They appointed our first executive director.

Since organizing we have participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; and called for much greater disarmament beyond current arms reduction negotiations.

*Describe the kind of community you are working in, and how you interact with other groups on connected issues.*

Methodists United works with people associated with four major Methodist denominations: United Methodist Church, African Methodist

Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. Our initial outreach has been through the United Methodist Church, which in the United States has 49 episcopal areas, 72 conferences, 540 districts, 21,000 ordained ministers, and 37,750 local congregations. We are committed to extend our outreach to the other three major Methodist denominations, which have 4 million members in 14,600 local churches.

In the United Methodist Church the crucial links from national activity to local congregations are the 49 resident bishops and the 72 conferences, each with a church and society board and most with peace/justice coordinators. During the past year 35 bishops have signed public statements we have circulated. Leaders from 67 conferences have supported our initiatives and are helping us reach out to local churches and peace activists. For them we are a resource for up-to-date information on current issues. We also reach local churches and peace activists directly. Through these network connections we are reaching Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest (note, for instance, the signers of the attached "Call on Budget Priorities" and a November 1989 letter to Presidents Bush and Gorbachev). The majority of our Board comes from these regions.

In Washington we are represented in the Monday Lobby, Citizens' Budget Campaign, Coalition on Human Needs, National Neighborhood Coalition, and Alliance for Our Common Future. We encourage local congregations to make similar connections in their own communities.

*Briefly describe your project, and explain the need for it (or the need for your materials as a resources, if appropriate).*

The purpose of this project is to assist and mobilize peace activists working in local Methodist congregations on issues of disarmament and federal budget priorities. Thousands of Methodists are now motivated to act, but they lack up-to-date information on how and where to focus their commitment. Thousands more are latent participants, whom current activists can mobilize. We intend to give special attention to reaching people in the three predominantly black Methodist denominations. Our work on the federal budget offers us a special opportunity because justice issues (which blacks tend to emphasize) interact with peace issues when dealing with budget priorities.

This project focuses on grassroots lobbying. For this purpose we publish *Peace/Justice Alerts* to stimulate local people to contact members of Congress on precise issues in a timely manner. We will send out *Alerts* at approximately monthly intervals to local congregations, individual activists, and Methodist conference contacts, who in turn can send the *Alert* to their own network of local contacts. Currently we send about 600 *Peace/Justice Alerts* nationwide, and we intend to double that number in 1989. We will also send some special *Alerts* to selected states and congressional districts where the senator or representative holds a key position on a particular issue.

We will supplement our *Peace/Justice Alerts* by sending out packets containing greater in-depth background information on specific issues, such as federal budget and disarmament proposals. These packets will go selectively to local activists who are committed to mobilize a wider local and district network and to conference liaison persons. We will also explore the development of telecomputer system of communication, such as through PeaceNet.

During the past year we have received strongly favorable feedback from

Methodist conference leaders and local activists on the value of our publications, for no other Methodist board provides such timely, well-focused information.

In the future we want to conduct training workshops and lead educational seminars around the country, but this will require financial resources beyond those contemplated in this project.

*Outline your specific objectives for this project, and explain how and when they will be met.*

As part of this project we will disseminate the following information in 1990:

At least ten *Peace/Justice Alerts* nationwide and at least five focused upon particular states and districts.

Five or more special packets of in-depth information on disarmament and budget issues.

This fits into our broader program which will have:

Four quarterly issues of *Peace Leaf* with increased circulation from 1,000 (currently) to 3,000.

Promotion and dissemination of 1,500 copies of *Witnessing for Peace and Justice: A Peacemaker's Handbook* (a how-to guide).

A second objective is to maintain regular contact with a church-and-society and peace-with-justice leaders in all 72 United Methodist conferences.

A third objective is to establish contact with similar leaders in the episcopal districts of the AME Church (19 districts), AME Zion Church (12), and the CME Church (12).

A fourth objective is to increase the number of financial contributors to 1,000 during 1989.

Methodists United for Peace with Justice

Revenue and Expenditures, 1988

Cash balance, January 1, 1988		<u>\$ 2,190.78</u>
Revenue		6,846.00
Contributions	\$6,479.00	
Conference breakfast	367.00	
Expenditures		<8,614.75>
Consultants	\$1,250.00	
Printing	3,619.26	
Telephone	772.41	
Postage	1,261.26	
Supplies	618.75	
Books, journals	221.54	
Bank charges	58.51	
Corporate fee	25.00	
Conference breakfast	788.02	_____
Cash balance, December 31, 1988		\$ 422.03

Revenue and Expenditures, 1989 through November 30

Cash balance, January 1, 1989		<u>\$ 422.03</u>
Revenue		10,706.45
Contributions	\$10,540.70	
Casualty insurance payment	165.75	
Expenditures		<9,597.01>
Printing	6,135.40	
Telephone	775.67	
Postage	2,064.46	

Supplies	98.16	
Books, journals	130.70	
Corporate fees	175.00	
Meetings	123.81	_____

Cash balance, November 30, 1989 \$ 1,531.47

Methodists United for Peace with Justice

Budget for 1990

The General Fund (c-4) budget is the project budget for the proposal presented to the Peace Development Fund.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60
Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	21,875	14,500	7,375
	=====	=====	=====

TOTAL	\$65,000	\$49,000	\$16,000
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#### *Sources of Funds*

*In 1990 for our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. Our \$5,000 request to the Peace Development Fund will cover the balance of the \$16,000 indicated in this proposed budget.*

*For our 501(c)(3) Peace/Justice Education Fund we intend to raise at least \$9,000 from Methodists. We are seeking foundation support for the remaining \$40,000, including requests to the Ploughshares Fund, the W. Alton Jones Foundation, the Veatch Program, and perhaps several other foundations.*

*Methodists United for Peace with Justice*

*\$5,000 Seed Grant Budget*

**Personnel**

Executive Director                   \$3,000

Fringe benefits                       450

Subtotal: personnel               3,450

**Nonpersonal**

Printing                               800

Postage                               440

Telephone                           60

Supplies                             100

Bank charges                       150

Subtotal: nonpers.               1,550

TOTAL                                 \$5,000

Methodists United for Peace with Justice  
Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60
Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	21,875	14,500	7,375
TOTAL	<u><u>\$65,000</u></u>	<u><u>\$49,000</u></u>	<u><u>\$16,000</u></u>

### **Sources of Funds**

*In 1990 for our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We are seeking the remaining \$5,000 from a foundation which makes grants for 501(c)(4) activities.*

*For our 501(c)(3) Peace/Justice Education Fund we intend to raise at least \$9,000 from Methodists. We are seeking foundation support for the remaining \$40,000.*

*So far we have applied to the Peace Development Fund. We intend to apply to the Veatch Program, and several other foundations.*

*Methodists United for Peace with Justice*

*Budget Request to  
Peace Development Fund*

**Personnel**

Executive Director \$3,000

Fringe benefits 450

Subtotal: personnel 3,450

**Nonpersonal**

Printing 800

Postage 440

Telephone 60

Supplies 100

Bank charges 150

Subtotal: nonpers. 1,550

TOTAL \$5,000

METHODISTS UNITED FOR PEACE WITH JUSTICE  
421 Seward Square, SE  
Washington, DC 20003  
(202) 546-5551

*A Request for a Grant from  
North Shore Unitarian Universalist Veatch Program*

## 1. COVER SHEET

### *Who We Are*

*Methodists United for Peace with Justice is a national membership association of laity and clergy which works with people associated with four major Methodist denominations: United Methodist Church, African Methodist Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. They also have ties with Methodists throughout the globe.*

### *Summary of Project*

*The purpose of this request for financial support is to enable Methodists United for Peace with Justice to*

- (1) Assist Methodists around the country to undertake grassroots education and action on peace and justice concerns. We will give*

*particular attention to mobilizing people in regions where the peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest and reaching people in black, Hispanic, Native American, and Asian communities.*

- (2) Serve nationally as an innovative, public advocate on peace and justice issues.*

*Primary issue concentration in the immediate months will relate to (a) disarmament and (b) changing federal budget priorities.*

### ***Amount Requested***

*We request a two year grant of \$25,000 for 1990 and \$25,000 for 1991.*

### ***Our Principal Contact***

*Correspondence should be addressed to Howard W. Hallman, Executive Director. He can be reached at the above number or at (301) 897-3668.*

## 2. ORGANIZATIONAL PROFILE

### History

In 1986 the Council of Bishops of the United Methodist Church, the largest of four major Methodist denominations, issued a stunning pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Justice Peace*. Among other things the bishops wrote: "we say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position that cannot receive the church's blessing."

For the most part their report was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee.

Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

## **Activities**

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations and to seek a broader base of financial support. In the year ahead we want to concentrate on two main types of peace and justice activities:

- (1) Grassroots education and action.
- (2) Initiatives on national policy issues.

These planned activities are described in Section 4, below.

## **Decision-making structure.**

In the summer of 1989 we fulfilled an original commitment to establish

*a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.*

*The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.*

*We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.*

### **Staff.**

*Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.*

### **Financial entities.**

*Methodists United for Peace with Justice is organized as a 501(c)(4)*

corporation. At its October 1989 meeting the board of directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (IRS letters are attached).

*Initially a grant from the Veatch Program would go through the Civic Action Institute. Once we receive IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund, it would be the grant recipient.*

Most of our planned activities, featuring education and research, will be eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

### **Sources of Financial Support**

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church \$ 2,500

Other contributions 3,321

\$ 5,821

January-December 1988

Contributions \$ 6,479

General Conference breakfast 367

\$ 6,846

January-December 1989

Contributions \$11,190

Casualty insurance payment 166

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

### 3. BACKGROUND

## *As the Cold War Ends*

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

*The second challenge is the conversion of resources now wasted on military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?"*

*This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.*

*"New occasions teach new duties," wrote James Russell Lowell. "Time makes ancient good uncouth." (This includes some of the current orthodoxy of the peace and justice movement.) "They must upward still and onward, Who would keep abreast of truth."*

*As we move into the 1990s with these opportunities to achieve substantial disarmament and significant reallocation of resources now wasted on military activities, the 13 million Methodists in the United States can be a vital force for to achieve these activities. Methodists United for Peace with Justice is in an excellent position to mobilize individuals, local churches, and various committees and boards in what to a considerable extent is a sleeping giant: the four major Methodist denominations in the United States.*

#### 4. PROJECT DESCRIPTION

##### *Issue Concentration*

*We have and will continue to concentrate on the following issues:*

- o Achieving disarmament and finding solutions to underlying political and economic issues underlying the Cold War.*
- o Changing federal budget priorities from excessive military spending to greater attention to crucial human and community needs.*

##### *Grassroots Education and Action*

*Our primary program activities on these two issues are carried out through grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.*

*Methodist Networks. Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:*

*49 resident bishops (35 of them have signed one or more policy statements we have issued)*

*72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)*

*540 districts, each with a district superintendent (in each conference*

the district  
superintendents form a cabinet under the bishop)  
21,000 ordained ministers serving local churches  
37,750 local congregations, the majority with a church and society,  
peace, or social concerns committee. They are located in all  
sections of the nation and in cities, suburbs, small towns, and rural  
areas.

Nearly 9 million members. Although the majority of United  
Methodists are white,  
there is a sizable black  
membership and also  
Asians, Hispanics,  
and Native Americans.

We are reaching United Methodists in regions where the U.S. peace  
movement has been weakest, such as the South, Southwest, and  
nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly  
black Methodist denominations (which is why we call ourselves "Methodists  
United"). They are:

African Methodist Episcopal Church with 2.2 million members in  
6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in  
6,060 churches

Christian Methodist Episcopal Church with 720,000 members in  
2,340 churches

We have just started to carry out this commitment.

*Dissemination of information.* As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last four issues are Star Wars; Children and Youth; Federal Budget; and Arms Reduction. Starting with the next issue, we will finance *Peace Leaf* through our new 501(c)(3) fund and will avoid all direct lobbying instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

Beginning in January 1990 we are starting to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our

communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden and improve their operations.

As a first step, we have written and published *Witnessing for Peace and Justice, A Peacemaker's Handbook*. It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to start conducting training workshops and lead educational seminars around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist

denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

### **Initiatives on National Policy Issues**

As mentioned, the inspiration for organizing Methodists United for Peace with Justice was the United Methodist bishops pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable doctrine. In a chapter on "Policies for a Just Peace" they laid out a number of forward-looking policy recommendations. These have helped set our initial agenda on disarmament issues.

**Our initiatives.** We are following their lead by seeking to be on the cutting edge of public policy advocacy. Examples of our efforts are as follows:

- o In the fall of 1987 when the Intermediate-range Nuclear Force Treaty (INF) Treaty was still being negotiated, we pushed for its rapid completion and got the United Methodist Council of Bishops to adopt a supportive resolution. We arranged for a number of churches in Washington and elsewhere to ring their bells the moment President Reagan and General Secretary Gorbachev signed the treaty.
- o When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of*

*Creation and to establish Peace with Justice as a special program for the 1989-92 quadrennium.*

- o In March 1989 we issued "A Call for Shift in Budget Priorities from Military to Human Needs" (attached), signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States.*
- o In November 1989 we obtained the signatures of 120 religious leaders in the United States for the attached letter to Presidents Bush and Gorbachev prior to their Malta summit meeting. The letter urged them to establish "swords into plowshares" as the theme for the 1990s and to apply this theme by pushing for general disarmament in Europe, global nuclear disarmament, and economic conversion. On the first of these, we called for withdrawal of all armed forces from foreign territory in Europe by May 8, 1995 -- the 50th anniversary of the end of World War II in Europe, and the demobilization of these and other European national forces.*

***Coalitions.** Along with our own initiatives we work as part of various Washington-based coalitions, including the Monday Lobby, Coalition on Human Needs, Citizens' Budget Campaign, National Neighborhood Coalition, and the Alliance for Our Common Future. So far we have been represented by unpaid volunteers. As we acquire staff who participate in these coalitions, all work that can be construed as lobbying will be financed from 501(c)(4) funds.*

***Future initiatives.** As our recent letter to Presidents Bush and Gorbachev illustrates, we have an important role to play in advancing new*

ideas, in helping open the way for new peace and justice possibilities in the 1990s. We have both the flexibility and the creativity for this role.

We are now exploring the possibility of working with like-minded organizations to set up a "Disarmament Forum". This would be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration would be given to underlying political and economic issues as well as military aspects of disarmament. Topics might include general disarmament in Europe, total strategic nuclear disarmament, global elimination of tactical nuclear weapons, naval disarmament, nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose would be to raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion.

## **5. BUDGET**

We are now expanding from a wholly volunteer operation to one with paid staff. We realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

**Staffing plan.** Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program

year from September through July. In addition, we want to retain consultants for use as trainers and technical assistance providers for Methodist conference boards and local churches and other consultants for policy development, such as writing issue papers and leading forums and seminars.

**Two funds.** Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two funds will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Veatch Program for funds in partial support of our educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another c-3 organization, the Civic Action Institute through a special Methodists United Project.

**Two budget options.** Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

*Budgetary details for these two options are presented on the next two pages.*

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is the project budget for the proposal presented to the Veatch Program.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60
Dues	200	200	--

Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

### Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the Ploughshares Fund, and several other foundations.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice  
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
<b>Nonpersonal</b>			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--
Conferences	800	800	--

Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	37,740	28,360	9,380
	<u><u>          </u></u>	<u><u>          </u></u>	<u><u>          </u></u>
TOTAL	\$110,000	\$90,0000	\$20,000

### *Sources of Funds*

*For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.*

## 6. SUPPLEMENTARY INFORMATION

*Attached is the following supplementary information:*

*Revenue and Expenditures for 1988 and 1989*

*Resolution creating Methodists United Peace/Justice Education Fund*

*Resolution of Civic Action Institute creating Methodists United Project*

*IRS determination letters on eligibility of Civic Action Institute as a 501(c)(3)  
tax exempt organization*

*Listing of and biographical information on Board of Directors*

*Listing of National Advisory Committee*

*Vita of Howard W. Hallman, Executive Director*

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April  
1989)*

*A Letter from Religious Leaders to Presidents Bush and Gorbachev, November  
22, 1989*

*Sample copies of :*

*Witnessing for Peace and Justice: A Peacemaker's Handbook*

*Peace Leaf*

*Peace/Justice Alert*

Methodists United for Peace with Justice

General Fund: Revenue and Expenditures, 1988

Cash balance, January 1, 1988		<u>\$ 2,190.78</u>
Revenue		6,846.00
Contributions	\$6,479.00	
Conference breakfast	367.00	
Expenditures		<8,614.75>
Consultants	\$1,250.00	
Printing	3,619.26	
Telephone	772.41	
Postage	1,261.26	
Supplies	618.75	
Books, journals	221.54	
Bank charges	58.51	
Corporate fee	25.00	
Conference breakfast	788.02	_____
Cash balance, December 31, 1988		\$ 422.03

General Fund: Revenue and Expenditures, 1989

Cash balance, January 1, 1989		<u>\$ 422.03</u>
Revenue		10,856.45
Contributions	\$10,690.50	
Casualty insurance payment	165.95	
Expenditures		<10,201.81>
Printing	6,142.33	
Telephone	1,004.79	
Postage	2,124.46	
Supplies	97.86	
Books, journals	130.70	
Bank charges	102.86	

Corporate fees	475.00	
Meetings	123.81	<u>          </u>
Cash balance, December 31, 1989		\$ 1,076.67

**Education Fund: Revenue and Expenditures, 1989**

Cash balance, October 21, 1989 (when established)	\$ 0.00	
Revenue: contributions		500.00
Expenditures		<u>0.00</u>
Cash balance, December 31, 1989		\$500.00

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is the project budget for the proposal presented to the Veatch Program.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60
Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	21,875	14,500	7,375
	=====	=====	=====
TOTAL	\$65,000	\$49,000	\$16,000

### *Sources of Funds*

*In 1990 for our 501(c)(3) Peace/Justice Education Fund we intend to raise at least \$9,000 from Methodists for our Option I Budget. We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the Peace Development Fund, the Ploughshares Fund, and perhaps several other foundations.*

*For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. Our \$5,000 request to the Peace Development Fund will cover the balance of the \$16,000 indicated in this proposed budget.*

Methodists United for Peace with Justice  
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
<b>Nonpersonal</b>			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--
Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	37,740	28,360	9,380
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL	\$110,000	\$90,0000	\$20,000

Sources of Funds

*For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE**

**Washington, DC 20003**

**(202) 546-5551**

**A REQUEST FOR FINANCIAL SUPPORT  
FROM THE OTTINGER FOUNDATION**

**SUMMARY OF OBJECTIVES**

*Methodists United for Peace with Justice is a national membership association of laity and clergy which works with people associated with four major Methodist denominations: United Methodist Church, African Methodist Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. They also have ties with Methodists throughout the globe.*

*The purpose of this request for financial support is to enable Methodists United for Peace with Justice to*

- (1) Assist Methodists to undertake grassroots education and action on peace and justice concerns, and*
- (2) Serve nationally as a public advocate on peace and justice issues.*

*Primary issue concentration in the immediate months will related to (a) disarmament and (b) changing federal budget priorities. We also have a latent concern for (c) resolution of regional conflict, (d) structures and processes for peace, (e) greater social and economic justice in the United*

States and in developing nations, and (f) global environmental problems.

## BACKGROUND

### *As the Cold War Ends*

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.

This means that at this time the first challenge for persons working in the U.S. peace movement is to sustain the push for disarmament and for resolution of underlying political and economic issues. This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to

*establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.*

*The second challenge is the conversion of resources now wasted on military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and desire for increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?"*

*This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.*

*"New occasions teach new duties," wrote James Russell Lowell. "Time makes ancient good uncouth." (This includes some of the current orthodoxy of the peace and justice movement.) "They must upward still and onward, Who would keep abreast of truth."*

### ***Mobilizing Methodists***

*As we move into the 1990s, the 13 million Methodists in the United States can be a vital force for a significant social awakening. Yet, when it comes to peace activities, Methodism is a sleeping giant.*

In 1986 the Council of Bishops of the United Methodist Church, the largest of four major Methodist denominations, issued a stunning pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Justice Peace*. Among other things the bishops wrote: "we say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position that cannot receive the church's blessing."

For the most part their report was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Observing this lack of follow-through, some United Methodist peace activists in the Washington, D.C. area decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice. An informal Steering Committee became the Interim Board of Directors when Methodists United incorporated as a 501(c)(4) organization in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on

peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted an election with our members, and the 18 elected directors met together for the first time in October.

With this strong foundation now built we are ready to expand our operations and to seek a broader base of financial support. In the year ahead we want to concentrate on two main types of peace and justice activities:

- (1) Grassroots education and action.
- (2) Initiatives on national policy issues.

## PROGRAM ACTIVITIES

### *Issue Concentration*

Currently we are concentrating on the following issues:

- o Achieving disarmament and finding solutions to underlying political and economic issues underlying the Cold War.
- o Changing federal budget priorities from excessive military spending to greater attention to crucial human and community needs.

At its next meeting in March 1990 our Board of Directors will be

considering other possible issues to focus on, such as domestic justice issues and matters related to developing nations.

### **Grassroots Education and Action**

Our primary program activity is grassroots education and action on peace and justice issues. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.

**Methodist Networks.** Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:

49 resident bishops (35 of them have signed one or more policy state  
ments we  
have issued)

72 conferences, each with a church and society board and most with  
peace/justice coordinators (leaders from 67 conferences have shown  
support for our initiatives)

540 districts, each with a district superintendent (in each conference  
the  
district  
superintendents form a cabinet under the bishop)

21,000 ordained ministers serving local churches

37,750 local congregations, the majority with a church and society,  
peace, or social concerns committee. They are located in all  
sections of the nation and in cities, suburbs, small towns, and rural  
areas.

Nearly 9 million members. Although the majority of United  
Methodists are white,  
there is a sizable black  
membership and also

Asians, Hispanics,  
and Native Americans.

We are reaching United Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in  
6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in  
6,060 churches

Christian Methodist Episcopal Church with 720,000 members in  
2,340 churches

We have just started to carry out this commitment.

**Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last four issues are Star Wars; Children and Youth; Federal Budget; and Arms

*Reduction.* Starting with the next issue, we will finance *Peace Leaf* through our new 501(c)(3) fund (see below) and will avoid all direct lobbying instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

Beginning in January 1990 we will begin to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden and improve their operations.

As a first step, we have written and published *Witnessing for Peace and*

*Justice, A Peacemaker's Handbook.* It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to start conducting training workshops and lead educational seminars around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

### **Initiatives on National Policy Issues**

As mentioned, the inspiration for organizing Methodists United for Peace with Justice was the United Methodist bishops pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable doctrine. In a chapter on "Policies for a Just Peace" they laid out a number of forward-looking policy recommendations. These have helped set our initial agenda on disarmament issues.

**Our initiatives.** We are following their lead by seeking to be on the cutting edge of public policy advocacy. Examples of our efforts are as follows:

- o In the fall of 1987 when the Intermediate-range Nuclear Force Treaty (INF) Treaty was still being negotiated, we pushed for its rapid completion and got the United Methodist Council of Bishops to adopt a supportive resolution. We arranged for a number of churches in Washington and elsewhere to ring their bells the moment President Reagan and General Secretary Gorbachev signed the treaty.
- o When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium.
- o In March 1989 we issued "A Call for Shift in Budget Priorities from Military to Human Needs" (attached), signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States.
- o In November 1989 we obtained the signatures of 120 religious leaders in the United States for the attached letter to Presidents Bush and Gorbachev prior to their Malta summit meeting. The letter urged them to establish "swords into plowshares" as the theme for the 1990s and to apply this theme by pushing for general disarmament in Europe, global nuclear disarmament, and economic conversion. On the first of these, we called for withdrawal of all armed forces from foreign territory in Europe by May 8, 1995 -- the 50th anniversary of the end of World War II in Europe, and the demobilization of these and other European national forces.

**Coalitions.** Along with our own initiatives we work as part of various Washington-based coalitions, including the Monday Lobby, Coalition on

*Human Needs, Citizens' Budget Campaign, National Neighborhood Coalition, and the Alliance for Our Common Future. So far we have been represented by unpaid volunteers. As we acquire staff who participate in these coalitions, all work that can be construed as lobbying will be financed from 501(c)(4) funds.*

**Future initiatives.** *As our recent letter to Presidents Bush and Gorbachev illustrates, we have an important role to play in advancing new ideas, in helping open the way for new peace and justice possibilities in the 1990s. We have both the flexibility and the creativity for this role.*

*We are now exploring the possibility of working with like-minded organizations to set up a "Disarmament Forum". This would be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration would be given to underlying political and economic issues as well as military aspects of disarmament. Topics might include general disarmament in Europe, total strategic nuclear disarmament, global elimination of tactical nuclear weapons, naval disarmament, nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose would be to raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion.*

## **Personnel**

*Methodists United for Peace with Justice is governed by a Board of Directors, elected by the members through mail ballot. Currently the Board has 18 members, as listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other*

three Methodist denominations, racial and ethnic groups, and the Western United States.

We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached.

### **Financial Entities**

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the board of directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose.

Most of our planned activities, featuring education and research, will be eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4)

expenditures, including separate bank accounts and separate federal employer numbers for each.

We would prefer general support but are willing to define specific projects for donors who wish to focus their support more precisely. We especially want financial support for our 501(c)(3) entity because most of our operations can be financed in this manner. We can also use contributions for our 501(c)(4) fund.

### **Budget**

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>
	\$ 5,821

January-December 1988

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>
	\$ 6,846

January-December 1989

Contributions	\$11,190
Casualty insurance payment	<u>166</u>
	\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason

*we are seeking foundation grants.*

*Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not except financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.*

Methodists United for Peace with Justice

Budget for 1990

The Education Fund (c-3) budget is the project budget for the proposal presented to the Ottinger Foundation.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

### Sources of Funds

In 1990 for our 501(c)(3) Peace/Justice Education Fund we intend to raise at least \$9,000 from Methodists. We are seeking foundation support for the remaining \$40,000, including requests to the Ploughshares Fund, the Veatch Program, and perhaps several other foundations.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested \$5,000 from the Peace Development Fund to cover the balance.

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE  
Washington, DC 20003  
(202) 546-5551*

***A Request for a Grant  
from the C.S. Fund***

***Name of applicant:*** *Methodists United for Peace with Justice,  
a national membership association*

***Contact person:*** *Howard W. Hallman, Executive Director  
Methodists United for Peace with Justice  
421 Seward Square, SE  
Washington, DC 20003  
Telephone: (202) 546-5551 or (301) 897-3668*

***Title of project:*** *Disarmament and budget priorities in the 1990s.*

***Amount requested:*** *\$15,000 in 1990 for  
general support  
\$15,000 in 1991 for general support*

***Summary of Proposal***

*As the United Methodist bishops were in the vanguard of public policy advocacy in 1986 when they said "No" to nuclear deterrence, so also we in Methodists United for Peace with Justice intend to be on the cutting edge in the 1990s in the quest for global disarmament and achievement of greater*

*social and economic justice.*

*In our policy development and education activities at the national level, our disarmament agenda is summarized in a November 22, 1989 letter from U.S. religious leaders to Presidents Bush and Gorbachev: "Swords into Plowshares" as the theme of the 1990s; general European disarmament (including withdrawal of all troops from foreign soil by May 8, 1995); global nuclear disarmament; and economic conversion. We expect to add a concern for resolution of regional conflict and instituting new processes for peaceful dispute resolution. Our justice agenda starts with "A Call for Shift in Budget Priorities" (April 1989) that favors sharp reductions in military spending, increased funding of programs responding to urgent human needs, and progressive tax increases to reduce the federal deficit.*

*We will pursue these agendas through our own policy development activities, public advocacy, work with coalitions, and advocacy within four major Methodist denominations. In particular, we are seeking to establish a Disarmament Forum for discussion of advanced ideas on achieving global disarmament in the '90s.*

*Our national work will be closely linked with grassroots education and action, working through Methodist networks that reach 13 million members in 52,350 local churches. We will give particular attention to working with people in regions where the peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest and reaching people in black, Hispanic, Native American, and Asian communities.*

*Proposal to the C.S. Fund  
from Methodists United for Peace with Justice*

**DEFINING THE ISSUE**

*New occasions teach new duties,  
Time makes ancient good uncouth;  
They must upward still and onward,  
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

**As the Cold War Ends**

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being

replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

### **A Pair of Challenges**

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The *second challenge* is the *conversion of resources dedicated to military expenditures to socially productive uses.* There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations,

industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

## OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

### *Initiatives on National Policy Issues*

*Peace agenda.* The inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position

than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

**Disarmament in the 1990s.** In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the

50th anniversary of the end of World War II in Europe).

- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. For instance, the concern of some over German reunification can be allayed by German demilitarization, that is, disbanding both Germany armies as part of total European disarmament. So we will continue to pursue this direction in our policy development, public advocacy, and grassroots education.

We are now exploring the possibility of working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This would be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration would be given to underlying political and economic issues as well as military aspects of disarmament. Topics might include general disarmament in Europe, total strategic nuclear disarmament, global elimination of tactical nuclear weapons, naval disarmament, nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular

regional conflicts. The main purpose would be to raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. Our catalytic leadership role in the Disarmament Forum would be a major activity carried out with a grant from the C.S. Fund.

**Justice agenda.** For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.
- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.
- o Then we followed through with a series of *Peace/Justice Alerts* to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.

(Copies of these publications are attached.)

The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.
- o Increased spending for programs responding to urgent human needs in the United States and abroad.
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.

Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)

### **Work with Other National Organizations**

**Coalition activity.** We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded organizations. We participate actively in the Monday Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider ourselves to be on the cutting edge of policies advocated by these coalitions.

**Advocacy in church circles.** Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

### **Grassroots Education and Action**

*Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.*

**Methodist Networks.** *Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:*

*49 resident bishops (35 of them have signed one or more policy statements we have issued)*

*72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)*

*540 districts, each with a district superintendent (in each conference the district superintendents form a cabinet under the bishop)*

*21,000 ordained ministers serving local churches*

*37,750 local congregations, the majority with a church and society, peace, or social concerns committee. They are located in all sections of the nation and in cities, suburbs, small towns, and rural areas.*

*Nearly 9 million members. Although the majority of United Methodists are white, there is a sizable black membership and also Asians, Hispanics, and Native Americans.*

*We are reaching United Methodists in regions where the U.S. peace*

movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in 6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in 6,060 churches

Christian Methodist Episcopal Church with 720,000 members in 2,340 churches

We have just started to carry out this commitment.

**Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last four issues are Star Wars; Children and Youth; Federal Budget; and Arms Reduction. Starting with the next issue, we will finance *Peace Leaf* through our new 501(c)(3) fund and will avoid all direct lobbying

instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

Beginning in January 1990 we are starting to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden and improve their operations.

As a first step, we have written and published *Witnessing for Peace and*

*Justice: A Peacemaker's Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

## HISTORY OF OUR ORGANIZATION

### Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer

*any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."*

*Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.*

*Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.*

### **Activities**

*In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several*

Washington-based coalitions.

*We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.*

## HOW WE ARE ORGANIZED

### *Decision-making structure.*

*In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.*

*The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.*

*We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.*

### *Staff.*

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

### **Financial entities.**

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

*Initially a grant from the C.S. Fund would go through the Civic Action Institute. Once we receive IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund, it would be the grant recipient.*

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4)

expenditures, including separate bank accounts and separate federal employer numbers for each.

### SOURCES OF FINANCIAL SUPPORT

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>

\$ 5,821

January-December 1988

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>

\$ 6,846

January-December 1989

Contributions	\$11,190
Casualty insurance payment	<u>166</u>

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't

finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not except financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

## **BUDGET**

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

**Staffing plan.** Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

**Two funds.** Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the C.S. Fund for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

**Two budget options.** Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are presented on the next two pages.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is the project budget for the proposal presented to the C.S. Fund.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

#### Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the Ploughshares Fund, and several other foundations.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice  
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
<b>Nonpersonal</b>			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

### Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

## ATTACHMENTS

*Attached is the following supplementary information:*

*United Methodist Bishops "Policies for a Just Peace" (1986)*

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April 1989)*

*A Letter from Religious Leaders to Presidents Bush and Gorbachev, November 22, 1989*

*Listing of and biographical information on Board of Directors*

*Listing of National Advisory Committee*

*Vita of Howard W. Hallman, Executive Director*

*Resolution creating Methodists United Peace/Justice Education Fund*

*Resolution of Civic Action Institute creating Methodists United Project*

*IRS determination letters on eligibility of Civic Action Institute as a 501(c)(3) tax exempt organization*

*Sample copies of :*

*Witnessing for Peace and Justice: A Peacemaker's Handbook*

*Peace Leaf*

*Peace/Justice Alert*

*January 10, 1990*

*Application to Joyce Mertz-Gilmore Foundation*

1. *Methodists United for Peace with Justice*

*421 Seward Square, SE, Washington, DC 20003*

*Howard W. Hallman, Exec. Dir. (202) 546-5551*

*Civic Action Institute (see explanation)*

2. *May 31, 1979*

3. *x general support*

4. *Organizations' major purpose*

*Methodists United is a national association of laity and clergy working nationally and through grassroots networks for disarmament and shifts budget priorities.*

*Our network consists of four Methodist denominations (United Methodist, African Methodist Episcopal, AME Zion, and Christian Methodist) with 13 million members in 52,350 congregations throughout the United States.*

5. *\$65,000-110,000, depending upon fundraising success.*

*NA NA*

*\$10,000*

6. *Received*

*In process of raising \$20,000  
during 1990*

*Under consideration*

*Peace Development Fund (\$5,000)*

*Ploughshares Fund (\$5,000)*

*Ottinger Foundation (\$5,000)*

*C.S. Fund (\$15,000)*

*Veatch Program (\$25,000)*

*government funding? no*

7. *Howard W. Hallman*

*Executive Director*

*January 23, 1990*

## Proposal Summary

Methodists United for Peace with Justice

### Who We Are

Methodists United for Peace with Justice organized in 1987 in response to the 1986 pastoral letter and foundation document, *In Defense of Creation*, issued by the United Methodist Council of Bishops. The bishops said "No" to nuclear deterrence, laid out a set of policies for a just peace, and called for greater witness and action for peace and justice. As the bishops were in the vanguard of public advocacy in 1986, so also we intend to be on the cutting edge in the 1990s in the quest for global disarmament and achievement of greater social and economic justice.

Until recently we functioned solely with volunteers. In the summer of 1989 our members elected the first national Board of Directors. When the Board met in October, they appointed an executive director and launched an effort of program expansion and fundraising.

We work simultaneously at the national level in public advocacy of policies related to disarmament and shifts in budget priorities and at the local level through network connections with persons and churches belonging to four Methodist denominations.

### National Activities

Our current national agenda is summarized by two attached documents. The first is a November 22, 1989 letter from U.S. religious leaders to Presidents Bush and Gorbachev which we developed and circulated. This letter proposes "Swords into Plowshares" as the theme for the 1990s and proposes that this be applied by seeking (a) general European disarmament (including withdrawal of all troops from foreign soil by May 8, 1995), (b) global nuclear disarmament (complete abolition by the year 2000), and (c) economic conversion (military demobilization and conversion of research and production to socially-useful purposes).

The second illustrative document is "A Call for Shift in Budget Priorities" that we issued in April 1989. We advocated sharp reductions in military spending, increased funding of programs responding to urgent human needs, and progressive tax increases to reduce the federal deficit. To a considerable extent these policies frame our justice agenda and show how peace and justice concerns intersect in the federal budget.

At the national level we work in several ways: through development and advocacy of forward-looking policies; education and advocacy within the four Methodist denominations; and participation in coalitions (including Monday Lobby, Citizens' Budget Campaign, Coalition on Human Needs, and the Alliance for our Common Future).

We are now taking the lead by working with like-minded organizations to set up a **Disarmament**

**Forum** (see attachment). This will be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration will be given to underlying political and economic issues as well as military aspects of disarmament. Proposed topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We will invited persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum would be a major national activity carried out with a grant from the Joyce Mertz-Gilmore Foundation.

### **Grassroots Activities**

Our national work is closely linked with grassroots education and action, working through Methodist networks that reach 13 million members in 52,350 local churches. We started with the United Methodist Church (majority white but a sizable black membership and also Asians, Hispanics, and Native Americans). We are now extending our work to three predominantly black Methodist denominations: African Methodist Episcopal, AME Zion, and Christian Methodist Episcopal. We are giving particular attention to working with people in regions where the peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest and reaching people in black, Hispanic, Native American, and Asian communities.

Presently broad dissemination of information is the main feature of our grassroots activities. We publish two periodicals, *Peace Leaf*, a quarterly newsletter providing background on particular issues, and *Peace/Justice Alerts*, offering timely information on specific policy decisions being made in Washington, D.C. As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

Training and technical assistance is the second part of our grassroots approach. As a starter we have published and distributed *Witnessing for Peace and Justice: Peacemaker Handbook*. As our resources grow, we intend to publish other how-to information and to lead seminars and training workshops around the country.

### **Fiscal Agent**

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its

*October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached.*

*Proposal to the Joyce Mertz-Gilmore Foundation  
from Methodists United for Peace with Justice*

**DEFINING THE ISSUE**

*New occasions teach new duties,  
Time makes ancient good uncouth;  
They must upward still and onward,  
Who would keep abreast of truth.*

-- James Russell Lowell

*The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.*

*To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.*

***As the Cold War Ends***

*The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being*

replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

### **A Pair of Challenges**

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The *second challenge* is the *conversion of resources dedicated to military expenditures to socially productive uses.* There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations,

industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

## OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

### *Initiatives on National Policy Issues*

*Peace agenda.* The inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position

than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

**Disarmament in the 1990s.** In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the

50th anniversary of the end of World War II in Europe).

- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. For instance, the concern of some over German reunification can be allayed by German demilitarization, that is, disbanding both Germany armies as part of total European disarmament. So we will continue to pursue this direction in our policy development, public advocacy, and grassroots education.

We are now taking the lead by working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This will be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration will be given to underlying political and economic issues as well as military aspects of disarmament. Proposed topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate

and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We will invited persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum would be a major national activity carried out with a grant from the Joyce Mertz-Gilmore Foundation.

**Justice agenda.** For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.
- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.
- o Then we followed through with a series of *Peace/Justice Alerts* to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.

(Copies of these publications are attached.)

The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.

- o Increased spending for programs responding to urgent human needs in the United States and abroad.
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.

Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)

### **Work with Other National Organizations**

**Coalition activity.** We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded organizations. We participate actively in the Monday Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider ourselves to be on the cutting edge of policies advocated by these coalitions.

**Advocacy in church circles.** Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

## *Grassroots Education and Action*

*Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.*

***Methodist Networks.** Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:*

*49 resident bishops (35 of them have signed one or more policy statements we have issued)*

*72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)*

*540 districts, each with a district superintendent (in each conference the district superintendents form a cabinet under the bishop)*

*21,000 ordained ministers serving local churches*

*37,750 local congregations, the majority with a church and society, peace, or social concerns committee. They are located in all sections of the nation and in cities, suburbs, small towns, and rural areas.*

*Nearly 9 million members. Although the majority of United Methodists are white, there is a sizable black membership and also Asians, Hispanics,*

and Native Americans.

We are reaching United Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in 6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in 6,060 churches

Christian Methodist Episcopal Church with 720,000 members in 2,340 churches

We have just started to carry out this commitment.

**Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last four

issues are Star Wars; Children and Youth; Federal Budget; and Arms Reduction. Starting with the next issue, we will finance *Peace Leaf* through our new 501(c)(3) fund and will avoid all direct lobbying instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

Beginning in January 1990 we are starting to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden and im-

prove their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

## HISTORY OF OUR ORGANIZATION

### Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the

pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

### **Activities**

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from

*military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.*

*We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.*

## **HOW WE ARE ORGANIZED**

### **Decision-making structure.**

*In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.*

*The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.*

*We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now*

expanding this body, especially to include more persons from AME, AME Zion, and CME churches.

### **Staff.**

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

### **Financial entities.**

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

Initially a grant from the Joyce Mertz-Gilmore Foundation would go through the Civic Action Institute. Once we receive IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund, it would be the grant recipient.

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

### SOURCES OF FINANCIAL SUPPORT

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>

\$ 5,821

January-December 1988

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>

\$ 6,846

January-December 1989

Contributions	\$11,190
Casualty insurance payment	<u>166</u>

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

## **BUDGET**

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

**Staffing plan.** Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

**Two funds.** Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Joyce Mertz-Gilmore Foundation for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

**Two budget options.** Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are attached.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Joyce Mertz-Gilmore Foundation grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

#### Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the C.S. Fund, the Ploughshares Fund, and the Ottinger Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice  
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
<b>Nonpersonal</b>			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

### Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

## ATTACHMENTS

Two budget options for 1990: for totals of \$65,000 and \$110,000  
Statement of revenue and expenses for past two years

IRS determination letters on eligibility of Civic Action Institute as a 501(c)(3)  
tax exempt organization

Resolution of Civic Action Institute creating Methodists United Project

Resolution creating Methodists United Peace/Justice Education Fund

Listing of and biographical information on Board of Directors

Listing of National Advisory Committee

Vita of Howard W. Hallman, Executive Director

Listing of three persons would be willing to discuss our work

A Full Proposal to the Joyce Mertz-Gilmore Foundation

United Methodist Bishops "Policies for a Just Peace" (1986)

"A Call for Shift in Budget Priorities from Military to Human Needs" (April  
1989)

A Letter from Religious Leaders to Presidents Bush and Gorbachev, November  
22, 1989

Proposal for a Disarmament Forum

Sample copies of :

*Witnessing for Peace and Justice: A Peacemaker's Handbook*

*Peace Leaf*

*Peace/Justice Alert*

*Note: As a new organization established in 1987 and having a modest budget so far, we have never had a financial audit. We are now making arrangements for one and will send you the results when available.*

*January 23, 1990*

*Three Persons to Contact about Our Work*

*Bishop C. Dale White (914) 684-6922  
United Methodist New York Area  
252 Bryant Avenue  
White Plains, NY 10605*

*Bob Edgar, Executive Director (202) 745-2450  
1601 Connecticut Avenue, NW  
Washington, DC 20009*

*David Cohen (202) 659-8475  
Advocacy Institute  
1730 M Street, NW, Suite 600  
Washington, DC 20036*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE*

*Washington, DC 20003*

*(202) 546-5551*

*A Request for a Grant  
from the Winston Foundation*

*Summary of Request*

*We request the Winston Foundation for a \$10,000 grant in general support for our activities related to disarmament and redirecting U.S. budget priorities.*

*Who We Are*

*Methodists United for Peace with Justice is a national membership association of laity and clergy. We work with people and networks associated with four major Methodist denominations: United Methodist Church, African Methodist Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. They also have ties with Methodists throughout the globe.*

*We organized in 1987 in response to the 1986 pastoral letter and*

foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace*, issued by the United Methodist Council of Bishops. Our initial focus was upon disarmament and improving US/Soviet relations. We have moved into the justice side of "peace with justice" by working to shift federal budget priorities from excessive military spending to efforts responding to urgent human needs.

We work concurrently at the national level and through grassroots networks. Nationally we serve as a public advocate on peace and justice issues, working closely with other national organizations. Our grassroots work seeks to assist Methodists around the country to undertake educational activities and action in their communities and to reach out to their elected representatives.

#### DEFINING THE ISSUE

*New occasions teach new duties,  
Time makes ancient good uncouth;  
They must upward still and onward,  
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison

old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

### **As the Cold War Ends**

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The predominantly nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

### **A Pair of Challenges**

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global

challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The second challenge is the conversion of resources dedicated to military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

## **OUR APPROACH**

*Methodists United for Peace with Justice approaches these challenges by*

working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

### **Initiatives on National Policy Issues**

**Peace agenda.** As indicated, the inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

**Disarmament in the 1990s.** In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious

leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the 50th anniversary of the end of World War II in Europe).
- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. For instance, the concern of some over German reunification can be allayed by German demilitarization, that is, disbanding both Germany armies as part of total European disarmament. So we will continue to pursue this direction in our policy development, public advocacy,

and grassroots education. As a further step, we wrote the enclosed response to President Bush's State-of-the Union proposal for further troop reductions in Europe and got several other organizations to sign it.

For a longer-range approach, we have taken the lead in working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This will be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration will be given to underlying political and economic issues as well as military aspects of disarmament. Topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We will invited persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum would be a major national activity carried out with a grant from the Winston Foundation.

**Justice agenda.** For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal

*budget and used this for grassroots education.*

- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.*
- o Then we followed through with a series of Peace/Justice Alerts to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.*

*(Copies of these publications are attached.)*

*The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:*

- o Substantial cutbacks in military expenditures.*
- o Increased spending for programs responding to urgent human needs in the United States and abroad.*
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.*

*Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)*

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**Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

*Peace Leaf*, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last five issues are Star Wars; Children and Youth; Federal Budget; Arms Reduction; and Federal Budget (again). Starting with the current issue, we are financing *Peace Leaf* through our new 501(c)(3) fund and are avoiding all direct lobbying instructions.

*Peace/Justice Alert*, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

We intend to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

**Training and technical assistance.** Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks

and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

## HISTORY OF OUR ORGANIZATION

### Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists

United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

### **Activities**

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

*We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.*

### **HOW WE ARE ORGANIZED**

**Decision-making structure.**

*In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.*

*The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.*

*We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.*

#### **Staff.**

*Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.*

#### **Financial entities.**

*Methodists United for Peace with Justice is organized as a 501(c)(4)*

corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

*Initially a grant from the Winston Foundation would go through the Civic Action Institute. Once we receive IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund, it would be the grant recipient.*

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

### **SOURCES OF FINANCIAL SUPPORT**

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>

\$ 5,821

January-December 1988

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>

\$ 6,846

January-December 1989

Contributions	\$11,190
Casualty insurance payment	<u>166</u>

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

## BUDGET

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

**Staffing plan.** Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

**Two funds.** Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Winston Foundation for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

**Two budget options.** Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are attached.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Winston Foundation grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
<b>Nonpersonal</b>			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

### Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the C.S. Fund, the Ploughshares Fund, and the Joyce-Mertz Gilmore Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice  
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
<b>Personnel</b>			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
<b>Nonpersonal</b>			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

### Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

## ATTACHMENTS

*IRS determination letters on eligibility of Civic Action Institute as a 501(c)(3) tax exempt organization*

*Resolution of Civic Action Institute creating Methodists United Project*

*Resolution creating Methodists United Peace/Justice Education Fund*

*Listing of and biographical information on Board of Directors*

*Listing of National Advisory Committee*

*Vita of Howard W. Hallman, Executive Director*

*United Methodist Bishops "Policies for a Just Peace" (1986)*

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April 1989)*

*A Letter from Religious Leaders to Presidents Bush and Gorbachev, November 22, 1989*

*A Letter to President Bush regarding troop reduction in Europe, February 8, 1990*

*Announcement of Disarmament Fourm*

*Sample copies of :*

*Witnessing for Peace and Justice: A Peacemaker's Handbook*

*Peace Leaf*

*Peace/Justice Alert*

February 8, 1990

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE*

*Washington, DC 20003*

*(202) 546-5551*

*Mr. Richard Healey*

*Ploughshares Fund*

*1601 Connecticut Avenue, NW, 5th Floor*

*Washington, DC 20009*

*Dear Richard:*

*Here is a request for financial support which I have prepared for submission to foundations. You indicated that you would be willing to look it over, both to offer general comments and to indicate whether it is the kind of proposal that Ploughshares grant-making staff might consider.*

*I have included a budget for a \$5,000 seed grant and three budgetary levels to provide for expansion as funds become available.*

*I will appreciate your comments by phone or letter, or I can stop by if you wish.*

*Thanks for your assistance.*

*Sincerely yours,*

*Howard W. Hallman  
Executive Director*

December 15, 1989

Peace Development Fund  
44 North Prospect Street  
P.O. Box 270  
Amherst, MA 01004

Dear Friends:

We request a grant of \$5,000 in partial support of a project for grassroots mobilization of Methodists on issues of disarmament and federal budget priorities. Even though the beginning of the end of the Cold War is occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

The project will reach out to 13 million persons from four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and linkage with the decision-making process in Washington. In doing so, we will reach people in regions where the peace movement has been weakest and will contact members of three predominantly black Methodist denominations.

We are requesting a grant for grassroots lobbying, which we would handle as a 501(c)(4) organization. However, if your available c-4 funds are committed, we could redesign the project to emphasize grassroots education and training that can be financed by c-3 money. We have created a 501(c)(3) fund for this purpose. While our application for IRS approval is

*pending, we have made arrangements with another c-3 organization to serve as a channel for tax exempt contributions.*

*We have submitted our proposal to you because our headquarters is in the East. However, a substantial part of our work occurs west of the Mississippi. Therefore, we are wondering if you and your western affiliate would each consider making a \$5,000 grant in support our work. We have developed some strong contacts in the Great Plains and the Southwest (particularly in Texas). We also have established ties with Methodists throughout the South.*

*Enclosed is our application, a longer proposal, and background information about Methodists United for Peace with Justice. If you need any further information, please let us know.*

*Sincerely yours,*

*Howard W. Hallman  
Executive Director*

December 19, 1989

Michael McCally, M.D., Executive Director  
Ploughshares Fund  
Fort Mason Center, B-330  
San Francisco, CA 94123

Dear Dr. McCally:

For the last two and a half years Methodists United for Peace with Justice has been functioning as an organization of volunteers to work on issues of nuclear disarmament and other peace and justice issues. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. Now, though beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to expand our efforts of grassroots mobilization of Methodists around the country. To help us in our expansion, we request a seed grant of \$5,000 from the Ploughshares Fund.

We are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and linkage with the decision-making process in

Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.

We are set up to receive funds for both educational activities and lobbying. We understand that you make grants in both categories. If we have a choice, we would prefer the latter because most other foundations support only educational activities.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/Justice Education Fund, and we have applied to the Internal Revenue Service for status as a 501(c)(3) entity. While

Michael McCally, M.D.

December 19, 1989

Page two.

that is pending, we have made arrangements with another c-3 organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project."

Enclosed is our proposal and background information about Methodists United for Peace with Justice. If you need any further information, please let us know.

Sincerely yours,

Howard W. Hallman  
Executive Director

Enclosures:

A Request for Financial Support

Seed Grant Budget

1990 Budget

Board of Directors: Biographical Information

National Advisory Committee

Resume of Howard W. Hallman

Board Resolution on Methodists United Peace/Justice Education Fund

CAI Resolution and IRS Letters

Peace/Justice Alert No. 5, July 1989

Special Alert, July 19, 1989

*"A Call for Shift in Budget Priorities from Military to Human Needs"*

*Letter to Presidents Bush and Gorbachev, November 22, 1989*

*Peace Leaf No. 4, "What Future for Star Wars?"*

*Peace Leaf No. 7, "Achieving Arms Reduction"*

January 5, 1990

Ms. Barbara Dudley, Executive Director  
North Shore Unitarian Universalist Veatch Program  
Plandome Road  
Plandome, NY 11030

Dear Ms. Dudley:

For the last two and a half years Methodists United for Peace with Justice has been functioning as an organization of volunteers to work on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. Now, though beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to expand our efforts of grassroots mobilization of Methodists around the country. To help us in our expansion, we request the Veatch Program for a grant of \$25,000 for 1990 and a second year grant of \$25,000 for 1991.

We are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide

*needed information and help them make their voices heard by policy makers in Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.*

*Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/Justice Education Fund, and we have applied to the Internal Revenue Service for status as a 501(c)(3) entity. While that is pending, we have made arrangements with another c-3 organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the Veatch Program for a 501(c)(3) grant, which would initially be channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are enclosed.*

*Barbara Dudley*

*January 5, 1990*

*Page two.*

*Our full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know. If you wish, I can come to Plandome to discuss our proposal directly with you and your staff.*

*Sincerely yours,*

*Howard W. Hallman*

*Executive Director*

January 5, 1990

Ms. Betsy Taylor, Executive Director  
Ottinger Foundation  
1601 Connecticut Avenue, NW, Suite 803  
Washington, DC 20009

Dear Ms. Taylor:

For the last two and a half years Methodists United for Peace with Justice has been functioning as an organization of volunteers with strong grassroots connections to work on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. Now, though beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work ahead to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to expand our efforts of grassroots mobilization of Methodists around the country. To help us in our expansion, we request the Ottinger Foundation for a grant of \$5,000.

We are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide

*needed information, training, and technical assistance to help them be effective, active citizens. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.*

*Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/Justice Education Fund, and we have applied to the Internal Revenue Service for status as a 501(c)(3) entity. While that is pending, we have made arrangements with another c-3 organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United*

Ms. Betsy Taylor  
January 5, 1990  
Page two.

Project." We are requesting the Ottinger Foundation for a 501(c)(3) grant, which would initially be channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are attached.

Our full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know. If you wish, I could come to your office to discuss our proposal directly with you.

Sincerely yours,

Howard W. Hallman  
Executive Director

January 10, 1990

Mr. Marty Teitel, Executive Director  
C.S. Fund  
469 Bohemian Highway  
Freestone, CA 95472

Dear Mr. Teitel:

For the last two and a half years Methodists United for Peace with Justice has been working diligently on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. We are following their lead of being on the forefront of advocacy on peace and justice issues. We recognize that though the beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to be more effective in policy development and advocacy of far-reaching policies on global disarmament and in grassroots mobilization of Methodists around the country. To help us in our work, we request the C.S. Fund for a general support grant of \$15,000 in 1990 and a second year grant of \$15,000 in 1991.

In our national policy development and advocacy we are seeking to make "Swords into Ploughshares" the theme for the 1990s. We are pushing for

general European disarmament, global nuclear disarmament, and resolution of regional conflicts. We favor accompanying actions of economic conversion from military to useful civilian expenditures and substantial shifts in federal budget priorities away from the military to programs serving urgent human needs.

In our grassroots work we are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.

Mr. Marty Teitel

January 10, 1990

Page two.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/ Justice Education Fund, and we have applied to the Internal Revenue Service for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the C.S. Fund for a 501(c)(3) grant, which would initially be

*channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are enclosed.*

*Our full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know.*

*Sincerely yours,*

*Howard W. Hallman  
Executive Director*

January 23, 1990

Mr. Robert Crane  
Vice President, Program  
Joyce Mertz-Gilmore Foundation  
218 East 18th Street  
New York, NY 10003

Dear Mr. Crane:

For the last two and a half years Methodists United for Peace with Justice has been working diligently on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. We are following their lead of being on the forefront of advocacy on peace and justice issues. We recognize that though the beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to be more effective in policy development and advocacy of far-reaching policies on global disarmament and in grassroots grassroots mobilization of Methodists around the country. To help us in our work, we request the Joyce Mertz-Gilmore Foundation for a general support grant of \$15,000.

In our national policy development and advocacy we are seeking to make

*"Swords into Ploughshares" the theme for the 1990s. We are pushing for general European disarmament, global nuclear disarmament, and resolution of regional conflicts. We favor accompanying actions of economic conversion from military to useful civilian expenditures and substantial shifts in federal budget priorities away from the military to programs serving urgent human needs.*

*In our grassroots work we are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.*

Mr. Robert Crane

January 23, 1990

Page two.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/ Justice Education Fund, and we have applied to the Internal Revenue Service for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the Joyce Mertz-Gilmore for a 501(c)(3) grant, which would initially be channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are enclosed.

Our grant application and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know. If you wish, I can go to New York to discuss our work with you in person.

Sincerely yours,

Howard W. Hallman  
Executive Director

Ms. Bethany Wall  
Joyce Mertz-Gilmore Foundation  
218 East 18th Street  
New York, NY 10003

Dear Ms. Wall:

You asked for more information about the Civic Action Institute. It is a private, nonprofit corporation which I established in 1969 (first called the Center for Governmental Studies). Its 501(c)(3) tax status goes back to its beginning and is still valid. Since 1983 the Institute has been almost dormant but has maintained its corporate existence and (c)(3) status. In 1986 I used the Institute as a vehicle for circulating and gaining signatures for "A Citizens' Declaration for Worldwide Nuclear Disarmament by the Year 2000." At that time the articles of incorporation were amended to include peace-related activities, but we were unsuccessful in raising funds to support this initiative.

This past fall we reconstituted the Institute's board of directors. Members are now myself, Sherman Harris, John Mathews, Charles Rhoads, and Ellie Wegener. Sherman and I are also on the board of Methodists United for Peace with Justice. John and Charles were on Methodists United's interim board. This renewed Institute board of directors authorized the "Methodists United Project" by passing the resolution we previously sent you. In taking this action we reviewed with several knowledgeable persons the arrangement to use the Institute as an interim channel of funds for Methodists United's (c)(3) type activities and were told that this is an appropriate process that has been used by a number of organizations.

*I am the contact for the Civic Action Institute. The Institute's mailing address is 6508 Wilmetts Road, Bethesda, MD 20817. If you need further information about this arrangement, please let me know.*

*Sincerely yours,*

*Howard W. Hallman  
Executive Director*

*P.S. You may be interested in seeing our latest *Peace/Justice Alert*. We have at the printer an issue of our newsletter, *Peace Leaf*, containing articles on the federal budget by five United Methodists who are members of Congress: Senators Dole and Sasser, Congressmen Goodling, Hamilton, and Hawkins.*