

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

*A Request for a Grant
from the Town Creek Foundation*

Summary of Request

We request the Town Creek Foundation for a \$10,000 grant in general support for our activities related to disarmament and redirecting U.S. budget priorities.

Who We Are

Methodists United for Peace with Justice is a national membership association of laity and clergy. We work with people and networks associated with four major Methodist denominations: United Methodist Church, African Methodist Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. They also have ties with Methodists throughout the globe.

We organized in 1987 in response to the 1986 pastoral letter and

foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace*, issued by the United Methodist Council of Bishops. Our initial focus was upon disarmament and improving US/Soviet relations. We have moved into the justice side of "peace with justice" by working to shift federal budget priorities from excessive military spending to efforts responding to urgent human needs.

We work concurrently at the national level and through grassroots networks. Nationally we serve as a public advocate on peace and justice issues, working closely with other national organizations. Our grassroots work seeks to assist Methodists around the country to undertake educational activities and action in their communities and to reach out to their elected representatives.

DEFINING THE ISSUE

*New occasions teach new duties,
Time makes ancient good uncouth;
They must upward still and onward,
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the

United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

As the Cold War Ends

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The predominantly nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

A Pair of Challenges

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological,

"conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The second challenge is the conversion of resources dedicated to military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with

opportunities for international contacts and (2) at the grassroots.

Initiatives on National Policy Issues

Peace agenda. As indicated, the inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional No to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

Disarmament in the 1990s. In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should

pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the 50th anniversary of the end of World War II in Europe).
- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. For instance, the concern of some over German reunification can be allayed by German demilitarization, that is, disbanding both Germany armies as part of total European disarmament. So we will continue to pursue this direction in our policy development, public advocacy, and grassroots education. As a further step, we wrote the enclosed response

to President Bush's State-of-the Union proposal for further troop reductions in Europe and got several other organizations to sign it.

For a longer-range approach, we have taken the lead in working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This will be a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration will be given to underlying political and economic issues as well as military aspects of disarmament. Topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts. The main purpose is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We will invited persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum would be a major national activity carried out with a grant from the Town Creek Foundation.

Justice agenda. For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.

- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.
- o Then we followed through with a series of *Peace/Justice Alerts* to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.

(Copies of these publications are attached.)

The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.
- o Increased spending for programs responding to urgent human needs in the United States and abroad.
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.

Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)

Work with Other National Organizations

Coalition activity. We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded organizations. We participate actively in the Monday Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider

ourselves to be on the cutting edge of policies advocated by these coalitions.

Advocacy in church circles. Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

Grassroots Education and Action

Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.

Methodist Networks. Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:

49 resident bishops (35 of them have signed one or more policy statements we have issued)

72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)

540 districts, each with a district superintendent (in each conference

the district superintendents form a cabinet under the bishop)
21,000 ordained ministers serving local churches
37,750 local congregations, the majority with a church and society,
peace, or social concerns committee. They are located in all
sections of the nation and in cities, suburbs, small towns, and rural
areas.

Nearly 9 million members. Although the majority of United
Methodists are white,
there is a sizable black
membership and also
Asians, Hispanics, and
Native Americans.

We are reaching United Methodists in regions where the U.S. peace
movement has been weakest, such as the South, Southwest, and
nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly
black Methodist denominations (which is why we call ourselves "Methodists
United"). They are:

African Methodist Episcopal Church with 2.2 million members in
6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in
6,060 churches

Christian Methodist Episcopal Church with 720,000 members in
2,340 churches

We have just started to carry out this commitment.

Dissemination of information. As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

Peace Leaf, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last five issues are Star Wars; Children and Youth; Federal Budget; Arms Reduction; and Federal Budget (again). Starting with the current issue, we are financing *Peace Leaf* through our new 501(c)(3) fund and are avoiding all direct lobbying instructions.

Peace/Justice Alert, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

We intend to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our

communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

Training and technical assistance. Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experi-

enced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

HISTORY OF OUR ORGANIZATION

Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and

other prominent United Methodists.

Activities

*In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.*

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.

HOW WE ARE ORGANIZED

Decision-making structure.

In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We

conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.

The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.

We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.

Staff.

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

Financial entities.

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are

now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

Initially a grant from the Town Creek Foundation would go through the Civic Action Institute. Once we receive IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund, it would be the grant recipient.

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

SOURCES OF FINANCIAL SUPPORT

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987

Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>

\$ 5,821

January-December 1988

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>

\$ 6,846

January-December 1989

Contributions	\$11,190
Casualty insurance payment	<u>166</u>

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

BUDGET

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our

program over a period of months as we obtain the necessary funds. We have a plan for doing so.

Staffing plan. Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

Two funds. Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Town Creek Foundation for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

Two budget options. Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	Education	General
	Fund (c-3)	Fund (c-4)
<u>Total</u>		

Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are attached.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Town Creek Foundation grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
Nonpersonal			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the C.S. Fund, the Ploughshares Fund, and the Joyce-Mertz Gilmore Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
Nonpersonal			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

ATTACHMENTS

IRS determination letters on eligibility of Civic Action Institute as a 501(c)(3) tax exempt organization

Resolution of Civic Action Institute creating Methodists United Project

Resolution creating Methodists United Peace/Justice Education Fund

Listing of and biographical information on Board of Directors

Listing of National Advisory Committee

Vita of Howard W. Hallman, Executive Director

United Methodist Bishops "Policies for a Just Peace" (1986)

"A Call for Shift in Budget Priorities from Military to Human Needs" (April 1989)

A Letter from Religious Leaders to Presidents Bush and Gorbachev, November 22, 1989

A Letter to President Bush regarding troop reduction in Europe, February 8, 1990

Announcement of Disarmament Fourm

Sample copies of :

Witnessing for Peace and Justice: A Peacemaker's Handbook

Peace Leaf

Peace/Justice Alert

February 8, 1990

CIVIC ACTION INSTITUTE
6508 Wilmett Road
Bethesda, MD 20817
(301) 897-3668

Mr. Robert W. Musser, President
General Service Foundation
1445 Pearl Street, Suite 201
Boulder, CO 80302

Dear Mr. Musser:

We request a grant of \$10,000 for the first phase of a project related to the need to develop the "understructure of democracy" in countries emerging from non-democratic systems. We perceive this project to be within your interest in "the non-military aspects of International Peace."

Background

A mostly nonviolent, from-the-bottom-up revolution has occurred in Eastern Europe. In the Soviet Union what began as top-down *perestroika* has unleashed a lot of grassroots energy for political and economic change, mostly nonviolent even though the news media play up violent outbreaks. Peace in that part of the world depends upon the ability of these nations to achieve successful economic change and also to achieve greater democracy. Global peace is also affected because the removal of the Soviet threat to Western Europe opens up the possibility of broad European disarmament and global nuclear disarmament. Also in Central America and elsewhere around the globe greater democracy seems to be emerging so that peace in other

regions can be secured by assuring success in democratization.

Mostly it is up to the people of Eastern Europe, the Soviet Union, Central America, and elsewhere to achieve success in the changes they are undertaking. However, Western Europe and the United States can help in the economic sphere through trade, technological exchange, and discrete economic assistance (particularly to Eastern Europe and Third World nations). But we also have an opportunity to contribute ideas on how democracy works.

At the moment the emerging democracies are mostly working out the superstructure of democracy: allocation of power among different branches (legislative, executive, judicial); relationships among these branches; electoral processes, including the role of political parties; in the case of the Soviet Union, power and authority of components of a federal union. These are extremely important matters, but they deal with only half of the democratic structure. A flourishing democracy also needs a strong understructure of citizenship, civic participation, a considerable amount of self-governance in small localities, self-help activities undertaken by nongovernmental associations, and local groups acting as advocates in behalf of local needs.

We in the United States have a bundle of practical experience in elaborating the understructure of democracy. We have made "the consent of the governed" a continuous activity through advocacy, lobbying, hearings, and numerous other forms of citizen participation. Some of this is built into governmental structure and processes while other aspects derive from citizen initiative. We also have an abundance of self-help activities and varieties of civic action that are Mr. Robert W. Musser

expressions of self-governance. As de Tocqueville observed more than 150 years ago, "Americans of all ages, all conditions, and all dispositions constantly form associations."

Accordingly, we have a considerable contribution to make on how to build and operate the "understructure of democracy." Not in a copybook sense, for there are cultural factors that can never be exactly copied. But rather to describe and analyze patterns of civic life and offer suggestions of methods and forms which others might want to adapt to their own situation.

Proposed Project

As my enclosed vita summarizes, I have spent most of my career on matters of citizen participation, neighborhood action, and local governance -- as a practitioner, writer, and trainer. From 1969 to 1983 my base was the Civic Action Institute, which I organized and served as president. About six years ago I switched my major focus to the need for nuclear disarmament because rapid expansion of the U.S. military budget was taking away resources required to adequately meet human and community needs. My current base for working on disarmament and budget priorities is Methodists United for Peace with Justice, a national association of laity and clergy. I have recently been designated executive director of Methodists United, but that is not yet a full-time paid position because of lack of sufficient resources. In the meantime I retain my long-term interest in neighborhoods, citizen participation, local governance, and federalism. As I read about what is happening in the Soviet Union and Eastern Europe, I see many things I know about the structure and processes of democracy that have applicability.

Therefore, I want to write an extended essay on "Building the Understructure

of Democracy: Lessons Drawn from American Experience." An initial outline and some sample paragraphs are attached. I would spend 30 days spread over a four to six month period in this endeavor. The product would be a publication of an estimated 40 to 50 pages in length, to be published by the Civic Action Institute. We would distribute copies to Washington embassies of emerging democracies, to contacts in those lands, and through networks of U.S. organizations (religious and secular) which have their own set of close contacts in the emerging democracies. I would also write a condense version and use extracts for articles in publications, such as *Peace & Democracy News* of the Campaign for Peace and Democracy/East and West, and for op-ed pieces placed in newspapers in the United States and abroad.

The budget for the initial phase of this project totals \$10,000. A budget schedule is attached.

A second phase of the project (beyond the funds requested for this first phase) would be to conduct seminars on site in emerging democracies on relevant American experience. Further funds will be sought for phase two.

Grantee

The grantee will be the Civic Action Institute, a 501(c)(3) organization (IRS letters enclosed). From 1969 to 1983 the Institute undertook research and conducted training on local government decentralization, citizen participation, and
Mr. Robert W. Musser

Page 3.

neighborhood action. In recent years the Institute has been dormant for such activities but has retained its corporate existence and IRS tax-exempt

status. In 1986 I used it as a base for gaining signatures on and publishing "A Citizens' Declaration on Worldwide Nuclear Disarmament by the Year 2000", and it is now serving as a conduit for tax-exempt contributions and grants to Methodists United for Peace with Justice while the latter is seeking IRS approval as a 501(c)(3) organization.

If you wish further information, please let me know.

Sincerely yours,

Howard W. Hallman
President

CIVIC ACTION INSTITUTE
6508 Wilmett Road
Bethesda, MD 20817
(301) 897-3668

March 9, 1990

Mr. Colin Greer, President
The New World Foundation
100 East 85th Street
New York, NY 10028

Dear Mr. Greer:

We request a grant of \$10,000 from the New World Foundation for the first phase of a project related to the need to develop the "understructure of democracy" in countries emerging from non-democratic systems. We perceive this project to be within your interest in "avoidance of war." Furthermore, it carries abroad the long-expressed interest of the New World Foundation in community initiatives and grassroots activities.

Background

A mostly nonviolent, from-the-bottom-up revolution has occurred in Eastern Europe. In the Soviet Union what began as top-down *perestroika* has unleashed a lot of grassroots energy for political and economic change, mostly nonviolent even though the news media play up violent outbreaks. Peace in that part of the world depends upon the ability of these nations to achieve successful economic change and also to achieve greater democracy. Global peace is also affected because the removal of the Soviet threat to

Western Europe opens up the possibility of broad European disarmament and global nuclear disarmament. Also in Central America and elsewhere around the globe greater democracy seems to be emerging so that peace in other regions can be secured by assuring success in democratization.

Mostly it is up to the people of Eastern Europe, the Soviet Union, Central America, and elsewhere to achieve success in the changes they are undertaking. However, Western Europe and the United States can help in the economic sphere through trade, technological exchange, and discrete economic assistance (particularly to Eastern Europe and Third World nations). But we also have an opportunity to contribute ideas on how democracy works.

At the moment the emerging democracies are mostly working out the superstructure of democracy: allocation of power among different branches (legislative, executive, judicial); relationships among these branches; electoral processes, including the role of political parties; in the case of the Soviet Union, power and authority of components of a federal union. These are extremely important matters, but they deal with only half of the democratic structure. A flourishing democracy also needs a strong understructure of citizenship, civic participation, a considerable amount of self-governance in small localities, self-help activities undertaken by nongovernmental associations, and local groups acting as advocates in behalf of local needs.

We in the United States have a bundle of practical experience in elaborating the understructure of democracy. We have made "the consent of the governed" a continuous activity through advocacy, lobbying, hearings, and numerous other forms of citizen participation. Some of this is built into governmental structure

Mr. Colin Greer

March 9, 1990

Page 2.

and processes while other aspects derive from citizen initiative. We also have an abundance of self-help activities and varieties of civic action that are expressions of self-governance. As de Tocqueville observed more than 150 years ago, "Americans of all ages, all conditions, and all dispositions constantly form associations."

Accordingly, we have a considerable contribution to make on how to build and operate the "understructure of democracy." Not in a copybook sense, for there are cultural factors that can never be exactly copied. But rather to describe and analyze patterns of civic life and offer suggestions of methods and forms which others might want to adapt to their own situation.

Proposed Project

As my enclosed vita summarizes, I have spent most of my career on matters of citizen participation, neighborhood action, and local governance -- as a practitioner, writer, and trainer. From 1969 to 1983 my base was the Civic Action Institute, which I organized and served as president. About six years ago I switched my major focus to the need for nuclear disarmament because rapid expansion of the U.S. military budget was taking away resources required to adequately meet human and community needs. My current base for working on disarmament and budget priorities is Methodists United for Peace with Justice, a national association of laity and clergy. I have recently been designated executive director of Methodists United, but that is not yet a full-time paid position because of lack of sufficient resources. In the meantime I retain my long-term interest in neighborhoods, citizen

participation, local governance, and federalism. As I read about what is happening in the Soviet Union and Eastern Europe, I see many things I know about the structure and processes of democracy that have applicability.

Therefore, I want to write an extended essay on "Building the Understructure of Democracy: Lessons Drawn from American Experience." An initial outline and some sample paragraphs are attached. I would spend 30 days spread over a four to six month period in this endeavor. The product would be a publication of an estimated 40 to 50 pages in length, to be published by the Civic Action Institute. We would distribute copies to Washington embassies of emerging democracies, to contacts in those lands, and through networks of U.S. organizations (religious and secular) which have their own set of close contacts in the emerging democracies. I would also write a condense version and use extracts for articles in publications, such as *Peace & Democracy News* of the Campaign for Peace and Democracy/East and West, and for op-ed pieces placed in newspapers in the United States and abroad.

The budget for the initial phase of this project totals \$10,000. A budget schedule is attached.

A second phase of the project (beyond the funds requested for this first phase) would be to conduct seminars on site in emerging democracies on relevant American experience. Further funds will be sought for phase two.

Mr. Colin Greer

March 9, 1990

Page 3.

Grantee

The grantee will be the Civic Action Institute, a 501(c)(3) organization (IRS letters enclosed). From 1969 to 1983 the Institute undertook research and conducted training on local government decentralization, citizen participation, and

neighborhood action. In recent years the Institute has been dormant for such activities but has retained its corporate existence and IRS tax-exempt status. In 1986 I used it as a base for gaining signatures on and publishing "A Citizens' Declaration on Worldwide Nuclear Disarmament by the Year 2000", and it is now serving as a conduit for tax-exempt contributions and grants to Methodists United for Peace with Justice while the latter is seeking IRS approval as a 501(c)(3) organization.

If you wish further information, please let me know.

Sincerely yours,

Howard W. Hallman
President

*Budget for \$10,000 Grant Request
to the New World Foundation*

Personnel

Howard W. Hallman 30 days @ \$200 \$ 6,000

Fringe benefits 10% 600

6,600

Office expenses

400

Printing and mailing

3,000

TOTAL

\$10,000

March 9, 1990

METHODISTS UNITED FOR PEACE WITH JUSTICE
421 Seward Square, SE
Washington, DC 20003
(202) 546-5551

A Request for a Grant from the Ruth Mott Fund

Date:

Contact person: Howard W. Hallman, Executive Director

Title of project: Disarmament and Social Reawakening in the 1990s

Total project budget: Option I -- \$65,000; Option II -- \$110,000

Amount requested: \$20,000 for each of two years

Time period: July 1, 1990 to June 30, 1992

Grantee: Methodists United Peace/Justice Education Fund

Note: IRS approval for 501(c)(3) status is pending and should be received by July. If not, the Civic Action Institute, an existing 501(c)(3) organization, will be the interim channel of funds.

The Institute's IRS letters are attached.

Project Summary

This is a request for general support for Methodists United for Peace with Justice, a national membership association of laity and clergy. We work concurrently at the national level and through grassroots networks. Our activities have four modes:

- o **Developing and advocating new ideas on peace and justice issues.** Currently we are concentrating on (a) post-Cold War opportunities, including general disarmament in Europe and global nuclear disarmament, and (b) shifts in federal budget priorities from excessive military spending to programs responding to human and community needs.
- o **Working in coalition with other national organizations.** We have taken the lead in initiating a Disarmament Forum with a focus on long-range policies for the 1990s. We also participate in several action-oriented coalitions.
- o **Providing material for grassroots education, particularly to local churches in four major Methodist denominations (United Methodist, African Methodist Episcopal, AME Zion, and Christian Methodist Episcopal) with a total of 13 million members.** We do this through our newsletter, *Peace Leaf*, and other publications. As we gain more resources, we intend to lead issue seminars around the country.
- o **Mobilizing grassroots action on specific issues.** We send out *Peace/Justice Alerts* for this purpose, and we offer guidance on local organizing. We want to be able to conduct training workshops to help local church people on how to organize and become more active.

A grant from the Ruth Mott Fund will be used to continue and expand these activities.

DEFINING THE ISSUE

*New occasions teach new duties,
Time makes ancient good uncouth;
They must upward still and onward,
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

As the Cold War Ends

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The predominantly nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting

in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

A Pair of Challenges

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The *second challenge* is the *conversion of resources dedicated to military expenditures to socially productive uses.* There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does

justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

Initiatives on National Policy Issues

Peace agenda. The inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is

one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

Disarmament in the 1990s. *In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:*

- o "Swords into Plowshares" as the theme for the 1990s.*
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the 50th anniversary of the end of World War II in Europe).*
- o Global nuclear disarmament.*
- o Economic conversion.*

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. When President Bush made his State-of-the-Union proposal for further troop reductions in Europe, we wrote a response to the president and got several other organizations to sign it. When the prospect of German unification came to the fore, we issued the attached statement urging that German demilitarization should occur -- as part of total European disarmament. We will continue to pursue this direction in our policy development, public advocacy, and grassroots education.

*For a longer-range approach, we have taken the lead in working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This is a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration is being given to underlying political and economic issues as well as military aspects of disarmament. Topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global*

arms trade, particular regional conflicts.

The main purpose of the Disarmament Forum is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We are inviting persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum is the kind of national activity we will be carrying out with a grant from the Ruth Mott Fund.

Justice agenda. For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.
- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.
- o Then we followed through with a series of *Peace/Justice Alerts* to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.
- o As we now enter another budget cycle, we have published another issue of *Peace Leaf* on the topic with articles by five United Methodists who are members of Congress. And we are starting another round of *Peace/ Justice Alerts*.

(Copies of these publications are attached.)

The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.*
- o Increased spending for programs responding to urgent human needs in the United States and abroad.*
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.*

Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)

Work with Other National Organizations

Coalition activity. We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded organizations. We participate actively in the Monday Arms Control Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider ourselves to be on the cutting edge of policies advocated by these coalitions, as illustrated by our initiative to establish the Disarmament Forum.

Advocacy in church circles. Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the

1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

Grassroots Education and Action

Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.

Methodist Networks. Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:

49 resident bishops (35 of them have signed one or more policy statements we have issued)

72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)

540 districts, each with a district superintendent (in each conference the district superintendents form a cabinet under the bishop)

21,000 ordained ministers serving local churches

37,750 local congregations, the majority with a church and society, peace, or social concerns committee. They are located in all sections of the nation and in cities, suburbs, small towns, and rural

areas.

Nearly 9 million members. Although the majority of United Methodists are white, there is a sizable black membership and also Asians, Hispanics, and Native Americans.

We are reaching United Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in 6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in 6,060 churches

Christian Methodist Episcopal Church with 720,000 members in 2,340 churches

We have just started to carry out this commitment.

Dissemination of information. As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in

telephone conversations.

For purpose of dissemination we have established two periodicals:

Peace Leaf, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last five issues are Star Wars; Children and Youth; Federal Budget; Arms Reduction; and Federal Budget (again). Starting with the current issue, we are financing *Peace Leaf* through our new 501(c)(3) fund and are avoiding all direct lobbying instructions.

Peace/Justice Alert, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

We intend to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

Training and technical assistance. Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

HISTORY OF OUR ORGANIZATION

Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

Activities

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988

quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.

HOW WE ARE ORGANIZED

Decision-making structure.

In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.

The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.

We have a National Advisory Committee consisting of well-known

Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.

Staff.

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

Financial entities.

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

If we have not received IRS approval of 501(c)(3) status for our

Methodists United Peace/Justice Education Fund by the time we receive a grant from the Ruth Mott Fund, we will use the Civic Action Institute channel on an interim basis.

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

SOURCES OF FINANCIAL SUPPORT

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as follows:

June-December 1987	
Seed grant: Foundry United Methodist Church	\$ 2,500
Other contributions	<u>3,321</u>
\$ 5,821	
January-December 1988	
Contributions	\$ 6,479
General Conference breakfast	<u>367</u>
\$ 6,846	
January-December 1989	
Contributions	\$11,190

Casualty insurance payment

166

\$11,356

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

BUDGET

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

Staffing plan. Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading

forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

Two funds. Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Ruth Mott Fund for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

Two budget options. Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are attached.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Ruth Mott Fund grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
Nonpersonal			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the Veatch Program, the C.S. Fund, the Ploughshares Fund, the Joyce-Mertz Gilmore Foundation, and the Winston Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
Nonpersonal			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

ATTACHMENTS

*IRS determination letters on eligibility of Civic Action Institute as a
501(c)(3) tax exempt organization*

Resolution of Civic Action Institute creating Methodists United Project

Resolution creating Methodists United Peace/Justice Education Fund

Listing of and biographical information on Board of Directors

Listing of National Advisory Committee

Vita of Howard W. Hallman, Executive Director

United Methodist Bishops "Policies for a Just Peace" (1986)

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April
1989)*

*Letter from Religious Leaders to Presidents Bush and Gorbachev, Nov. 22,
1989*

Letter to President Bush regarding troop reduction in Europe, Feb. 8, 1990

*Statement on "German Reunification and European Disarmament" (February
1990)*

Announcements of Disarmament Fourm

Sample copies of :

Witnessing for Peace and Justice: Peacemaker Handbook

Peace Leaf

Peace/Justice Alert

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

A Request for a Grant from the W. Alton Jones Foundation

DEFINING THE ISSUE

*New occasions teach new duties,
Time makes ancient good uncouth;
They must upward still and onward,
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

As the Cold War Ends

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by perestroika (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The predominantly nonviolent uprising in Eastern Europe and the positive tone of the Bush-Gorbachev summit meeting in Malta suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.

A Pair of Challenges

This means that at this time the first challenge for persons working in the U.S. peace movement is to sustain the push for disarmament and for resolution of underlying political and economic issues. This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful

resolution of disputes between nations.

The second challenge is the conversion of resources dedicated to military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

Initiatives on National Policy Issues

Peace agenda. The inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional No to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

Disarmament in the 1990s. In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious

leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the 50th anniversary of the end of World War II in Europe).
- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, and that standing armies by European nations are outmoded.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. When President Bush made his State-of-the-Union proposal for further troop reductions in Europe, we wrote a response to the president and got several other organizations to sign it. When the prospect of German unification came to the fore, we issued the attached statement urging that German demilitarization should occur -- as part of total European disarmament. We will continue to pursue this direction in our policy development, public advocacy, and grassroots education.

For a longer-range approach, we have taken the lead in working with like-minded organizations to set up a **Disarmament Forum** (see attachment). This is a monthly discussion of advanced ideas on many different aspects of global disarmament, going well beyond current ideas on "arms control" and "arms reduction". Consideration is being given to underlying political and economic issues as well as military aspects of disarmament. Topics for the first five sessions (February to June 1990) include where we've come from, where we're heading; general disarmament in Europe; strategic nuclear disarmament; naval disarmament; and economic conversion. Future topics might include nuclear nonproliferation, global elimination of intermediate and short-range ballistic missiles, chemical and biological weapons, the global arms trade, particular regional conflicts.

The main purpose of the Disarmament Forum is raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. We are inviting persons from sponsoring organizations, congressional staff, persons from the Executive Branch, media contacts, and other opinion leaders. Our catalytic leadership role in the Disarmament Forum is the kind of national activity we will be carrying out with a grant from the W. Alton Jones Foundation.

Justice agenda. For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.
- o In March we developed and issued "A Call for Shift in Budget Priorities

from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.

- o Then we followed through with a series of Peace/Justice Alerts to let grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.*
- o As we now enter another budget cycle, we have published another issue of Peace Leaf on the topic with articles by five United Methodists who are members of Congress. And we are starting another round of Peace/ Justice Alerts.*

(Copies of these publications are attached.)

The Call on Budget Priorities provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.*
- o Increased spending for programs responding to urgent human needs in the United States and abroad.*
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.*

Nationally we are working on these issues primarily through the Citizens' Budget Campaign, which we helped organize. (See below for our grassroots work.)

Work with Other National Organizations

Coalition activity. We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded

organizations. We participate actively in the Monday Arms Control Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider ourselves to be on the cutting edge of policies advocated by these coalitions, as illustrated by our initiative to establish the Disarmament Forum.

Advocacy in church circles. Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

Grassroots Education and Action

Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.

Methodist Networks. Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:

49 resident bishops (35 of them have signed one or more policy statements we have issued)

72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown support for our initiatives)

540 districts, each with a district superintendent (in each conference the district superintendents form a cabinet under the bishop)

21,000 ordained ministers serving local churches

37,750 local congregations, the majority with a church and society, peace, or social concerns committee. They are located in all sections of the nation and in cities, suburbs, small towns, and rural areas.

Nearly 9 million members. Although the majority of United Methodists are white, there is a sizable black membership and also Asians, Hispanics, and Native Americans.

We are reaching United Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest. A majority of our Board is from these regions.

We are committed to working with and through three predominantly black Methodist denominations (which is why we call ourselves "Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in

6,200 churches

African Methodist Episcopal Zion Church with 1.2 million members in
6,060 churches

Christian Methodist Episcopal Church with 720,000 members in
2,340 churches

We have just started to carry out this commitment.

Dissemination of information. As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.

For purpose of dissemination we have established two periodicals:

Peace Leaf, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last five issues are Star Wars; Children and Youth; Federal Budget; Arms Reduction; and Federal Budget (again). Starting with the current issue, we are financing *Peace Leaf* through our new 501(c)(3) fund and are avoiding all direct lobbying instructions.

Peace/Justice Alert, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

We intend to supplement our publications by sending out packets of background information to key local church and conference leaders on

particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

Training and technical assistance. Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

HISTORY OF OUR ORGANIZATION

Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

Activities

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.

HOW WE ARE ORGANIZED

Decision-making structure.

In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.

The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. We are in the process of seeking additional members to broaden our representation from the other three Methodist denominations, racial and ethnic groups, and the Western United States.

We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches.

Staff.

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

Financial entities.

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing 501(c)(3) corporation, the Civic Action Institute, which has established a Methodists United Project for this purpose (the Institute's IRS letters are attached).

If we have not received IRS approval of 501(c)(3) status for our Methodists United Peace/Justice Education Fund by the time we receive a grant from the W. Alton Jones Foundation, we will use the Civic Action Institute channel on an interim basis.

Most of our planned activities, featuring policy development and education, are eligible for support as tax exempt contributions under Section 501(c)(3). We do a modest amount of lobbying, and such expenses will be handled through our General Fund, which operates under Section 501(c)(4). Our accounting system is set up for clear accountability for (c)(3) and (c)(4) expenditures, including separate bank accounts and separate federal employer numbers for each.

SOURCES OF FINANCIAL SUPPORT

So far almost all of our revenue has come from contributions from individuals, local churches, and United Methodist conference boards, as

follows:

<i>June-December 1987</i>	
<i>Seed grant: Foundry United Methodist Church</i>	<i>\$ 2,500</i>
<i>Other contributions</i>	<u><i>3,321</i></u>
<i>\$ 5,821</i>	
<i>January-December 1988</i>	
<i>Contributions</i>	<i>\$ 6,479</i>
<i>General Conference breakfast</i>	<u><i>367</i></u>
<i>\$ 6,846</i>	
<i>January-December 1989</i>	
<i>Contributions</i>	<i>\$11,190</i>
<i>Casualty insurance payment</i>	<u><i>166</i></u>
<i>\$11,356</i>	

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not expect financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

BUDGET

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

Staffing plan. Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

Two funds. Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the W. Alton Jones Foundation for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

Two budget options. Because of the uncertainty of how fast we can

raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are attached.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Ruth Mott Fund grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
Nonpersonal			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund . We are seeking foundation support for the remaining \$40,000, including requests to the C.S. Fund, the Ploughshares Fund, the Joyce-Mertz Gilmore Foundation, the Ruth Mott Fund, and the Winston Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
Nonpersonal			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

ATTACHMENTS

*IRS determination letters on eligibility of Civic Action Institute as a
501(c)(3) tax exempt organization*

Resolution of Civic Action Institute creating Methodists United Project

Resolution creating Methodists United Peace/Justice Education Fund

Listing of and biographical information on Board of Directors

Listing of National Advisory Committee

Vita of Howard W. Hallman, Executive Director

United Methodist Bishops "Policies for a Just Peace" (1986)

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April
1989)*

*Letter from Religious Leaders to Presidents Bush and Gorbachev, Nov. 22,
1989*

Letter to President Bush regarding troop reduction in Europe, Feb. 8, 1990

*Statement on "German Reunification and European Disarmament" (February
1990)*

Announcements of Disarmament Fourm

Sample copies of :

Witnessing for Peace and Justice: Peacemaker Handbook

Peace Leaf

Peace/Justice Alert

Funding Cycle _____

Code _____

Peace Development Fund -- Grant Application

Organization: Methodists United for Peace with Justice

Project Title: Grassroots Mobilization Among Methodists

*Address: 421 Seward Square, SE
Washington, DC 20003*

Telephone: (202) 546-5551

*Contact Person: Howard W. Hallman
Executive Director*

Telephone: Same or sometimes at (301) 897-3668

Tax-exempt number: 530-25-9977

This project has the support of the Board of Directors of Methodists United for Peace with Justice.

Amount requested: \$ 5,000

Total cost of this project: \$16,000 (c-4 funds)

Total budget of organization: \$65,000 (c-3 and c-4 funds combined)

We are a national organization working through a network of state and local organizations.

Is this a lobbying grant? Yes -- Grassroots

Race/ethnicity of Board: Out of 18, 16 white, 2 black; 6 women. Have started a process to add 10 persons of color by appointment as soon as possible.

Race/ethnicity of staff and volunteers: 80% white; 20% black

Race/ethnicity of membership: Unknown but probably predominantly white.

Race/ethnicity of community: Beyond our membership, our network consists of four Methodist denominations, one predominantly white (but with sizable black, Hispanic, Asian, and Native American membership) and three predominantly black.

Do you have paid staff? Yes How many? One

Is this a membership organization? Yes

Number of members? About 400 financial contributors. We are also a mobilizing organization reaching out to 13 million Methodists in four denominations.

Have you previously applied to PDF or DDF for a grant? Yes: December 1989.

Describe your organization. Give a profile of your group and a brief summary of its major goals and accomplishments.

Methodists United for Peace with Justice is a national membership association of laity and clergy. Our major issues currently are disarmament and changing federal budget priorities. Our major emphasis is grassroots education and mobilization, but we also have an advocacy presence in Washington, D.C.

*We organized in 1987 in response to the United Methodists bishops' pastoral letter and foundation document, *In Defense of Creation*, which said "no" to nuclear deterrence. After two years of work by volunteers, guided by an Interim Board, mostly from the Washington, D.C. area, we elected a national Board, which took office in October 1989. They appointed our first executive director.*

*Since organizing we have participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*; conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; and called for much greater disarmament beyond current arms reduction negotiations.*

Describe the kind of community you are working in, and how you interact with other groups on connected issues.

Methodists United works with people associated with four major Methodist denominations: United Methodist Church, African Methodist

Episcopal Church, African Methodist Episcopal Zion Church, and Christian Methodist Episcopal Church. Altogether these denominations have 13 million members in 52,350 local congregations located in all parts of the United States. Our initial outreach has been through the United Methodist Church, which in the United States has 49 episcopal areas, 72 conferences, 540 districts, 21,000 ordained ministers, and 37,750 local congregations. We are committed to extend our outreach to the other three major Methodist denominations, which have 4 million members in 14,600 local churches.

In the United Methodist Church the crucial links from national activity to local congregations are the 49 resident bishops and the 72 conferences, each with a church and society board and most with peace/justice coordinators. During the past year 35 bishops have signed public statements we have circulated. Leaders from 67 conferences have supported our initiatives and are helping us reach out to local churches and peace activists. For them we are a resource for up-to-date information on current issues. We also reach local churches and peace activists directly. Through these network connections we are reaching Methodists in regions where the U.S. peace movement has been weakest, such as the South, Southwest, and nonmetropolitan Midwest (note, for instance, the signers of the attached "Call on Budget Priorities" and a November 1989 letter to Presidents Bush and Gorbachev). The majority of our Board comes from these regions.

In Washington we are represented in the Monday Lobby, Citizens' Budget Campaign, Coalition on Human Needs, National Neighborhood Coalition, and Alliance for Our Common Future. We encourage local congregations to make similar connections in their own communities.

Briefly describe your project, and explain the need for it (or the need for your materials as a resources, if appropriate).

*The purpose of this project is to get **Peace/Justice Alerts** in the hands of key leaders working within local Methodist congregations so that they can mobilize grassroots action on specific national legislative issues. We send out **Alerts**, usually monthly while Congress is in session, to focus on specific decisions Congress is about to make. We provide greater depth of analysis in our quarterly newsletter, *Peace Leaf*, which anticipates upcoming issues.*

*We began sending **Peace/Justice Alerts** in January 1989 and now reach 600 United Methodists nationwide, including the 49 resident bishops, several key leaders in each of the 72 United Methodist conferences, some district peace with justice coordinators, and our member/contributors in local churches. Our intent has been to get timely information to key leaders so that they can act directly and mobilize others. Now with this service established, it is time to develop ways of getting **Peace/Justice Alerts** to many more people in local congregations on a systematic basis.*

*Accordingly, this project will form a Working Group consisting of a leader from each of 10 United Methodist conferences from different regions (list attached). With the help of the Working Group, we will develop techniques so that **Alerts** can fan out from our office in Washington to the 72 conferences and to district peace with justice coordinators, local pastors, key local laity, and members of local congregations (see below for immediate objectives). The flow pattern of **Alerts** will vary according to conference preference. Several schematic alternatives are attached.*

*We also want to experiment with different formats for **Alerts**, such as a size that can be photocopied and used as a church bulletin insert or handed out. We will develop this and other ideas by communicating with the 10-conference Working Group through correspondence and telephone.*

Outline your specific objectives for this project, and explain how and when they will be met.

Objective one. Set up a Working Group of representatives from 10 United Methodist conferences to develop methods for getting *Peace/Justice Alerts* into the hands of numerous local church members. Preliminary contact is now occurring. The Working Group will function from July to December 1990.

Objective two. Establish alternative schemes for transmitting *Peace/Justice Alerts*, such as through one or more of the following links: conference coordinators, district coordinators, local church key contacts. Offer these alternatives to all 72 United Methodist conferences. Have plans adopted in the 10 sample conferences by September, in 20 more by December. Bring in the other 42 United Methodist conferences during 1991 and begin to work with AME, AME Zion, and CME conferences.

Objective three. By September 30, have 200 new local church key contacts receiving *Peace/Justice Alerts* and mobilizing church members. By December 31, add another 300 local church key contacts. Have a process in operation that will lead to doubling the number in each of the two following years (1,000 by end of 1991, 2,000 by end of 1992).

ATTACHMENT

Project Working Group

The Working Group for this project will consist of a contact from a sample of 10 United Methodist conferences, two from each of the five United Methodist jurisdictions. We will confer with the Working Group by letter and telephone. We will share with all members the ideas coming from different persons. We are asking the following persons to be members of the Working Group.

JURISDICTION

<i>Conference</i>	<i>Contact</i>	<i>Identification</i>
NORTH EAST		
<i>Central Pennsylvania</i>	<i>Rev. James Zeisloft York, PA</i>	<i>Member, MUPJ Board Former district superintendent</i>
<i>Maryland</i>	<i>Rev. Henry Schwartzmann Westminster, MD</i>	<i>Conference Peace with Coordinator</i>
SOUTH EAST		
<i>North Carolina</i>	<i>Rev. Mark Wethington Durham, NC</i>	<i>Member, MUPJ Board</i>
<i>Alabama-West Florida</i>	<i>Rev. Spencer Turnipseed Floral, AL</i>	<i>Member, MUPJ Board Former conf. p/j coordinator</i>
NORTH CENTRAL		
<i>East Ohio</i>	<i>Joanne Gillis Parma, OH</i>	<i>Conference Peace with Justice Coordinator</i>
<i>Wisconsin</i>	<i>Rev. Ken Gelhaus</i>	<i>Conference Peace with Justice</i>

Kenosha, WI

Coordinator

SOUTH CENTRAL

Kansas East

Betty Nelson
Topeka, KS

Member, MUPJ Board
Conference lay leader

Texas

Brenda Hardt
Houston, TX

Conference P/J Coordinator
Member, MUPJ Natl Adv. Ctte

WEST

California-Pacific

Margaret Fertschneider
Atascadero, CA

Conference Peace with Justice
Coordinator

Pacific Northwest

Thelma Soltman
Tacoma, WA

Conference Peace with Justice
Coordinator

Organizational Variations

Each of the 72 United Methodist conferences has a church and society commission (or committee). Most of them have a peace with justice coordinator, often with a peace with justice task force. Some conference church and society commissions are chosen at-large while others have district representatives. Sometimes there are district peace with justice coordinators. There are a total of 540 districts.

Local churches and local charges (two or more churches) have one of two patterns of organization. Larger churches have an administrative board and a council of ministries; the latter has a number of "work areas", including a work area on church and society. Smaller churches and charges have a combined administrative council, including a number of chairpersons; the chairperson on outreach has "church and society" as one of many responsibilities. Therefore, for our purpose the institutional contacts in local

United Methodist churches are (1) the pastor and (2) either the chairperson, work area on church and society (larger churches) or outreach chairperson (small churches and charges).

During the 1980s a number of local churches appointed a peace advocate to give special attention to peace issues. This person might be a member of the work area on church and society but could function independently. There are an estimated 2,000 peace advocates in local churches.

Nationally the peace advocate network relates to Section on Ministry of the Laity, General Board of Discipleship. Conference peace with justice coordinators relate to the Peace with Justice Program, General Board of Church and Society.

Every year local congregations are encouraged to observe Peace with Justice Sunday on the second Sunday after Pentecost and to take a special peace with justice offering. Receipts from the offering go to the conference treasurer, who retains 50 percent for peace with justice activities within the conference. The other 50 percent goes nationally, first, to pay promotional costs of Peace with Justice Sunday, and then the remainder goes to support the Peace with Justice Program, General Board of Church and Society.

Not all local churches take a peace with justice offering. Those that do tend to be congregations oriented toward this cause. Therefore, they are ones who are likely candidates to join our *Peace/Justice Alert* network. Information on who participates in the peace with justice offering is available in each conference.

In sum, initial prospects for joining our *Alert* system are congregations with peace advocates, peace with justice offerings, and active church and society "work area" committees. Our conference contacts have greater access to this information than we do. This emphasizes their key role in

linking our national Alerts to local action.

Flow of Information

Schematically the flow of *Peace/Justice Alerts* might have one of four patterns, which among the conferences:



It would be possible for us to send Alerts simultaneously to conference coordinators, district coordinators, and local church key contacts, or to send them to conference and/or district coordinators and let them pass the word to local congregations. The arrangement should be tailored to preferences of each conference.

Methodists United for Peace with Justice

Revenue and Expenditures, 1988

Cash balance, January 1, 1988		<u>\$ 2,190.78</u>
Revenue		6,846.00
Contributions	\$6,479.00	
Conference breakfast	367.00	
Expenditures		<8,614.75>
Consultants	\$1,250.00	
Printing	3,619.26	
Telephone	772.41	
Postage	1,261.26	
Supplies	618.75	
Books, journals	221.54	
Bank charges	58.51	
Corporate fee	25.00	
Conference breakfast	788.02	_____
Cash balance, December 31, 1988		\$ 422.03

Revenue and Expenditures, 1989 through November 30

Cash balance, January 1, 1989		<u>\$ 422.03</u>
Revenue		10,706.45

Contributions	\$10,540.70	
Casualty insurance payment	165.75	
Expenditures		<9,597.01>
Printing	6,135.40	
Telephone	775.67	
Postage	2,064.46	
Supplies	98.16	
Books, journals	130.70	
Corporate fees	175.00	
Meetings	123.81	_____
Cash balance, November 30, 1989		\$ 1,531.47

Methodists United for Peace with Justice

Budget for 1990

The General Fund (c-4) budget is the project budget for the proposal presented to the Peace Development Fund.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
Nonpersonal			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60
Dues	200	200	--
Conferences	300	300	--

Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	21,875	14,500	7,375
	=====	=====	=====
TOTAL	\$65,000	\$49,000	\$16,000

Sources of Funds

In 1990 for our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. Our \$5,000 request to the Peace Development Fund will cover the balance of the \$16,000 indicated in this proposed budget.

For our 501(c)(3) Peace/Justice Education Fund we intend to raise at least \$9,000 from Methodists. We are seeking foundation support for the remaining \$40,000, including requests to C.S. Fund, W. Alton Jones Foundation, the Joyce Mertz-Gilmore Foundation, Ruth Mott Fund, Town Creek Foundation, and Winston Foundation.

A PROJECT TO BROADEN THE BASE FOR PEACE/JUSTICE ALERTS

Project Working Group

The Working Group for this project will consist of a contact from a sample of 10 United Methodist conferences, two from each of the five United Methodist jurisdictions. We will confer with the Working Group by letter and telephone. We will share with all members the ideas coming from different persons. We are asking the following persons to be members of the Working Group.

JURISDICTION

<i>Conference</i>	<i>Contact</i>	<i>Identification</i>
NORTH EAST		
Central Pennsylvania	Rev. James Zeisloft York, PA	Member, MUPJ Board Former district superintendent
Maryland	Rev. Henry Schwartzmann Westminster, MD	Conference Peace with Coordinator
SOUTH EAST		
North Carolina	Rev. Mark Wethington Durham, NC	Member, MUPJ Board
Alabama-West Florida	Rev. Spencer Turnipseed Floral, AL	Member, MUPJ Board Former conf. p/j coordinator
NORTH CENTRAL		
East Ohio	Joanne Gillis Parma, OH	Conference Peace with Justice Coordinator
Wisconsin	Rev. Ken Gelhaus Kenosha, WI	Conference Peace with Justice Coordinator
SOUTH CENTRAL		
Kansas East	Betty Nelson Topeka, KS	Member, MUPJ Board Conference lay leader

Texas	Brenda Hardt Houston, TX	Conference P/J Coordinator Member, MUPJ Natl Adv. Ctte
WEST		
California-Pacific	Margaret Fertschneider Atascadero, CA	Conference Peace with Justice Coordinator
Pacific Northwest	Thelma Soltman Tacoma, WA	Conference Peace with Justice Coordinator

Organizational Variations

Each of the 72 United Methodist conferences has a church and society commission (or committee). Most of them have a peace with justice coordinator, often with a peace with justice task force. Some conference church and society commissions are chosen at-large while others have district representatives. Sometimes there are district peace with justice coordinators. There are a total of 540 districts.

Local churches and local charges (two or more churches) have one of two patterns of organization. Larger churches have an administrative board and a council of ministries; the latter has a number of "work areas", including a work area on church and society. Smaller churches and charges have a combined administrative council, including a number of chairpersons; the chairperson on outreach has "church and society" as one of many responsibilities. Therefore, for our purpose the institutional contacts in local United Methodist churches are (1) the pastor and (2) either the chairperson, work area on church and society (larger churches) or outreach chairperson (small churches and charges).

During the 1980s a number of local churches appointed a peace advocate to give special attention to peace issues. This person might be a member of the work area on church and society but could function independently. There are an estimated 2,000 peace advocates in local churches.

Nationally the peace advocate network relates to Section on Ministry of the Laity, General Board of Discipleship. Conference peace with justice coordinators relate to the Peace with Justice Program, General Board of Church and Society.

Every year local congregations are encouraged to observe Peace with Justice Sunday on the second Sunday after Pentecost and to take a special peace with justice offering. Receipts from the offering go to the conference treasurer, who retains 50 percent for peace with justice activities within

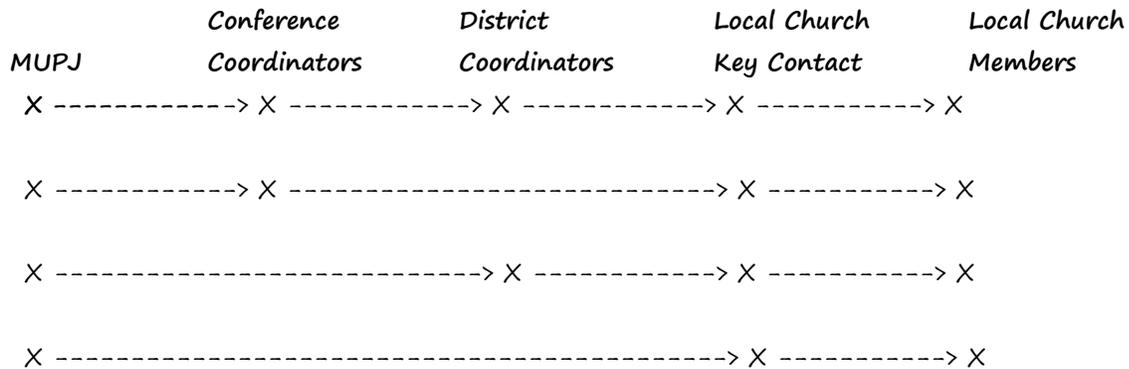
the conference. The other 50 percent goes nationally, first, to pay promotional costs of Peace with Justice Sunday, and then the remainder goes to support the Peace with Justice Program, General Board of Church and Society.

Not all local churches take a peace with justice offering. Those that do tend to be congregations oriented toward this cause. Therefore, they are ones who are likely candidates to join our Peace/Justice Alert network. Information on who participates in the peace with justice offering is available in each conference.

In sum, initial prospects for joining our Alert system are congregations with peace advocates, peace with justice offerings, and active church and society "work area" committees. Our conference contacts have greater access to this information than we do. This emphasizes their key role in linking our national Alerts to local action.

Flow of Information

Schematically the flow of Peace/Justice Alerts might have one of four patterns, which among the conferences:



It would be possible for us to send Alerts simultaneously to conference coordinators, district coordinators, and local church key contacts, or to send them to conference and/or district coordinators and let them pass the word to local congregations. The arrangement should be tailored to preferences of each conference.

April 20, 1990

METHODISTS UNITED FOR PEACE WITH JUSTICE
421 Seward Square, SE
Washington, DC 20003
(202) 546-5551

A Request for a Grant from the Stanley Foundation

DEFINING THE ISSUE

*New occasions teach new duties,
Time makes ancient good uncouth;
They must upward still and onward,
Who would keep abreast of truth.*

-- James Russell Lowell

The decade of the 1990s provides an extraordinary opportunity for changing how nations of Earth deal with one another, for achieving substantial disarmament, for reallocating resources now wasted on military expenditures, for entering a new era of peace founded on greater justice. We have a chance to achieve a great Social Reawakening.

To take advantage of this opportunity, we must be prepared to jettison old orthodoxies. This applies especially to foreign and military policy of the United States. But it also applies to the U.S. peace movement, which is only beginning to grasp the transformation produced by the people on the streets of Eastern Europe and by changed policies of the Soviet Union.

As the Cold War Ends

The world is moving into the post-Cold War era. The driving forces of the Cold War -- Soviet expansionism and enforced hegemony in Eastern Europe, and U.S. containment and ideological anti-communism -- are being replaced by *perestroika* (restructuring) and greater pluralism within the Soviet bloc and greater pragmatism and openness to arms reduction by the United States and its allies. The predominantly nonviolent uprising in Eastern Europe and the basically positive tone of the two Bush-Gorbachev summit meetings suggest that we are at "the beginning of the end" of the Cold War.

But just as World War II had a long course to run after that successful African campaign that Churchill call "the beginning of the end," so also much remains to bring about the final end of the Cold War. *The Cold War won't cease until all forward-based troops are withdrawn from Central Europe and demobilized, all strategic nuclear weapons are destroyed, the elaborate spy apparatus is disbanded, and the superpowers stop supplying weapons for regional conflict.*

A Pair of Challenges

This means that at this time the *first challenge* for persons working in the U.S. peace movement is to *sustain the push for disarmament and for resolution of underlying political and economic issues.* This is a global challenge, applying to all sorts of weapons -- nuclear, chemical and biological, "conventional" -- and dealing both with superpower confrontation in the Northern Hemisphere and with regional conflict in Central America, Africa, the Middle East, and Asia. It goes beyond disarmament to the need to establish effective structures for peace and dynamic processes for peaceful resolution of disputes between nations.

The second challenge is the conversion of resources dedicated to military expenditures to socially productive uses. There are many claimants for these resources: governmental deficit reduction, pent-up human and community needs within the borders of Cold War participants and in developing nations, industrial capital formation, public infrastructure, dealing with environmental problems, and tax cuts, leading to increased personal consumption. Wise choices must be made. One criteria should be to determine "what does justice require?" Those who answer this with a preference for opening opportunities for poor people and dealing with other urgent human needs must be prepared to compete for a fair share of the "peace dividend" -- and be sure there is such a dividend.

This pair of challenges offers a decade-long agenda for organizations which are concerned with peace and justice. On our doorstep is the opportunity to make the 1990s a golden era for social and economic progress. We have a chance to move from the necessity of stalwart opposition to the arms race to positive efforts of promoting peace and achieving social justice.

OUR APPROACH

Methodists United for Peace with Justice approaches these challenges by working at two levels: (1) nationally within the United States with opportunities for international contacts and (2) at the grassroots.

Initiatives on National Policy Issues

Peace agenda. The inspiration for organizing Methodists United for Peace with Justice in 1987 was the United Methodist bishops' 1986 pastoral letter and foundation document, *In Defense of Creation*. The bishops stated:

We say a clear and unconditional *No* to nuclear war and to any use of nuclear weapons. We conclude that nuclear deterrence is a position than cannot receive the church's blessing. We state our complete lack of confidence in proposed "defenses" against nuclear attack and are convinced that the enormous cost of developing such defenses is one more witness to the obvious fact that the arms race is a social justice issue, not only a war and peace issue.

As their contribution to the search for better alternatives the bishops laid out a set of "Policies for a Just Peace" (attached).

When we organized, we adopted these policies as our initial agenda on disarmament issues. Three years later we find that opposition to the doctrine of nuclear deterrence is still a relevant policy for the 1990s, but we believe that more far-reaching policy initiatives on disarmament are now needed, going beyond what in 1986 were perceived as advanced ideas.

Disarmament in the 1990s. In the fall of 1989 we were developing a statement addressed to President Bush and President Gorbachev for religious leaders to sign, laying out some ideas for policies the two nations should pursue in the 1990s. When President Bush announced the Malta summit meeting, we converted the statement into a letter to the two presidents (see attachment), obtained signatures from a cross-section of 120 religious leaders (both national and state/local), and on November 22, 1989 delivered it to the White House and the Soviet Embassy in Washington (as well as

mailing it to Moscow). A small delegation met with White House staff, and we had a couple of telephone conversations with Soviet personnel. The letter recommended:

- o "Swords into Plowshares" as the theme for the 1990s.
- o General European disarmament, including a proposal to remove and demobilize all troops based on foreign territory by May 8, 1995 (the 50th anniversary of the end of World War II in Europe).
- o Global nuclear disarmament.
- o Economic conversion.

This letter sets a major part of the disarmament agenda of Methodists United for the coming years. We are giving particular attention to the idea of complete demilitarization of Europe. We believe that forward-based forces of the United States and the Soviet Union are obsolescent, that the self-interest of both sides would be best served by total demobilization, that standing armies by European nations are outmoded, and that an alternative security structure is needed to replace the two opposing alliances.

The sweeping changes that have occurred in Eastern Europe since we sent this letter reinforce our conviction of the soundness of general disarmament for Europe. When President Bush made his State-of-the-Union proposal for further troop reductions in Europe, we wrote a response to the president and got several other organizations to sign it. When the prospect of German unification came to the fore, we issued the attached statement urging that German demilitarization should occur -- as part of total European disarmament. We will continue to pursue this direction in our policy development, public advocacy, and grassroots education.

For a longer-range approach, we took the lead in working with

like-minded organizations to hold four monthly sessions of a **Disarmament Forum** this spring (see attachment). The main purpose was to raise horizons and to give persons with innovative ideas an opportunity to present them and benefit from discussion. Topics included (1) where we've come from, where we're heading; (2) general disarmament in Europe; (3) strategic nuclear disarmament; and (4) naval disarmament.

Our current issues of *Peace Leaf*, now ready to go to press, contains views of three prominent members of Congress (Senators Bumpers and Nunn and Representative Dellums on what should happen "after the Cold War," including an editorial advocating a focus on disarmament instead of arms control. We intend to continue playing a catalytic leadership role in development and implementation of ideas that can lead to wide-scale disarmament during the 1990s.

Justice agenda. For our justice agenda we took the United Methodist bishops' cue that resources wasted on excessive military expenditures is a major justice issue. With that in mind we have taken a three-part approach, which is typical of our way of doing things.

- o In January 1989 we published an issue of our quarterly newsletter, *Peace Leaf*, to lay out peace and justice issues contained in the federal budget and used this for grassroots education.
- o In March we developed and issued "A Call for Shift in Budget Priorities from Military to Human Needs", signed by a majority of United Methodist resident bishops and by leaders in 60 of the 72 United Methodist conferences in the United States. We sent the Call to President Bush, members of Congress, and the media.
- o Then we followed through with a series of *Peace/Justice Alerts* to let

grassroots people know about crucial decisions being made in Congress on the budget, authorizing legislation, and appropriations.

- o As we now enter another budget cycle, we have published another issue of *Peace Leaf* on the topic with articles by five United Methodists who are members of Congress. And we are starting another round of *Peace/ Justice Alerts*.

(Copies of these publications are attached.)

The *Call on Budget Priorities* provides the agenda for our work on federal budget issues. It advocates:

- o Substantial cutbacks in military expenditures.
- o Increased spending for programs responding to urgent human needs in the United States and abroad.
- o As a means of reducing the federal deficit, revenue increases through progressive taxation.

Nationally we are working on these issues primarily through the *Citizens' Budget Campaign*, which we helped organize. (See below for our grassroots work.)

Work with Other National Organizations

Coalition activity. We realize that we should not work alone on peace and justice issues. Therefore, we are working closely with like-minded organizations. We participate actively in the Monday Arms Control Lobby, the Coalition on Human Needs, the National Neighborhood Coalition, and Citizens' Budget Campaign. We have played a role in forming the Alliance for Our Common Future and are represented on the executive committee. We consider ourselves to be on the cutting edge of policies advocated by these

coalitions, as illustrated by our initiative to establish the Disarmament Forum.

Advocacy in church circles. Another role we play is that of advocate within Methodist circles. When the United Methodist General Conference (the official governing body) held its quadrennial meeting in April-May 1988, we were the catalyst for getting General Conference to endorse *In Defense of Creation* and to establish *Peace with Justice* as a special program for the 1989-92 quadrennium. We have got most of the resident bishops and other United Methodist leaders to sign our calls and public letters. This has the dual role of educating them on current issues and gaining their endorsement so as to influence public policy. We will continue this approach within the United Methodist Church, and we intend to extend it to three other Methodist denominations (explained below).

Grassroots Education and Action

Our second major approach is grassroots education and action. We work through our membership, which is fairly small at this stage, but we also pursue a strategy of outreach through the much broader existing network found within the four major Methodist denominations in the United States.

Methodist Networks. Our initial outreach has been through the United Methodist Church, which has the following sets of contacts:

49 resident bishops (35 of them have signed one or more policy statements we have issued)

72 conferences, each with a church and society board and most with peace/justice coordinators (leaders from 67 conferences have shown

support for our initiatives)

540 districts, each with a district superintendent (in each conference
the district

superintendents form a cabinet under the bishop)

21,000 ordained ministers serving local churches

37,750 local congregations, the majority with a church and society,
peace, or social concerns committee. They are located in all
sections of the nation and in cities, suburbs, small towns, and rural
areas.

Nearly 9 million members. Although the majority of United

Methodists are white,
there is a sizable black
membership and also
Asians, Hispanics,
and Native Americans.

We are reaching United Methodists in regions where the U.S. peace
movement has been weakest, such as the South, Southwest, and
nonmetropolitan Midwest. A majority of our elected board members are
from these regions. To strengthen our ties with "minority" constituencies,
we have asked four United Methodist caucuses consisting of blacks, Hispanics,
Native Americans, and Asians to appoint representatives to serve on our
Board of Directors and National Advisory Committee.

We are also committed to working with and through three
predominantly black Methodist denominations (which is why we call ourselves
"Methodists United"). They are:

African Methodist Episcopal Church with 2.2 million members in
6,200 churches

*African Methodist Episcopal Zion Church with 1.2 million members in
6,060 churches*

*Christian Methodist Episcopal Church with 720,000 members in
2,340 churches*

To carry out this commitment we are in the process of adding representatives from these three denominations to our Board of Directors and National Advisory Committee.

***Dissemination of information.** As a Washington-based organization, we are in an excellent position to gather and disseminate information useful to local peace activists, peace study and action groups within local congregations, and district and conference boards. We utilize various sources: government agencies, Congress, research institutes, other peace organizations, daily newspapers, information picked up at meetings and in telephone conversations.*

For purpose of dissemination we have established two periodicals:

Peace Leaf, our quarterly newsletter, which provides background information on particular issues. Subjects covered in the last five issues are Star Wars; Children and Youth; Federal Budget; Arms Reduction; and Federal Budget (again). Starting with the current issue, we are financing Peace Leaf through our new 501(c)(3) fund and are avoiding all direct lobbying instructions.

Peace/Justice Alert, which provides timely information on specific legislative issues coming up in Congress, financed through 501(c)(4) funds.

We are in the process of forming a working group drawn from 10 United Methodist conferences in different regions of the United States in order to develop methods for getting *Peace Leaf* and *Peace/Justice Alerts* into the hands of more local church activists. We are also working with other organizations in the Citizens' Budget Campaign to build a network of contacts in key congressional districts so that jointly we may provide information on important budget issues during the next 18 months.

We intend to supplement our publications by sending out packets of background information to key local church and conference leaders on particular issues, such as the federal budget and disarmament proposals. This will include material gathered from a variety of sources, such as budget analyses, excerpts from technical reports and government documents, newspaper and magazine clippings.

As our financial resources grow, we intend to increase our communications capacity through telecomputer networking, probably by becoming part of PeaceNet. These days most of the Methodist conference offices, most large churches, and many individual activists have computers for word processing and data analysis, so their adding a modem to receive our information is quite feasible. We also intend to take advantage of the spread of fax machines to transmit and receive selected documents.

Training and technical assistance. Initially we have focused on existing organizations and people who are already active. This is essential because they are in place and are motivated but lack information on key issues, on when and where nationally to focus their action. But we also recognize that more local groups need to form and existing ones need to broaden their operations.

As a first step, we have written and published *Witnessing for Peace and Justice: Peacemaker Handbook* (attached). It contains major sections on prayer, study, and action and provides resource lists of books, films, videotapes, and national organizations.

We intend to disseminate other how-to information on local peace organizing and action. Where possible we will draw on relevant publications of other organizations and facilitate their dissemination, thereby avoiding unnecessary duplication. As appropriate, we will publish our own material, tailored to our particular network.

We intend to lead educational seminars and conduct training workshops around the country as soon as we have sufficient financial resources. This will be accomplished mainly through United Methodist conference networks and equivalent networks in the other three major Methodist denominations. In doing so we will take a peer-to-peer approach, that is, drawing on experienced practitioners as workshop leaders to help those with less experience. Our staff will serve mostly as facilitator, although staff will do some of the training.

HISTORY OF OUR ORGANIZATION

Origin

When the United Methodist bishops issued their report, *In Defense of Creation*, in 1986, for the most part it was well received by United Methodists around the country. Ministers read the pastoral letter from the

pulpit. Study groups formed to review the ideas of the foundation document. But then not much more happened. The bishops can exhort and inspire, but achieving follow-through throughout United Methodism is the responsibility of national program boards. In this case they didn't offer any assistance to individual United Methodists and local congregations to work for implementation of the bishops' recommendations on "Policies for a Just Peace."

Some United Methodist peace activists in the Washington, D.C. area observed this lack of follow-through and decided to do something about it. In March 1987 they initiated the formation of Methodists United for Peace with Justice with the objective of responding to the bishops' call for more faithful witness and action for peace and justice.

Initially the founders functioned as an informal Steering Committee. Twelve of them became the Interim Board of Directors when Methodists United incorporated in the District of Columbia in September 1987. A National Advisory Committee was formed, consisting of several bishops and other prominent United Methodists.

Activities

In the next two years Methodists United undertook several activities: participated in US/Soviet citizen exchanges in the Soviet Union and the United States; helped develop citizen support for the INF Treaty; got churches in Washington and other cities to ring their bells the moment that President Reagan and General Secretary Gorbachev signed the treaty; lobbied the 1988 quadrennial General Conference of the United Methodist Church on peace and justice issues; started two periodicals, *Peace Leaf* and *Peace/Justice Alert*;

conducted education and lobbying on shifts in federal budget priorities from military to human needs; opposed funding for strategic nuclear modernization and strategic defense; called for much greater disarmament beyond current arms reduction negotiations; participated in several Washington-based coalitions.

We have undertaken these activities entirely through unpaid volunteers operating with a shoestring budget. With this strong foundation now built we are ready to expand our operations by hiring staff and seeking a broader base of financial support.

HOW WE ARE ORGANIZED

Decision-making structure.

In the summer of 1989 we fulfilled an original commitment to establish a national Board of Directors after two years of development. We conducted a nominating process and mail ballot with our members, and the 18 elected directors met together for the first time in October.

The Board of Directors is the official governing body of Methodists United for Peace with Justice. The current 18 members are listed in an attachment. As noted earlier, we are in the process of seeking additional members to broaden our representation from the other three Methodist denominations and racial and ethnic groups within the United Church. By September our Board will double in size to 36 directors, consisting of 22 elected at-large by the membership, 9 drawn from the AME, AME Zion, and CME churches, 4 from the United Methodist racial/ethnic caucuses, and the executive director, ex officio.

We have a National Advisory Committee consisting of well-known Methodists. From time to time we send them draft policy statements for their advice and sign-on documents for their endorsement. We are now expanding this body, especially to include more persons from AME, AME Zion, and CME churches and from the United Methodist racial/ethnic caucuses.

Staff.

Until recently we have operated solely with volunteers. At its October 1989 meeting the Board of Directors appointed Howard W. Hallman as executive director. He has been part of Methodists United as a volunteer since its beginning, serving as issues chair, treasurer, and membership coordinator. His vita is attached. As we raise more funds, we will also hire an administrative assistant and a field director, will provide stipends for interns, and will use consultants.

Financial entities.

Methodists United for Peace with Justice is organized as a 501(c)(4) corporation. At its October 1989 meeting the Board of Directors established the Methodists United Peace/Justice Education Fund, and we are now seeking IRS approval of this fund as a tax exempt entity under Section 501(c)(3) of the Internal Revenue Code. Our application has reached the national office of the Internal Revenue Service, and we have responded to several clarifying questions, none of which seem to be unsurmountable obstacles to approval. In the meantime we have made an interim arrangement to receive tax exempt contributions through an existing

Contributions	\$ 6,479
General Conference breakfast	<u>367</u>
\$ 6,846	

January-December 1989	
Contributions	\$11,190
Casualty insurance payment	<u>166</u>
\$11,356	

We expect to continue increasing our contributions from individuals, local churches, and conference boards during 1990, but this will provide insufficient revenue for the program we want to conduct. That is the reason we are seeking foundation grants. We have reached a launching stage for a substantial increase in program activity and effectiveness.

Some ask why the United Methodist Church as a national body doesn't finance our activities. The answer is that the United Methodist Church channels its funds to official boards. We came into existence because those boards are not working on disarmament and other issues we are dealing with. Therefore, we do not except financial support from the United Methodist general boards. Furthermore, we have greater flexibility because of our independent status.

We are convinced, however, that we can obtain a steadily increasing flow of revenue from Methodist circles, as shown in the appended "Goals for Membership and Contributions, July 1990 to June 1991." We need foundation in the next two or three years as we build a stronger financial foundation through membership and larger contributions from individual donors.

BUDGET

As we expand from a wholly volunteer operation to one with paid staff, we realize that funding realities require us to phase in staff and expand our program over a period of months as we obtain the necessary funds. We have a plan for doing so.

Staffing plan. Over the next two years we hope to be able to fill three full-time staff positions: executive director, field director, and administrative assistant. We also want to be able to have one or more interns who will be associated with us for specified periods, such for the summer or a program year from September through July. In addition, we want to retain consultants for policy development, such as writing issue papers and leading forums and seminars, and to use other consultants as trainers and technical assistance providers for Methodist conference boards and local churches.

Two funds. Our total operations will be covered by two funds, defined by function and by sections of the Internal Revenue Code. The larger of the two will be the Methodists United Peace/Justice Education Fund, carrying out educational and research activities under provisions of section 501(c)(3). The other fund will be the Methodists United General Fund, paying for lobbying activities (grassroots and direct) under section 501(c)(4).

We are requesting the Stanley Foundation for a grant in partial support of our policy development and educational activities. Therefore, such grant will be assigned to the 501(c)(3) Education Fund. As noted earlier, while IRS review is underway for the eligibility of this fund, the grant will be administered by another (c)(3) organization, the Civic Action Institute.

Two budget options. Because of the uncertainty of how fast we can raise funds, we have developed two options for our 1990 budget. These options are summarized as follows:

	<u>Total</u>	<u>Education Fund (c-3)</u>	<u>General Fund (c-4)</u>
Option I	\$ 65,000	\$49,000	\$16,000
Option II	110,000	90,000	20,000

Budgetary details for these two options are shown on the next two pages.

Methodists United for Peace with Justice

Option I Budget for 1990

The Education Fund (c-3) budget is where funds from a Stanley Foundation grant would be expended.

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$30,000	\$25,000	\$ 5,000
Administrative Asst.	<u>7,500</u>	<u>5,000</u>	<u>2,500</u>
Subtotal: salaries	37,500	30,000	7,500
Fringe benefits	<u>5,625</u>	<u>4,500</u>	<u>1,125</u>
Subtotal: personnel	43,125	34,500	8,625
Nonpersonal			
Printing	8,000	5,500	2,500
Postage	5,625	3,125	2,500
Telephone	1,200	400	800
Telecommunications	600	200	400
Rent	1,200	960	240
Supplies	720	465	255
Books	250	250	--
Bank charges	180	120	60

Dues	200	200	--
Conferences	300	300	--
Travel	500	500	--
Miscellaneous	100	80	20
Equipment, software	<u>3,000</u>	<u>2,400</u>	<u>600</u>
Subtotal: nonpers.	<u>21,875</u>	<u>14,500</u>	<u>7,375</u>
TOTAL	\$65,000	\$49,000	\$16,000

Sources of Funds

In our Option I Budget for 1990 we intend to raise at least \$9,000 from Methodists for our 501(c)(3) Peace/Justice Education Fund. We are seeking foundation support for the remaining \$40,000, including requests to the W. Alton Jones Foundation, the Town Creek Foundation, and the Winston Foundation.

For our 501(c)(4) General Fund we intend to raise \$11,000 from Methodists around the country. We have requested the Peace Development Fund for a \$5,000 grant to cover the balance in the Option I Budget.

Methodists United for Peace with Justice
Option II Budget for 1990

	<u>Total</u>	<u>Educational Fund (c-3)</u>	<u>General Fund (c-4)</u>
Personnel			
Executive Director	\$33,000	\$27,000	\$ 6,000
Administrative Asst.	15,000	12,000	3,000
Intern	<u>9,000</u>	<u>9,000</u>	<u>--</u>
Subtotal: salaries	57,000	48,000	9,000
Fringe benefits	10,260	8,640	1,620
Consultants	<u>5,000</u>	<u>5,000</u>	<u>--</u>
Subtotal: personnel	72,260	61,640	10,620
Nonpersonal			
Printing	10,000	7,500	2,500
Postage	7,000	4,500	2,500
Telephone	1,500	700	800
Telecommunications	1,200	650	550
Rent	9,000	7,200	1,800
Supplies	1,200	900	300
Books	400	400	--
Bank charges	240	160	80
Dues	200	200	--

Conferences	800	800	--
Travel	2,000	2,000	--
Miscellaneous	200	150	50
Equipment, software	<u>4,000</u>	<u>3,200</u>	<u>800</u>
Subtotal: nonpers.	<u>37,740</u>	<u>28,360</u>	<u>9,380</u>
TOTAL	\$110,000	\$90,000	\$20,000

Sources of Funds

For the Option II Budget we will seek to raise at least \$35,000 from Methodists around the country: \$20,000 for the 501(c)(3) Education Fund and \$15,000 for the 501(c)(4) General Fund. We will seek foundation support for the remainder.

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

Goals for Membership and Contributions, July 1990 to June 1991

Concentrate on 24 (one-third) of the 72 United Methodist Conferences

<u>total</u>	<u>From each conference</u>				<u>Combined</u>	
	<u>Number of conferences</u>	<u>Members</u>	<u>Contributions</u>	<u>Special (\$20 average)</u>	<u>Contri-donations</u>	<u>Total</u>
<u>butions</u>	<u>Members</u>					
6	50	\$1,000	\$1,500	\$2,500	\$15,000	300
6	50	1,000	1,000	2,000	12,000	300
6	40	800	700	1,500	9,000	240
6	30	600	400	1,000	6,000	180
24	10	200	--	200	4,800	240
<u>24</u>	5	100	--	100	<u>2,400</u>	<u>120</u>
72					<u>\$49,200</u>	1,380
					Membership contributions	27,600

Special donations

21,600

Goals for 1991-92

Concentrate on 48 (two-thirds) of 72 United Methodist conferences.

Expect lesser membership and special donations from other 24.

Begin to get membership in 41 conferences of other 3 Pan-Methodist denominations*.

2,400 members @ \$20	\$48,000
Special donations	<u>32,000</u>
	\$80,000

Goals for 1992-93

Concentrate on all 72 United Methodist conferences.

Concentrate on 20 of the other 41 Pan-Methodist conferences.

Relate to other 21 Pan-Methodist conferences.

3,600 members @ \$20	\$ 72,000
Special donations	<u>48,000</u>
	\$120,000

* Other three Pan-Methodist dominations are African Methodist Episcopal Church, AME Zion Church, and Christian Methodist Episcopal Church.

ATTACHMENTS

*IRS determination letters on eligibility of Civic Action Institute as a
501(c)(3) tax exempt organization*

Resolution of Civic Action Institute creating Methodists United Project

Resolution creating Methodists United Peace/Justice Education Fund

Membership of Board of Directors

Membership of National Advisory Committee

Vita of Howard W. Hallman, Executive Director

United Methodist Bishops "Policies for a Just Peace" (1986)

*"A Call for Shift in Budget Priorities from Military to Human Needs" (April
1989)*

*Letter from Religious Leaders to Presidents Bush and Gorbachev, Nov. 22,
1989*

Letter to President Bush regarding troop reduction in Europe, Feb. 8, 1990

*Statement on "German Reunification and European Disarmament" (February
1990)*

Announcements of Disarmament Forum

Sample copies of :

Witnessing for Peace and Justice: Peacemaker Handbook

Peace Leaf

Peace/Justice Alert

Proposal to the W. Alton Jones Foundation
Executive Summary

Organization: *Methodists United for Peace with Justice*
421 Seward Square, SE
Washington, DC 20003 (202) 546-5551

CEO: *Howard W. Hallman* (301) 897-3668
Executive Director

Section One: Proposal

Project Title: *Mobilizing Methodists on Peace Issues of the 1990s*

Purpose of Project: *To provide educational material on world peace issues of the 1990s to Methodists in four major denominations (African Methodist Episcopal, AME Zion, Christian Methodist Episcopal, and United Methodist) and to assist them in affecting public policies on these issues.*

Background: *The decade of the 1990s holds forth an extraordinary opportunity to achieve peace among nations, human rights for all people, and social and economic justice for the downtrodden. The end of the Cold War between the United States and the Soviet Union can release substantial resources of human talent and money, though for this to happen the sizable Cold War military buildup must be dismantled. With 128 "small" wars fought around the globe since the end of World War II, costing 22 million lives, regional conflict has been a steady occurrence of the past 45 years. Unfortunately the use of international organizations and peacemaking processes to curtail these wars was hampered by superpower rivalry. Suddenly new opportunities are blossoming.*

Tens of thousands of Methodists throughout the United States are eager to help give birth to this new era. They already possess a strong commitment to work for peace and justice. What they need is timely information on issues and guidance on when and where to act. That is the focus of this project.

Project Goals:

- o Provide a regular flow of educational material and action alerts to people in local churches and geographic divisions ("conferences", "districts") of the four Methodist denominations.*
- o Contribute to development of new approaches to international security, founded on a concern for both justice and peace.*
- o Engage in public policy advocacy on these issues.*
- o Participate in Washington-based coalitions of religious and peace/arms control organizations.*

Anticipated Outcomes/Projects:

- o A network of contacts with boards and committees in 72 United Methodist geographic conferences, 19 AME districts, 12 AME Zion episcopal areas, and 10 CME districts, and through them outreach to hundreds of local churches.
- o Regular publication of a quarterly newsletter, monthly action alerts, and periodic background papers.
- o A recognized national voice in development of new public policies for the 1990s.
- o Contributions to coalition activities.

Distribution of Information/Results Gathered; Targeted Audiences

Publications: *Peace Leaf* (quarterly newsletter), *Peace/ Justice Alerts* (10-12 times a year), how-to guides, background papers on public policy issues (samples attached).

Potential Audience: Nearly 9 million United Methodists in 37,750 local churches; 2.2 million members of African Methodist Episcopal Church in 6,200 churches; 1.2 million members of AME Zion Church in 6,060 churches; and 720,000 million members of Christian Methodist Episcopal Church in 2,340 churches. These 13 million Methodists are located throughout the United States. A majority of United Methodists are white but there is a sizable black membership and also Asians, Hispanics, and Native Americans. The other three Methodist denominations are predominantly black.

Targeted Media: Churchwide publications, conference and district newspapers of four Methodist denominations (United Methodist list attached as example). Broader religious press and public media.

Key Project Staff:

Howard W. Hallman, Executive Director (vita attached)
Positions to fill: Administrative Assistant, Intern

Criteria by Which the Success of the Project Can Be Judged:

- (1) Regularity and quality of publications.
- (2) Breadth of circulation list (members, subscribers, complimentary copies) of publications.
- (3) Growth of financial contributions from Methodists around the country.
- (4) Substantive contributions to new ideas of international security policies. for the 1990s.
- (5) Extent and effectiveness of participation in coalitions.

Project Budget (first year):

	General Fund [501(c)(4)]	Education Fund [501(c)(3)]	When Decision Due
<u>In process</u>			
From Methodists	\$16,000	\$ 4,000	
<u>Proposals pending</u>			
Winston Foundation		10,000	October 1990
Others to be submitted		10,000	
Requested from the W. Alton Jones Foundation (1st year)	_____	<u>25,000</u>	
Combined Total: \$65,000	\$16,000	\$49,000	
Second year request from W. Alton Jones Foundation		\$25,000	

Also for second year, other foundation requests will be submitted and Methodist contributions are expected to increase.

Other Important Information about the Project:

Functioning as an intermediary organization between national initiatives and grassroots education and mobilization of Methodists in the four major denominations, we are able to reach sections of the United States (South, Southwest, rural Midwest) and segments of the population (racial/ethnic minorities) where the peace movement has been weakest. As a small, nonbureaucratic organization, we have flexibility and versatility that is sometimes lacking in the official church structure. Having completed our initial development, we are ready for program expansion that foundation support would make possible.

Section Two: Organization

Brief Organizational History: Methodists United for Peace with Justice organized in 1987 in response to a call for greater witness and action for peace, contained in the United Methodist Council of Bishops' pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Just P* (1986). In 1988 we led a successful effort to get the quadrennial United Methodist General Conference (the official governing body) to affirm and support the bishops' statement. During these first two years we participated in US/Soviet citizen exchanges and worked in support of arms reduction negotiations. In 1989 we took up federal budget priorities as a major concern. Though started by United Methodists, we see ourselves as a "Pan-Methodist" organization and this year have added representatives from the three predominantly black Methodist denominations to our Board of Directors

and National Advisory Committee. Hence our name; "Methodists United."

Brief Mission Statement: Our primary mission is advocate and support peace and justice policies emanating from the United Methodist Church and other denominations in the Methodist tradition. We receive and act upon official church statements, in some instances seek to influence them, and we develop more detailed public policy recommendations that implement the churches' principles. We carry out our mission through (a) an active presence in Washington and (b) mobilization of Methodists throughout the United States.

Additional Major Programs: As noted, we have so far focused on US/Soviet relations, nuclear disarmament, federal budget priorities. When our Board of Directors meets on October 19-20, 1990, it will consider what other issues we should deal with, such as regional conflicts (Middle East, Latin America, elsewhere), international organizations, domestic justice issues, Third World justice issues.

Staff profile: We now have one staff person. We plan staff expansion in this order: administrative assistant, intern, field director, a second intern. Beyond that we would like to hire consultants for spot assignments as trainers (to work around the country) and for policy development activities.

Organizational Revenue (for calendar years):

	1988	1989	1990 (to 9/21)
Total Revenue	\$6,479	\$7,597	\$5,820 (to 9/21)
% Support from:			
Individuals	78.6%	60.6%	77.8%
Church units	16.1	37.2	19.3
Foundations	0.0	0.0	0.0
Other	5.3	2.2	2.8

Organizational Expenses (for calendar years):

	1988	1989	1990 (to 9/21)
Total Expenses	\$8,615	\$7,980	\$6,092
% Expense toward:			
Program	57.0%	26.8%	25.8%
Public information	42.0	71.8	70.8
Administration	1.0	1.4	3.4

Size and Nature of Membership: Our base of operation is twofold: (1) individual and local church contributors, whom we call "members" and (2) a widespread network of church units, organized locally and in geographic districts. The "membership" base so far consists of approximately 500 persons and

25 local churches and conference units which have made financially contributions to Methodists United. The "network" base encompasses 72 United Methodist conference boards of church and society and their peace with justice task forces, many of them with district representatives or coordinators (there are 540 United Methodist districts in the United States). These units in turn reach out to the 37,750 local United Methodist churches. Similar networks exist in the other three major Methodist denominations, and we intend to develop these contacts during the next twelve months.

Types of Strategies:

Grassroots education and mobilization. We seek to channel educational material and action alerts to a ready-made audience consisting of (a) tens of thousands of Methodists who have a strong inclination to work on peace and justice policy issues, (b) local church committees working for peace and justice, (c) conference and district boards functioning as action bodies and links with local church activists, and (d) churchwide, conference and district publications. We supplement and do not duplicate information coming from official church agencies.

Public advocacy. From our base in Washington, D.C. we serve as a public policy advocate. Sometimes we speak out as an organization. On several occasions we have obtained signatures of bishops, conference leaders, and local church peace activists on public statements. We often sign letters issued by coalitions. At the moment we are the only Methodist voice in Washington on nuclear disarmament and federal budget priorities.

Policy development. A small amount of our time is devoted to developing ideas for new public policies in our fields of interests. These ideas are expressed in public statements and in our newsletter, *Peace Leaf*. The next two issues will lay out ideas for the 1990s (1) to dismantle the sizable Cold War military buildup and (2) to deal with regional conflicts, North-South issues, and making better use of international organizations.

Other Important Information about the Organization:

Methodists United for Peace with Justice is a private nonprofit corporation which has status as a 501(c)(4) tax-exempt organization. We have a **Methodists United Peace/Justice Education Fund** which has 501(c)(3) status. Because most of our work is educational, most activities will be financed through the Education Fund, which would be the recipient of a grant from the W. Alton Jones Foundation. The relatively small amount of lobbying we do is financed through 501(c)(4) funds, obtained mainly from membership contributions. We have a record keeping system to keep these activities and funds strictly separate, including separate bank accounts. IRS letters are attached.

February 8, 1990

Mr. John Tirman, Executive Director
The Winston Foundation
401 Commonwealth Avenue
Boston, MA 02215

Dear Mr. Tirman:

For the last two and a half years Methodists United for Peace with Justice has been working diligently on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. We are following their lead of being on the forefront of advocacy on peace and justice issues. We recognize that though the beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to be more effective in policy development and advocacy of far-reaching policies on global disarmament and in grassroots mobilization of Methodists around the country. To help us in our work, we request the Winston Foundation for a general support grant of \$10,000.

In our national policy development and advocacy we are seeking to make "Swords into Ploughshares" the theme for the 1990s. We are pushing for general European disarmament, global nuclear disarmament, and resolution

of regional conflicts. We favor accompanying actions of economic conversion from military to useful civilian expenditures and substantial shifts in federal budget priorities away from the military to programs serving urgent human needs.

In our grassroots work we are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.

Mr. John Tirman

February 8, 1990

Page two.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/ Justice Education Fund, and we have applied to the Internal Revenue Service

for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the Winston Foundation for a 501(c)(3) grant, which would initially be channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are enclosed.

Our full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know.

Sincerely yours,

Howard W. Hallman
Executive Director

February 8, 1990

Mr. Edmund A. Stanley, Jr.
President and Executive Director
Town Creek Foundation
P.O. Box 159
Oxford, MA 21654

Dear Mr. Stanley:

These days in the peace movement one hears people say: If we could only get the churches more active, we could make lots of progress. We need greater activity in the South, the Southwest, and the rural Midwest. If only we could get blacks, Hispanics, and other ethnic minorities to be more active. Public interest is lagging because the nuclear war scare of the early 1980s has diminished, and we don't have the programs to attract widespread support. With all that is happening in Eastern Europe, we must adopt new policies that move beyond the Cold War.

We at Methodists United for Peace with Justice are in an excellent position to respond to all of these concerns. To help us in our work, we request the Town Creek Foundation for a \$10,000 grant.

We organized in 1987 in response to the United Methodist bishops' pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace*. As the bishops were in the forefront by saying "No" to nuclear deterrence as an acceptable public policy, so we seek to be on the cutting edge of public advocacy in the 1990s. An illustration is the attached letter, which we originated, from U.S. religious leaders to Presidents Bush and Gorbachev prior to their Malta summit meeting. In it we asked that "swords

into plowshares" be the theme for the 1990s and that this theme be applied by seeking general disarmament in Europe, global nuclear disarmament, and economic conversion. On the European situation we advocated that all armed forces withdraw completely from foreign territory by May 8, 1995, the 50th anniversary of the end of World War II in Europe. In a follow-up letter to President Bush after his State-of-the-Union message, we restated this goal and pointed out that if German reunification is to occur, it should yield a demilitarized Germany in a demilitarized Europe.

At the national level we work both through church circles, as the Bush-Gorbachev letter illustrates, and in collaboration with other peace and justice organizations. In the latter capacity we have provided the leadership to organize a Disarmament Forum in Washington for the purpose of exploring where we should be headed in the 1990s. As the attached announcement indicates, in the first five monthly sessions we will start with a review where we've come from and where we might be heading and then examine issues related to European disarmament, strategic nuclear disarmament, naval

Mr. Edmund A. Stanley, Jr.

February 8, 1990

Page two.

disarmament, and economic conversion. The flyer lists the organizations who have accepted our invitation to be cosponsors. We expect participation of persons these organizations, Congressional staff, some media representatives, and other opinion leaders in Washington who want to explore new possibilities for the 1990s.

In our grassroots work we work through the networks of four major Methodist denominations: United Methodist, African Methodist Episcopal, AME Zion, and Christian Methodist. The membership of first has a white majority but with a sizable black membership and also Hispanics, Asians, and Native Americans; the other three are predominantly black. They have a combined membership of 13 million people in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. And we are in contact with black, Hispanic, Asian, and Native American communities.

To disseminate information we publish two periodicals: *Peace Leaf*, our quarterly newsletter that features educational articles, and *Peace/Justice Alerts*, which provide timely information on current issues so that people can contact members of Congress and other decision makers. We have recently published *Witnessing for Peace and Justice: Peacemaker Handbook*, designed

to help groups organize and function in the local community. We intend to provide a continuing flow of practical advice. When our resources grow sufficiently, we want to conduct training workshops for Methodists around the country.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/ Justice Education Fund, and we have applied to the Internal Revenue Service

for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the Town Creek Foundation for a 501(c)(3) grant, which would initially be channeled through the Civic Action Institute. IRS certification letters for the Civic Action Institute are enclosed.

A full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know.

Sincerely yours,

*Howard W. Hallman
Executive Director*

Mr. Marty Teitel, Executive Director
C. S. Fund
469 Bohemian Highway
Freestone, CA 95472

Dear Mr. Teitel:

As a supplement to the material we sent you on January 10 in requesting a grant, I want to share with you some additional material which illustrates several aspects of our work. Enclosed are:

- o A Statement on "German Reunification and European Disarmament," which represents a contribution to national debate on a new issue.
- o Flyers for a Disarmament Forum which we initiated and gained cosponsorship of 15 other organizations, illustrating our capacity to work with coalitions and to take leadership on long-range objectives.
- o The latest issue of *Peace Leaf* offering "Federal Budget Perspectives" of five Members of Congress who are United Methodists, published to help grassroots activists gain insights into the thinking of policy makers.
- o A *Peace/Justice Alert* to people around the country on Federal budget issues, which is one way we help to mobilize grassroots action.

We hope that you are giving favorable consideration to our request and that we will soon receive an affirmative response from you.

Sincerely yours,

Howard W. Hallman
Executive Director

Mr. Robert Crane
Vice President, Program
Joyce Mertz-Gilmore Foundation
218 East 18th Street
New York, NY 10003

Dear Mr. Crane:

As a supplement to the material we sent you on January 23 in requesting a grant, I want to share with you some additional material which illustrates several aspects of our work. Enclosed are:

- o A Statement on "German Reunification and European Disarmament," which represents a contribution to national debate on a new issue.
- o Flyers for a Disarmament Forum which we initiated and gained cosponsorship of 15 other organizations, illustrating our capacity to work with coalitions and to take leadership on long-range objectives.
- o The latest issue of *Peace Leaf* offering "Federal Budget Perspectives" of five Members of Congress who are United Methodists, published to help grassroots activists gain insights into the thinking of policy makers.
- o A *Peace/Justice Alert* to people around the country on Federal budget issues, which is one way we help to mobilize grassroots action.

We hope that you are giving favorable consideration to our request and that we will soon receive an affirmative response from you.

Sincerely yours,

Howard W. Hallman
Executive Director

Ms. Karen R. Harris, Program Officer
Ploughshares Fund
Fort Mason Center, B-330
San Francisco, CA 94123

Dear Ms. Harris:

As a supplement to the material we sent you on previously in requesting a grant, I want to share with you some additional material which illustrates several aspects of our work. Enclosed are:

- o A Statement on "German Reunification and European Disarmament," which represents a contribution to national debate on a new issue.
- o Flyers for a Disarmament Forum which we initiated and gained cosponsorship of 15 other organizations, illustrating our capacity to work with coalitions and to take leadership on long-range objectives.
- o The latest issue of *Peace Leaf* offering "Federal Budget Perspectives" of five Members of Congress who are United Methodists, published to help grassroots activists gain insights into the thinking of policy makers.
- o A *Peace/Justice Alert* to people around the country on Federal budget issues, which is one way we help to mobilize grassroots action.

We hope that you are giving favorable consideration to our request and that we will soon receive an affirmative response from you.

Sincerely yours,

Howard W. Hallman
Executive Director

Ms. Barbara Dudley, Executive Director
North Shore Unitarian Universalist Veatch Program
Plandome Road
Plandome, NY 11030

Dear Ms. Dudley:

As a supplement to the material we sent you on January 5 in requesting a grant, I want to share with you some additional material which illustrates several aspects of our work. Enclosed are:

- o A Statement on "German Reunification and European Disarmament," which represents a contribution to national debate on a new issue.
- o Flyers for a Disarmament Forum which we initiated and gained cosponsorship of 15 other organizations, illustrating our capacity to work with coalitions and to take leadership on long-range objectives.
- o The latest issue of *Peace Leaf* offering "Federal Budget Perspectives" of five Members of Congress who are United Methodists, published to help grassroots activists gain insights into the thinking of policy makers.
- o A *Peace/Justice Alert* to people around the country on Federal budget issues, which is one way we help to mobilize grassroots action.

We hope that you are giving favorable consideration to our request and that we will soon receive an affirmative response from you.

Sincerely yours,

Howard W. Hallman
Executive Director

Ms. Anne Zill
Fund for Constitutional Government
122 Maryland Avenue, NE
Washington, DC 20002

Dear Ms. Zill:

We request the Fund for Constitutional Government for a grant of \$1,000 to help pay the costs of printing flyers and mailing for a new Disarmament Forum, which we have initiated and gained the cosponsorship 15 other organizations (see listing on enclosed flyer).

The purpose of the Disarmament Forum is to consider opportunities for achieving substantial disarmament during the 1990s as the Cold War ends. The Forum consists of monthly sessions with presentations on and discussion about long-range proposals that go well beyond what may seem practicable this year to the "political realists." Invited participants are persons from the sponsoring organizations, others in the Washington peace and arms control community, Hill staffers, and persons from the international community. Sessions are also open to the news media.

The series began last month with Ed Snyder, Executive Secretary, Friends Committee on National Legislation, offering an overview on "Where We've Come From, Where We're Going with Disarmament." This month we will take up "Prospects for European Disarmament" and will give consideration to (a) CFE II: possibilities for the second round of talks on conventional forces in Europe and (b) general and complete disarmament in Europe. In April the Forum will deal with "Strategic Nuclear Disarmament" with presentations on

(a) minimal deterrence and (b) complete abolition. "Naval Disarmament" will be the topic of the May session, and "Economic Conversion" will be considered in June. If the initial series is successful, other topics will be considered for Fall.

Methodists United for Peace with Justice is fairly new on the scene. We organized in 1987 in response to the United Methodist bishops' pastoral letter on the nuclear crisis, *In Defense of Creation*. We operate on a shoestring budget. That's the reason we are asking you to help pay for printing and mailing costs connected with the Disarmament Forum. Last October our Board of Directors created a Methodists United Peace/Justice Education Fund, and we have applied to the Internal Revenue Service for 501(c)(3) status. In the meantime we have arranged for an existing 501(c)(3) organization, the Civic Action Institute, to be a channel of tax-exempt contributions to Methodists United. The Institute has created a "Methodists United Project" for this purpose. Therefore, the grantee would be the Civic Action Institute (IRS letters enclosed).

Ms. Anne Zill
March 6, 1990
Page two.

I would welcome an opportunity to discuss this request with you in person. Ordinarily I am available at 897-3668.

Sincerely yours,

Howard W. Hallman
Executive Director

CIVIC ACTION INSTITUTE
6508 Wilmett Road
Bethesda, MD 20817
(301) 897-3668

Mr. Robert W. Musser, President
General Service Foundation
1445 Pearl Street, Suite 201
Boulder, CO 80302

Dear Mr. Musser:

As a supplement to our February 27, 1990 proposal on the "understructure of democracy", I want to share with you the enclosed article I just came across. It indicates that the concept of "civil society" was influential among the dissidents in Eastern Europe, who brought about the overturning of the totalitarian regimes. "Civil society," the author states, "refers to the voluntary association of individuals outside the orbit of the state."

This relates to one aspect of the essay I want to write. It reinforces my conviction that the American experience with voluntary associations and with processes and structures for citizen participation in public-policy decision-making contains some practical knowledge that Eastern Europeans would find useful.

Sincerely yours,

Howard W. Hallman
President

March 10, 1990

Ms. Deborah E. Tuck, Executive Director
The Ruth Mott Fund
1726 Genesee Tower
Flint, MI 48502

Dear Ms. Tuck:

For the last two and a half years Methodists United for Peace with Justice has been working diligently on issues of nuclear disarmament and reordering federal budget priorities. Our inspiration came from the United Methodist bishops, who in 1986 issued a pastoral letter and foundation document, *In Defense of Creation*, in which they said "no" to nuclear deterrence as an acceptable public policy. We are following their lead of being on the forefront of advocacy on peace and justice issues. We recognize that though the beginning of the end of the Cold War may be occurring, the world is still heavily armed and billions of dollars are wasted on military expenditures. We have a decade of work to bring about necessary changes.

In the past several months we have elected a national Board of Directors, which appointed an executive director, thus providing staff for the first time. This will enable us to be more effective in policy development and advocacy of far-reaching policies on global disarmament and in grassroots mobilization of Methodists around the country. To help us in our work, we request the Ruth Mott Fund for a general support grant of \$20,000 for each of the next two years.

In our national policy development and advocacy we are seeking to make "Swords into Ploughshares" the theme for the 1990s. We are pushing for

general European disarmament, global nuclear disarmament, and resolution of regional conflicts. We favor accompanying actions of economic conversion from military to useful civilian expenditures and substantial shifts in federal budget priorities away from the military to programs serving urgent human needs.

In our grassroots work we are committed to reaching out to the 13 million members of four major Methodist denominations in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We will provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we will reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. We will be in contact with blacks, Hispanics, Asians, and Native Americans in the United Methodist Church and with members of three predominantly black Methodist denominations.

Ms. Deborah E. Tuck

March 10, 1990

Page two.

Our basic corporation, Methodists United for Peace with Justice, is a 501(c)(4) organization. In October our board established the Methodists United Peace/ Justice Education Fund, and we have applied to the Internal Revenue Service

for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the Civic Action Institute, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the Ruth Mott Fund for a 501(c)(3) grant beginning July 1, 1990. If by then we do not have IRS approval of 501(c)(3) status for the Methodists United Peace/Justice Education Fund, we will use the Civic Action Institute as an interim channel for your grant. IRS certification letters for the Civic Action Institute are enclosed.

Our full proposal and background information about Methodists United for Peace with Justice are enclosed. If you need any further information, please let us know.

Sincerely yours,

Howard W. Hallman
Executive Director

March 28, 1990

Ms. Jane Wales
W. Alton Jones Foundation
232 East High Street
Charlottesville, VA 22901

Dear Ms. Wales:

These days in the peace movement one hears people say: If we could only get the churches people more active, we would have much greater support for arms control and disarmament and for cutting back on excessive military spending. We need greater activity in the South, the Southwest, and the rural Midwest. If only we could get blacks, Hispanics, and other ethnic minorities to be more active. Public interest is lagging because the nuclear war scare of the early 1980s has diminished, and we don't have the programs to attract widespread support. With all that is happening in within the Soviet Union and Eastern Europe, we must adopt new policies that move beyond the Cold War.

We at Methodists United for Peace with Justice are in an excellent position to respond to all of these concerns. To help us in our work, we request the W. Alton Jones Foundation for a two-year grant of \$50,000 (that is, \$25,000 in 1990 and \$25,000 in 1991).

We organized in 1987 in response to the United Methodist bishops' pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace*. As the bishops were in the forefront by saying "No" to nuclear deterrence as an acceptable public policy, so we seek to be on the cutting edge of public advocacy in the 1990s. An illustration is the attached

letter, which we originated, from U.S. religious leaders to Presidents Bush and Gorbachev prior to their Malta summit meeting. In it we asked that "swords into plowshares" be the theme for the 1990s and that this theme be applied by seeking general disarmament in Europe, global nuclear disarmament, and economic conversion. On the European situation we advocated that all armed forces withdraw completely from foreign territory by May 8, 1995, the 50th anniversary of the end of World War II in Europe. In a follow-up letter to President Bush after his State-of-the-Union message, we restated this goal and pointed out that if German unification is to occur, it should yield a demilitarized Germany in a demilitarized Europe. As executive director, I released a similar public statement, which received coverage on the editorial page of the Washington Post.

At the national level we work both through church circles, as the Bush-Gorbachev letter illustrates, and in collaboration with other peace and justice organizations. In the latter capacity we have provided the leadership to organize a Disarmament Forum in Washington for the purpose of exploring where we should be headed in

Ms. Jane Wales
March 28, 1990
Page two.

the 1990s. As the attached announcements indicate, the first session reviewed where we've come from and where we might be heading; the second session considered European disarmament beyond current CFE negotiations; and ahead are sessions on strategic nuclear disarmament, naval disarmament, and economic conversion. The flyer lists the organizations who have accepted our invitation to be cosponsors. Beyond representatives of these organizations, we are inviting Congressional staff, some media representatives, and other opinion leaders in Washington who want to explore new possibilities for the 1990s. A first secretary from the Soviet Embassy came to the recent session on European disarmament.

In our grassroots work we work through the networks of four major Methodist denominations: United Methodist, African Methodist Episcopal, AME Zion, and Christian Methodist. The membership of first has a white majority but with a sizable black membership and also Hispanics, Asians, and Native Americans; the other three are predominantly black. They have a combined membership of 13 million people in 52,350 congregations in all parts of the United States. Thousands of Methodists have the motivation to act but lack up-to-date information on how, where, and when to do so. We provide needed information and help them make their voices heard by policy makers in Washington. In doing so, we reach people in regions where the peace movement has been weakest, such as the South, the Southwest, and nonmetropolitan Midwest, including people in small cities and rural areas. And we are in contact with black, Hispanic, Asian, and Native American communities.

To disseminate information we publish two periodicals: *Peace Leaf*, our quarterly newsletter that features educational articles, and *Peace/Justice Alerts*, which provide timely information on current issues so that people can

contact members of Congress and other decision makers. We have recently published *Witnessing for Peace and Justice: Peacemaker Handbook*, designed to help groups organize and function in the local community. We intend to provide a continuing flow of practical advice. When our resources grow sufficiently, we want to conduct training workshops for Methodists around the country.

Our basic corporation, *Methodists United for Peace with Justice*, is a 501(c)(4) organization. In October our board established the *Methodists United Peace/ Justice Education Fund*, and we have applied to the Internal Revenue Service for status as 501(c)(3) entity. While that is pending, we have made arrangements with another (c)(3) organization, the *Civic Action Institute*, to serve as a channel for tax exempt contributions through a special "Methodists United Project." We are requesting the *W. Alton Jones Foundation* for a 501(c)(3) grant, which would initially be channeled through the *Civic Action Institute*. IRS certification letters for the *Civic Action Institute* are enclosed.

A full proposal and background information about *Methodists United for Peace with Justice* are enclosed. If you need any further information, please let us know.

Sincerely yours

Howard W. Hallman
Executive Director

Ms. Rose M. Milligen
Director of Grantmaking
Peace Development Fund
44 North Prospect Street
Amherst, MA 01004

Dear Ms. Milligan:

We are submitting a new proposal to you, requesting a grant of \$5,000 so that we can more systematically get our *Peace/Justice Alerts* into the hands of local church members.

We are setting up a Working Group of persons from a sample of 10 United Methodist conferences around the country to help us develop practical methods to get out the word. We also seek adaptability to different styles through which conferences function. We can see several possible ways our *Alerts* might be channeled: through conference and/or district coordinators or directly to local church contacts. However, for the latter we need the help of conference leaders to find local congregations with greatest readiness to participate in such a network.

For us this is the next logical step in our outreach. We have now established *Peace/Justice Alert* as a useful vehicle to identify specific actions directed to current national legislative issues. We are getting it into the hands of bishops and conference leadership and to some local people, but not nearly enough of the latter. The main objective of stage two is to achieve a sizable increase in our outreach. That is the purpose of our grant request to you.

If we can provide you further information, please let me know.

Sincerely yours,

*Howard W. Hallman
Executive Director*

Ms. Betsy Wolter, Program Officer
Ruth Mott Fund
1726 Genesee Tower
Flint, MI 48502

Dear Ms. Wolter:

As you requested, I am sending you a copy of our financial statement for our fiscal year ending December 31, 1989.

Our plans for continued funding focus particularly on obtaining membership and special contributions from Methodists around the country: initially members of the United Methodist Church and later members of the African Methodist Episcopal Church, AME Zion Church, and Christian Methodist Episcopal Church. Attached is a schedule showing our goals for this effort. We use the period from July to June because this tends to be the program and organizational year for Methodist conferences, the base for membership recruitment.

We foresee that we can build a strong financial foundation from these sources, but it will take time. People will support what they perceive to be vital and useful, but it takes a while to develop creditability and demonstrated usefulness. That is why we are seeking foundation support during a transitional period from a small, voluntary organization working in Washington to a staffed, national association with outreach throughout the nation. Initial support from foundations is essential as we widen our base of operations. But as we proceed, we will be developing support to assure that we have continued funding after foundation grants have been spent.

In addition to responding to your query, I want to bring you up-to-date on our activities. Our Board of Directors met on March 30-31 and made a set of decisions outlined on the attached sheet. The Board decided to move ahead with broadening Board membership. By the time the Board meets next in October, new members will be elected and appointed to yield a 36 member Board, including nine directors from the three predominantly black Methodist denominations, four directors from racial/ethnic caucuses of the United Methodist Church, 22 directors elected by the membership, and the executive director ex officio.

The Board's decision to expand the base of *Peace/Justice Alerts* is outlined in an attachment describing a Working Group we are setting up for this purpose. You can consider this a supplement to the section of our proposal dealing with grassroots education and mobilization.

Betsy Wolter

April 20, 1990

page two.

I hope that you will look with favor on our grant application. If you need any further information, please let me know.

Sincerely yours,

Howard W. Hallman
Executive Director

CIVIC ACTION INSTITUTE

6508 Wilmett Road
Bethesda, MD 20817
(301) 897-3668

Mr. Colin Greer, President
The New World Foundation
100 East 85th Street
New York, NY 10028

Dear Mr. Greer:

On March 6, 1990 I submitted you a request for a \$10,000 grant related to developing ideas dealing with the understructure of democracy in countries emerging from non-democratic systems. Part of my submission was the beginning of an extended essay on that topic. Since then I have been able to put these ideas to use at the National Academy of Public Administration (NAPA).

As a fellow in the Academy, last summer I proposed that NAPA reach out to emerging democracies in Eastern Europe and also to the Soviet Union to make available its pool of talent on matters of public administration and closely related aspects of citizen participation in governmental processes. At about the same time some members of the Standing Panel on International Affairs expressed a similar interest. In early December I chaired a meeting which brought together members of the International Affairs Panel and some persons from the Standing Panel on Federalism, of which I am a member. Thereafter, the International Affairs Panel picked up the ball and developed the enclosed statement on "The Public Management Challenge in Eastern

Europe." The challenges indicated in this statement are (1) depoliticizing and developing the civil service, (2) developing market-oriented government services, (3) privatization and new public-private partnerships, and (4) federalism and local government.

I was pleased to see this statement but felt that it omitted two essential elements of the understructure of democracy: citizen associations and citizen participation. Therefore, I drew on my essay outline and wrote a four-page statement (enclosed) on how NAPA could and should add these topics to its concerns. My ideas were considered by the Standing Panel on Federalism on March 30, and the Panel agreed that my concerns were legitimate and that NAPA could indeed make contributions on this subject. I also received positive feedback from Edward Sanders, chair of the International Affairs Panel, and Ray Kline, president of the Academy, who indicated that he would appoint me to the Inter-panel Committee which will work on this broad topic.

Since I am not on any salary that supports my work in this area, it reinforces my desire to have some foundation support so that I can have compensated time to dig into this subject, drawing on my long background in citizen participation and neighborhood organizing and working out ideas applicable to emerging democracies abroad. Therefore, I hope that you will give prompt and favorable consideration to my request for a \$10,000 grant.

Sincerely yours,

Howard W. Hallman
President

Mr. Robert Crane
Vice President, Program
Joyce Mertz-Gilmore Foundation
218 East 18th Street
New York, NY 10003

Dear Mr. Crane:

As further background for our application for a grant from the Joyce Mertz-Gilmore Foundation, I want to share with you a summary of major decisions made by our Board of Directors on March 30-31. The Board reaffirmed our focus on disarmament and federal budget priorities as our primary issues. And the Board worked out several ways to increase our outreach -- to more local churches and local peace activists and to the full range of Pan-Methodism.

To develop methods for getting our *Peace/Justice Alerts* to more people, we are setting up a Working Group of persons from ten United Methodist conferences around the country (see attachment). To diversify our Board membership, we have asked a senior bishop from each of the African Methodist Episcopal, AME Zion, and Christian Methodist Episcopal Churches to nominate three persons from each. We have also invited each of the four racial/ethnic caucuses of the United Methodist Church to appoint a representative to our Board. Thus, we are working hard to broaden our base.

We hope that you will give favorable consideration to our request.

Sincerely yours,

*Howard W. Hallman
Executive Director*

May 31, 1990

Ms. Nancy Stockford, Program Manager
The Winston Foundation for World Peace
401 Commonwealth Avenue
Boston, MA 02215

Dear Ms. Stockford:

As you approach the time for your board to consider our grant request, I would like to bring you up to date on our activities.

Our Board of Directors met on March 30-31 and made a set of decisions, as summarized in the enclosure. Since then we have been following through on these decisions, as described below.

(1) Continue our current issue focus on disarmament and federal budget priorities. Since writing you in February, we have issued and circulated a statement on "German Reunification and European Disarmament", from which an excerpt appeared on the editorial page of the *Washington Post*. We are recirculating it as the Bush-Gorbachev summit brings many reporters to Washington, D.C. We are working on an issue of *Peace Leaf* which offers the views of Senators Sam Nunn and Dale Bumpers (both United Methodists) and Representative Ronald Dellums on national security requirements "after the Cold War." We have issued several *Peace/Justice Alerts*, mostly related to the federal budget process, including a joint alert with seven other organizations. (These are enclosed.)

(2) Expand the base for *Peace/Justice Alerts* and local action. We are setting up a working group, drawn from 10 United Methodist conferences

around the country, to broaden the base for *Peace/ Justice Alerts* (see enclosure). We expect to begin seeing results by autumn.

(3) Establish stronger Pan-Methodist connections. At its March meeting our Board of Directors decided to expand board membership by adding three directors from each of the three predominantly black Methodist denominations and one director from each of the racial/ethnic caucuses of the United Methodist Church. Prominent persons from these same bodies would be added to our National Advisory Committee. So far, Bishop C.D.Coleman, Sr., senior bishop of the Christian Methodist Episcopal (CME) Church, has agreed to join the National Advisory Committee and is helping us line up CME directors. Similarly we are working with the bishops having ecumenical responsibilities in the African Methodist Episcopal (AME) Church and in the AME Zion Church to get directors and advisory committee members. Within the United Methodist Church we have enlisted directors and advisory committee members from Black Methodists for Church Renewal, Metodistas Asociados Representando la Causa de los Hispano-Americanos (MARCHA), and Native American

Nancy Stockford

July 31, 1990

Page two.

International Caucus. We are seeking similar appointments from the National Federation of Asian American United Methodists. In this process, we are strengthening the multi-racial nature of our Board of Directors and getting in a better position to reach minority communities with our peace and justice activities.

(4) Broaden membership base of Methodists United. We have established a set of goals to increase membership and contributions from members of the

United Methodist Church, as shown in the enclosure. Our strategy is to concentrate particularly on 24 (one-third) of the 72 United Methodist conferences during the program year from July 1990 to June 1991, to add another one-third for concentration during the following year (1991-92), and the remaining one-third in 1992-93. As we get AME, AME Zion, and CME members on our board we will begin to obtain greater entrée to those denominations for membership recruitment.

(5) Strengthen our fundraising efforts in Methodist circles, particularly to seek major donors. As a start, we are trying to identify persons from several United Methodist conferences who can help us reach major donors in their area.

As you can see, we are developing an approach which should produce a strong base of financial support from Methodism within three years. But in the meantime, we need foundation support during the transitional period from a small, voluntary organization working in Washington to a staffed, national association with outreach throughout the nation. Therefore, we hope that you will look with favor on our grant application. If you need any further information, please let me know.

Sincerely yours,

Howard W. Hallman
Executive Director

May 31, 1990

Mr. Edmund A. Stanley, Jr.
Town Creek Foundation
P.O. Box 159
Oxford, MD 21654

Dear Mr. Stanley:

As you approach the time for your Board of Trustees to consider our grant request, I would like to bring you up to date on our activities.

Our Board of Directors met on March 30-31 and made a set of decisions, as summarized in the enclosure. Since then we have been following through on these decisions, as described below.

(1) Continue our current issue focus on disarmament and federal budget priorities. Since writing you in February, we have issued and circulated a statement on "German Reunification and European Disarmament", from which an excerpt appeared on the editorial page of the *Washington Post*. We are recirculating it as the Bush-Gorbachev summit brings many reporters to Washington, D.C. We are working on an issue of *Peace Leaf* which offers the views of Senators Sam Nunn and Dale Bumpers (both United Methodists) and Representative Ronald Dellums on national security requirements "after the Cold War." We have issued several *Peace/Justice Alerts*, mostly related to the federal budget process, including a joint alert with seven other organizations. (These are enclosed.)

(2) Expand the base for *Peace/Justice Alerts* and local action. We are setting up a working group, drawn from 10 United Methodist conferences

around the country, to broaden the base for *Peace/ Justice Alerts* (see enclosure). We expect to begin seeing results by autumn.

(3) Establish stronger Pan-Methodist connections. At its March meeting our Board of Directors decided to expand board membership by adding three directors from each of the three predominantly black Methodist denominations and one director from each of the racial/ethnic caucuses of the United Methodist Church. Prominent persons from these same bodies would be added to our National Advisory Committee. So far, Bishop C.D.Coleman, Sr., senior bishop of the Christian Methodist Episcopal (CME) Church, has agreed to join the National Advisory Committee and is helping us line up CME directors. Similarly we are working with the bishops having ecumenical responsibilities in the African Methodist Episcopal (AME) Church and in the AME Zion Church to get directors and advisory committee members. Within the United Methodist Church we have enlisted directors and advisory committee members from Black Methodists for Church Renewal, Metodistas Asociados Representando la

Edmund A. Stanley, Jr.

May 31, 1990

Page two.

USA de los Hispano-Americanos (MARCHA), and Native American International Caucus. We are seeking similar appointments from the National Federation of Asian American United Methodists. In this process, we are strengthening the multi-racial nature of our Board of Directors and getting in a better position to reach minority communities with peace and justice activities.

(4) Broaden membership base of Methodists United. We have established a set of goals to increase membership and contributions from members of the United Methodist Church, as shown in the enclosure. Our strategy is to concentrate particularly on 24 (one-third) of the 72 United Methodist

conferences during the program year from July 1990 to June 1991, to add another one-third for concentration during the following year (1991-92), and the remaining one-third in 1992-93. As we get AME, AME Zion, and CME members on our board we will begin to obtain greater entrée to those denominations for membership recruitment.

(5) Strengthen our fundraising efforts in Methodist circles, particularly to seek major donors. As a start, we are trying to identify persons from several United Methodist conferences who can help us reach major donors in their area.

As you can see, we are developing an approach which should produce a strong base of financial support from Methodism within three years. But in the meantime, we need foundation support during the transitional period from a small, voluntary organization working in Washington to a staffed, national association with outreach throughout the nation. Therefore, we hope that you will look with favor on our grant application. If you need any further information, please let me know.

Sincerely yours,

Howard W. Hallman
Executive Director