

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

November 1993

To: Methodists United for Peace with Justice

I request reimbursement for the following expenses, as itemized in the attachment:

FAX	nuclear disarmament activities	\$ 45.42
	Gathering of Methodist Family	<u>26.30</u>
		71.72
Postage (Gathering)		191.55
Photocopies (Gathering)		48.25
Book (Yearbook of Churches, for Gathering)		<u>33.95</u>
TOTAL		\$345.47

Respectfully submitted,

Howard W. Hallman

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

November 22, 1993

To: Sherman Harris

Re: MUPJ Board of Directors

1. Attached is a listing of the current membership of the Board of Directors to the best of my knowledge. After you make any necessary adjustments, I suggest that you poll all members except those who were present in Kirkwood to determine if they want to continue to serve.

2. Looking ahead to future Gatherings, I believe that our annual election should occur after each Gathering so that persons who become interested there can be nominated for board membership. The nominating process could start in September by mail and be completed with nominations at the Gathering. Election could be in early January, and new members could take office at the spring board meeting. This would necessitate a by-laws change, which the present Board could accomplished in March.

3. If this were done, the ending of terms would change as follows:

from September 1994 to January 1995

from September 1995 to January 1996

from September 1996 to January 1997

4. In this manner, persons elected in 1991 would serve as follows:

Term ending January 1995

1. Mary Council-Austin

2. Betty Benton
3. Timothy Boal
4. Spencer Turnipseed
5. Tom Burger
6. Alfred Dale
7. Inez Ireland Dawes
8. James Hipkins
9. Diane Stanton-Rich
10. Betty Taylor

My impression is that Diane Stanton-Rich has already resigned. When I talked with Tom Burger about the Gathering, he said he wanted to leave the Board, but you should verify this. My guess that at least two others will want to resign. This would create perhaps four vacancies in this class.

In Kirkwood we elected the following new board members: Charlotte Hipkins, Sylvester Key, Mary Ann McDaniels-Kulesa, and Bud Ruggia. They might be assigned to this class, though perhaps one of the Texans (by random draw) could be assigned to the class of January 1996 to stagger their board membership.

This whole group would be up for election in January 1995. Anyone who wanted to continue to serve could be on the ballot for a three-year term ending in January 1998.

4. We did not have elections during the past two years. In March 1993 the Board extended the terms of persons whose term expired in September 1992 to September 1995 and appointed some new persons that class. My name should probably have been part of this list because I was appointed as a board member at that meeting. This term would be extended to January 1996 under the proposed bylaws amendment.

*Term ending January 1996*

1. *Cliff Churn*
2. *Bruce K. Edwards*
3. *F. Cecil Findley*
4. *Howard W. Hallman*
5. *Jayne Mardock*
6. *John M. Mecartney*
7. *Phillip H. Miller*
8. *Henry F. Schwarzmann*
9. *Harold W. Wilke*
- 10.

*The one existing vacancy and any other that might occur can be filled either by appointment or by persons on the 1995 ballot finishing below the top ten.*

*5. I suggest that at our next meeting the Board extend the terms of persons whose term expired in September 1993 to January 1997 if they want to continue serving. This would include any of the following persons who want to continue on the Board.*

*Term ending January 1997*

1. *Doris Akers*
2. *Clifford Armour*
3. *Hilda Arndt*
4. *Joy Arthur*
5. *Sherman Harris*
6. *Kathleen Brown*
7. *Margaret Fertschneider*
8. *Rollin Rothhaar*
- 9.
- 10.

*Probably some of them will not want to continue. This would create*

*vacancies which can be filled by appointment or by persons finishing below the top ten in the 1995 election of directors.*

*6. We may want to appoint several other directors to fill regional voids. For example, Laura White from the UM Ohio West Conference might be added to the Board if the people from Ohio want to stage the Gathering in 1995. Robin Ringler might have some suggestions for us.*

*6. I suggest that we continue to have persons appointed to represent non-United Methodist denominations and UM racial/ethnic caucuses, but with an understanding that other persons from these groups be eligible for direct election on the regular ballot. Appointed directors might consist of the following:*

*Three appointed from each of the*  
*African Methodist Episcopal Church*  
*African Methodist Episcopal Zion Church*  
*Christian Methodist Episcopal Church*  
*One each from*  
*Free Methodist Church*  
*Wesleyan Church*  
*Black Methodists for Church Renewal*  
*MARCHA*  
*National Federation of Asian American United Methodists*  
*Native American International Caucus*

*We need to canvas present representatives to find out if they want to continue to serve. We need to talk further about this appointment process.*

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

February 8, 1994

Mr. Phillip Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

I've finally got around to reviewing your transaction reports for 1993. You are doing a great service for Methodists United for Peace with Justice to keep track of the finances so carefully. Thanks for your effort.

For the years through 1991 we prepared financial statements for the two funds along the lines of the enclosure. These statements summarized major sources of revenue and main items of expenditures. They also showed a combined balance sheet, including "net worth". Would it be possible to produce similar statements for 1992 and 1993? This would help us track trends in our revenues and expenditures. It is also the kind of report we need in dealing with IRS and with foundations which may want to receive a financial statement.

In looking over your report, I'm wondering if it is complete for the Gathering we had in November in Kirkwood, Missouri. We received some checks for registration at Kirkwood, but I don't see any deposits after the Gathering. Also, Sherman spent money for printing services, and there is no entry for that. As I think about it, it would be useful to have a consolidated statement of Gathering expenses and revenues. This would help us evaluate the 1993

*Gathering and would help us draw up a budget for the 1994 Gathering.*

*If you have any questions, please call me.*

*With best regards,*

*Howard W. Hallman*

*Telephone -- Mon-Thurs: (301) 694-2859; Fri-Sat: (301) 897-3668*

*cc. Sherman Harris*

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

February 17, 1994

To: Methodists United for Peace with Justice

Re: Request for Reimbursement

I request reimbursement for expenses entailed in putting out Peace/Justice Alert No. 21 (copy attached).

2-11-94	Post Office - stamps	\$232.00
2-11-94	Trio Copy Shop - labels	4.62
2-14-94	Alphagraphics - printing	<u>56.00</u>
	Total	\$292.62

Respectfully submitted,

Howard W. Hallman

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE**

**Washington, DC 20003**

March 22, 1994

To: Board of Directors

From: Howard W. Hallman, Chair

We had a successful board meeting on March 18-19, preceded by a committee meeting on March 17 on the 1994 Gathering in Texas. You will receive minutes when they are ready. In the meantime I'll provide an overview of decisions.

At this meeting Sherman Harris stepped down as chair of the Board of Directors. He was one of the original co-chairs when Methodists United for Peace with Justice organized in March 1987 and became the sole chair in September 1988. His dedicated leadership and spiritual inspiration have been major factors in the success of Methodists United. We hope that he will continue to play an active role.

The Board elected me to serve as chair and re-elected Bruce Edwards as vice chair and Phillip Miller as treasurer. We need a secretary to fulfill three responsibilities: take minutes at semi-annual board meetings (often with help of other members), send out notices of board meetings, and sign official documents. If any of you would like to volunteer, please let me know. The Board concluded that additional vice chairs could be added in the future as we gain board members beyond the United Methodist fold.

The Board passed a sense-of-the-meeting resolution indicating that we are a working Board and that directors are expected and urged to take on various responsibilities between board meetings. This can include fulfilling tasks assigned at board meetings and helping to promote membership in Methodists United, broader distribution of Peace Leaf, and attendance at the Gathering of the Methodist Family.

Board members present agreed to work on expanding the membership of Methodists United. Bruce Edwards agreed to get in touch with all directors for this purpose, so you should be hearing from him. Mary Ann McDanniels-Kulesa will get our flyer reprinted, and Bruce will get out a letter to current members who have not contributed recently.

Bud Ruggia presented plans for the 1994 Gathering of the Methodist Family, to be held on November 11-13. The Gathering will be headquartered at Harvey Hotel near the Dallas-Ft. Worth International Airport, but part of the event will take place at the First United Methodist Church, Grapevine, Texas, and elsewhere in the community. A working committee met with Bud on March 17 and the full Board discussed the plans on March 18. He has a firm grasp on what needs to be done. You will receive a more detailed report soon.

The next meeting of the Board of Directors will take place from 1:00-9:00 p.m., Thursday, November 10, 1994 at the Harvey Hotel and will reconvene on Sunday after the Gathering is complete. In the spring of 1995 the Board will meet in Washington, D.C. just before or just after the annual Interfaith Impact legislative briefing. Please put these dates on your calendar.

Jim and Charlotte Hipkins will continue to publish Peace Leaf on a

quarterly basis. They are interested in receiving articles up to 500 words from directors on issues within the interest of Methodist United. They can supply Peace Leaf in bulk at a bargain price to conference units that would like to distribute it. Please get in touch with Jim and Charlotte to make arrangements.

Because we are not using our office regularly at the Capitol Hill United Methodist Church in Washington, D.C., I am transferring the telephone of Methodists United to my wife's parsonage in Frederick, where I am most of the time. The new phone number is (301) 620-0232. We will continue to use Capitol Hill UMC as our mailing address: 421 Seward Square, SE, Washington, DC 20003. If you wish, you can write to me at my home address: 6508 Wilmett Road, Bethesda, MD 20817.

Enclosed is a revised list of directors. If there is an error in your listing, please let me know. We are starting a process to strengthen our board membership from branches of the Methodist family beyond the United Methodist Church and from racial/ethnic caucuses within United Methodism.

The minutes will provide other details. Meanwhile if you have any comments or questions, please call me. I look forward to working with all of you and keeping in touch regularly.

Yours for peace and justice,

Howard W. Hallman, Chair  
Board of Directors

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

March 22, 1994

Rev. Bruce K. Edwards

P.O. Box 161

Vienna, MO 65582

Dear Bruce:

We're all grateful for the assignments you accepted at our board meeting. I've talked with Sherman, and he'll provide a disk with names and addresses of members to write to for renewal. He needs to know the kind of computer and computer program you will be using.

When you get the minutes written from the notes you were given, please send me a draft. I would like to be sure that the note takers have the same recollection of decisions as my notes. If not, we can do some checking before the minutes are sent out. Also, I would like to add some financial statements.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

March 22, 1994

Rev. Lovenger Bowden  
3513 Jeff Road  
Landover, MD 20785

Dear Lovenger:

You were appointed to the Board of Directors of Methodists United for Peace with Justice a little over three years ago upon nomination by Bishop Hoggard. We had a perception that this would be for a three year term. With change of leadership in the African Methodist Episcopal Zion, we want to ask current leaders for nominations to our Board. At the same time we want you to continue serving on the Board if you are interested and willing.

Therefore, at the recent board meeting the directors elected you to a term ending September 1996 as a regular board member. Please let me know if you are willing to serve.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

March 22, 1994

Ms. Mary Ann McDanniels-Kulesa  
P.O. Box 305  
Union City, PA 16438

Dear Mary Ann:

*I appreciate your willingness to prepare a new letterhead for Methodists United for Peace with Justice and a new version of our brochure. I gave you an edited version of the brochure except for the listing of directors.*

*A list of directors is enclosed. The officers to be listed are Howard W. Hallman, Chair; Rev. Bruce K. Edwards, Vice Chair; Phillip H. Miller, Treasurer. Do not show a secretary at this time. I'm moving the phone from the office at Capitol Hill United Methodist Church to my wife's parsonage in Frederick. Don't list a phone number on the masthead, but under my name you can list: (301) 620-0232.*

*Please send me a written cost proposal from whoever will be doing this job before any work commences so that I may authorize it. Then I would like to see a photocopy of the letterhead and the brochure before it goes to press so that I may approve the final copy and composition.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

*Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

March 22, 1994

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annadale, VA 22003

Dear Phil:

At its meeting the Board of Directors elected me to serve as chair in place of Sherman, who has resigned. Therefore, we will need to change the signature cards at the bank. Can you get copies of the appropriate forms for this purpose.

I'll pick up the mail at Capitol Hill UMC once a week. Sherman is willing to continue keeping membership records. Therefore, the three of us need to work out necessary procedures.

The IRS report is due on March 31. For that purpose I need a financial statement for the 1992 fiscal year similar to the one we put together for 1993.

I'll give you a call to discuss these matters.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

March 22, 1994

Mr. Sherman W. Harris  
11508 Karen Drive  
Potomac, MD 20854

Dear Sherman:

Here is the material I am sending to the Board. Bruce is taking care of the minutes and will get out a letter to present members who haven't contributed recently. I've asked him to tell you what kind of computer and computer program he will be using so that you can give him the membership list in proper form.

Everyone who has been on the Board is deeply appreciative of your leadership, Sherman. I more than all the others. I know what you have contributed from the very beginning, your steady and positive leadership through all sorts of crises. I've greatly enjoyed working with you. I know that we will continue to work together, if not in Methodists United then in other ways. And that our friendship will go on and on.

Cordially yours,

*Howard W. Hallman*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

*April 19, 1994*

*Dear United Methodist Peace with Justice Coordinator:*

*We would like to bring you up to date on activities of Methodists United for Peace with Justice. As a national association of laity and clergy, we engage in public policy advocacy from a base in Washington, D.C. We provide information to persons around the country working for disarmament, shifts in budget priorities, economic conversion, and a variety of justice issues. We promote cooperation among members of denominations within the Methodist family.*

*Last November we sponsored a Gathering on Peace with Justice in Kirkwood, Missouri and involved persons from the African Methodist Episcopal, African Methodist Episcopal Zion, Christian Methodist Episcopal, Free Methodist, United Methodist, and Wesleyan Churches. We are planning a similar Gathering for November 11-13, 1994 in Texas. We invite you to plan ahead to attend and to bring others from your conference with you.*

*The 1994 Gathering will be based at the Harvey Hotel near the Dallas-Fort Worth International Airport and at the Grapevine United Methodist Church. Registration will be \$80, including several meals. Rooms at the Harvey Hotel will be \$65 per night, single or double occupancy, and \$75 for three or more. You may want to put this event in your budget at this time.*

*To assist the local planning committee, chaired by Bud Ruggia, we would like*

to know what peace and justice topics you would like to have considered at the 1994 Gathering. For your convenience a reply form is enclosed.

Methodists United continues to publish *Peace Leaf* on a quarterly basis. It offers information on a variety of peace and justice issues. It goes regularly to all members of Methodists United. In addition, we can make available copies in bulk for distribution within your conference at \$13 for 200 copies plus cost of shipping. If you are interested, you can make your request on the enclosed form or call the editors, Jim and Charlotte Hipkins at (615) 428-2104.

In past years about a dozen United Methodist conference peace with justice task forces have been organizational members of Methodists United for Peace with Justice and made contributions ranging from \$100 to \$500 per year. We then place members of the task force on our mailing list to receive *Peace Leaf*, legislative alerts, and other information. We suggest five persons for each \$100 contributed, but we are flexible. We invite you to support our work in this manner and to be part of our network.

If you would like further information about Methodists United for Peace with Justice, please write or call me at (301) 620-0232.

Yours for peace and justice,

Howard W. Hallman, Chair  
Board of Directors

To: Methodists United for Peace with Justice

From:

Date:

For the 1994 Gathering of the Methodist Family on Peace and Justice in Texas, I would like to see the following issues be given consideration:

Peace Issues:

Justice Issues:

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\_\_\_ For distribution within our conference, we would like to receive *Peace Leaf* in bulk at a rate of \$13 per 200 plus cost of shipping.

\_\_\_ Please send us \_\_\_ copies each quarter.

\_\_\_ Please send a one-time, introductory supply of \_\_\_ copies.

Send to:

---

\_\_\_\_ We would like to become an organizational member of Methodists United for Peace with Justice and have *Peace Leaf* and other publications sent to members of our group (approximately five persons for each \$100 contributed).

\_\_\_\_ Enclosed is a check for \$\_\_\_\_.

(Make payable to Methodists United for Peace with Justice)

\_\_\_\_ We have requested payment by the appropriate conference official.

\_\_\_\_ Attached are names of persons to be added to your mailing list.

Name of organization \_\_\_\_\_

Address \_\_\_\_\_

Contact person \_\_\_\_\_ Telephone \_\_\_\_\_

METHODISTS UNITED FOR PEACE WITH JUSTICE  
421 Seward Square, SE  
Washington, DC 20003

May 9, 1994

Rev. Bruce K. Edwards  
P.O. Box 161  
Vienna, MO 65582

Dear Bruce:

Here are some suggestions for editing the minutes of the March board meeting. Enclosed are the list of board terms and reports from the treasurer for inclusion with the minutes.

If you want to be reimbursed for copying and mailing expenses, please send a bill to Phil Miller.

Thanks for taking care of this otherwise thankless task.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE**

**Washington, DC 20003**

May 12, 1994

To: Board of Directors

From: Howard W. Hallman, Chair

We are moving along to implement decisions made at the March board meeting. You will soon receive the minutes from Bruce Edwards, who has prepared them from notes of volunteer scribes. Mary Ann McDanniels-Kulesa has been working on a revision of our basic brochure, and it's nearly ready. Jim and Charlotte Hipkins have produced the spring issue of *Peace Leaf*. Several board members have ordered a supply of copies for distribution in their conference.

Jim has also prepared a grant request for submission to the Lily Endowment. Having established a base for Methodist United at my wife's parsonage in Frederick, Maryland, I have obtained a certificate for exemption from the Maryland state sales tax. (We already have one for D.C.)

Bud Ruggia is proceeding with his work in Texas to prepare for the 1994 Gathering of the Methodist Family on Peace and Justice. I have written to the United Methodist conference peace with justice coordinators to ask their suggestions for issues to consider at the Gathering and have invited them to receive and distribute copies of *Peace Leaf* within their conference.

We are going to write all members of Methodists United for Peace with

*Justice who have not contribute within the past year and ask them to renew their support. Bruce has agreed to facilitate this mailing and then to contact board members, requesting you to follow through with persons in your area. He will also ask you to take on other tasks of membership recruitment.*

*As a preview, I am enclosing a membership renewal form in case you are one of those who have not made a membership contribution to Methodists United during the past 12 months. I am also enclosing a form on which you can offer your suggestions for the 1994 Gathering and can request copies of the brochure for your use in membership recruitment.*

*As a working board, we need the help of all of you to make Methodists United for Peace with Justice a successful operation.*

*With best regards,*

*Correction in board membership list:*

*Rev. Timothy P. Boal                      (517) 782-0543  
4800 Firethorn  
Jackson, MI 49201*

To: Howard W. Hallman, Chair  
Methodists United for Peace with Justice

From:

Date:

For the 1994 Gathering of the Methodist Family on Peace and Justice in Texas, I would like to see the following issues be given consideration:

Peace Issues:

Justice Issues:

I would like to suggest the following speakers and workshop leaders (please indicate topics, addresses, and telephone numbers):

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\_\_\_\_\_ Please send me \_\_\_\_\_ copies of the Methodists United brochure for use in membership reecruitment.

*Any other comment or suggestion?*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE*

*Washington, DC 20003*

*May 16, 1994*

*Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annadale, VA 22003*

*Dear Phil:*

*Please make out a check for \$50.00, payable to "M & B Copies". It is for a screen print and typesetting for a new edition of our membership brochure. An invoice is enclosed.*

*Thanks,*

*Howard W. Hallman, Chair  
Board of Directors*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE*

*Washington, DC 20003*

*May 21, 1994*

*To: M & B Copies*

*c/o Bob Fund*

*1115 E. 3rd*

*Erie, PA 16507*

*Enclosed is a check for \$50 to cover cost of artwork screen print (\$10) and typesetting (\$40) for a brochure of Methodists United for Peace with Justice.*

*Howard W. Hallman, Chair*

*Board of Directors*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

June 2, 1994

Rev. Bruce K. Edwards  
P.O. Box 161  
Vienna, MO 65582

Dear Bruce:

During the past year a working group of the Monday Lobby has developed a "Code of Conduct" related to arms trade, as explained in the enclosed material. This Code of Conduct has been introduced in Congress. It has been endorsed by a number of organizations, including the United Methodist General Board of Church and Society. The latter is appropriate, for the General Conference has passed resolutions on global arms trade.

Should Methodists United for Peace with Justice endorse this Code of Conduct and support the legislation? I am inclined to think so, but before doing so, I want to confer with several directors. Our brochure indicates that we favor curtailing the arms trade, so it would be consistent with our past policies.

Please let me know what you think about this.

With best regards,

*Howard W. Hallman, Chair  
Board of Directors*

*Telephone -- Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668*

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

June 2, 1994

Rev. Bud Ruggia  
First United Methodist Church  
P.O. Box 267  
Godley, TX 76044

Dear Bud:

To pick up from our telephone conversation, I am wondering if whether some of our workshop sessions should be treated as a three-part series while others are stand-alone. For example, we talked about Africa and the need for the American religious community (including MUPJ) to have a better understanding and work out a coherent set of policies in support of the African people.

Another would be a three-session "working group" on responding to ethnic conflict around the globe (this goes beyond Africa). Is there a place for intervention? If so, what kind? Military, sanctions, non-violent action? Under whose auspices? Etc. As an organization, Methodists United needs to clarify its thinking on this matter. So do the denominations of the Methodist family.

On single-focus topics, a Code of Conduct on arms trade has been developed

by a working group of the Monday Lobby and introduced as legislation in Congress (seen enclosed material). This is a "new issue" in the peace community and will receive a lot of attention for the next couple of years.

On "old issues" nuclear disarmament drew a relatively small number in Kirkwood. But because this was our initial issue, I believe we still need to give it attention. Perhaps a workshop could function as a report on several related matters: nuclear disarmament, comprehensive test ban, and non-proliferation. The "Zero Option" resolution which we got adopted by the 1992 United Methodist General Conference provides a good checklist of issues.

Enclosed are copies of responses from directors and peace with justice coordinators on their suggestions.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

Telephone -- Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668

June 14, 1994

To: Board of Directors

From: Howard W. Hallman, Chair

Thanks to the work of Mary Ann McDanniels-Kulesa, we have a new letterhead and membership brochure. We can now revitalize our efforts to recruit more members for Methodists United for Peace with Justice. Bruce Edwards has agreed to provide leadership.

Among other things, we will seek membership renewal from persons who have previously contributed to our work. Sherman is preparing a list of members who have not contributed during the past year. He will make this list available to Bruce, who will get out a membership renewal letter. Bruce will then divide this list by regions and ask directors to contact persons in their area. You will be hearing from Bruce on this.

Meanwhile, I hope that all directors will personally undertake membership recruitment. To obtain copies of the brochure for this purpose, please contact Bruce at P.O. Box 161, Vienna, MO 65582; (314) 422-3592.

Bud Ruggia will soon have a flyer on the 1994 Gathering of the Methodist Family on Peace and Justice, which will take place on November 11-13. We'll send you one. Then you can order additional copies from Bud so that you can help publicize the Gathering.

As we build up our membership, we want to re-establish the election process for the Board of Directors. Under our current bylaws terms of directors end in September. Enclosed is a proposed amendment to change this to

January. The thinking is that if we are going to have an annual Gathering in the fall, it would be desirable have the election after that event so that persons displaying interest and talent at the Gathering could be nominated. Board election could occur in early December or early January. New directors would join the Board at its spring meeting.

According to D.C. corporation law, decisions by the Board of Directors made without a meeting must be unanimous. Therefore, I ask that all directors approve this amendment and return the consent form in the enclosed stamped envelope.

With best regards,

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

**421 Seward Square, SE  
Washington, DC 20003**

June 14, 1994

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

Please make out checks to pay the following bills:

M and B Copies -- \$197.50 for printing

Mary Ann McDanniels-Kulesa -- \$30.89 for postage and copying

Postmaster -- \$29.00 for stamps

Receipts for the first two bills are enclosed.

How's the treasury? The next major bill will be Peace Leaf in August unless Bud Ruggia has some expenses in Texas for the 1994 Gathering.

I believe it would be useful to give the Board a quarterly report on income and expenditures, at least by major items of revenue and expenses. Will you please prepare one after the June books are closed. Thanks.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668

METHODISTS UNITED FOR PEACE WITH JUSTICE  
421 Seward Square, SE  
Washington, DC 20003

June 23, 1994

Mr. Bruce Hall  
Peace Action  
1819 H Street, NW, Suite 660  
Washington, DC 20006

Dear Bruce:

Here is information on Methodists United for Peace with Justice which you requested.

Would you please put me on the mailing list to receive your clearinghouse report. Also, please add the editor of our quarterly newsletter, *Peace Leaf*:  
Rev. James Hipkins, 348 Reed School House Road, Sevierville, TN 37682.

Sincerely yours,

Howard W. Hallman, Chair  
Board of Directors

Telephone -- Mon-Thurs: (301) 694-2859; Fri-Sat: (301) 897-3668

*August 3, 1994*

*Ms. Robin Ringle  
United Methodist General Board  
of Church and Society  
100 Maryland Avenue, NE  
Washington, DC 20002*

*Dear Robin:*

*It has come to my attention that a United Methodist Joint Task Force on Special Sundays is considering a proposal to change Peace with Justice Sunday to merely Justice Sunday and to cut out the share of the special offering that now goes to annual conference peace with justice task forces. These would be serious errors.*

*Those of us who have worked on these issues for many years realize that peace and justice are closely bound together. We cannot have peace without justice. We cannot fully achieve justice until resources wasted on military expenditures are diverted to more useful purposes.*

*Furthermore, eliminating a peace emphasis would represent a retreat into isolationism by a denomination long in the forefront in world peace-making. Even before World War II was over, the Methodist Council of Bishops launched a Crusade for a New World Order, which the 1944 General Conference endorsed. This contributed to support for establishing the United Nations. Fifty years later it is important for the United Methodist Church to continue its work in support of international means for resolving violent conflict now*

*occurring in many parts of the globe. Moreover, there is much more to be done to achieve global nuclear disarmament and other peace objectives set forth by the General Conference.*

*Some of the most vital peace and justice activities within the United Methodist Church are being carried out by conference peace with justice task forces. They use their share of the special offering to support projects developed and carried out by local churches. Modest sums are used by volunteers to promote justice, peace, and reconciliation. At a time when the United Methodist Church is pushing for vital congregations, it would be very short-sighted to eliminate support for this aspect of vitality.*

*Sincerely yours,*

*Howard W. Hallman, Chair  
Board of Directors*

August 25, 1994

To: Board of Directors

From: Howard W. Hallman

Under the leadership of Bud Ruggia we are making solid progress with our plans for the 1994 Gathering of the Methodist Family. It will take place in the Dallas-Fort Worth Metroplex on November 11-13. A flyer is enclosed. It includes information about hotel and travel reservations.

The Board of Directors will meet before and after the Gathering at Harvey Hotel near the Dallas-Fort Worth Airport. The first board session will take place on Thursday, November 10 from 1:00 to 9:00 p.m. (with a break for dinner). The second session will occur on Sunday, November 13 from 10:00 a.m. (following communion service) to 3:00 p.m. (with a break for lunch). I hope that all directors will be able to attend these two board sessions as well as participate in the Gathering.

At our last meeting there was a strong consensus that we are "a working board", not merely a policy-making body. So it's time for board members to do some work, namely, to help promote the Gathering.

Therefore, I ask each of you to obtain a supply of the Gathering flyers and send them to persons in your area with a covering letter. I would urge you to include persons from all denominations in the Methodist family. Then you might follow through with telephone calls to key people who you think might want to attend. Call me at (301) 620-0232 or write me, and I'll send as many flyers as you need.

*At the Gathering we will have other tasks for board members to perform. I look forward to seeing you then.*

*With best regards,*

*August 25, 1994*

*To: Peace with Justice Coordinators,  
United Methodist Conferences*

*The 1994 Gathering of the Methodist Family on peace and justice issues will take place on November 11-13, 1994 in the Dallas-Fort Worth Metroplex. It is sponsored by Methodists United for Peace with Justice and persons from different branches of the Methodist family in the Dallas-Fort Worth area.*

*We cordially invite you to attend and bring others with you. We also ask you to publicize the Gathering in your area, not only among United Methodists but also among other denominations in the Methodist family. The Gathering offers a unique opportunity to bridge historic gaps within Methodism. As the theme indicates, "Together We Can Make a Difference."*

*The enclosed flyer describes the program. The Gathering opens officially with a communion service on Friday afternoon, November 11. But there is a special pre-Gathering session on Friday morning for pastors and interested laity on "Theology and Homiletics of Social Justice." We are making arrangements for a CEU credit for this session and other parts of the Gathering.*

*Workshops will deal with breaking the cycle of urban violence, how to cope with civil war and ethnic conflict, present reality and future possibilities in Africa, the effects of NAFTA, converting swords into plowshares, pursuing the nonviolent option, and others concerns. A special feature will be workshops on Saturday afternoon at sites around the Metroplex to see justice programs in action and to have dinner with persons in different communities.*

*The opening and closing communion services and Saturday morning worship will draw leadership from different parts of the Methodist family and from various ethnic and racial communities within Methodism.*

*It's an event you won't want to miss. I look forward to seeing you there in November.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

August 26, 1994

Mr. Cliff Churn

932 West Teak Street

Brea, CA 92621

Several months ago I asked you whether you thought it would be possible to stage a Gathering of the Methodist Family in Southern California some time in the future -- 1995 or later. I would like to ask again, now that the Texas Gathering is shaping up and we are getting more experience on what it entails.

For this year Bud Ruggia and team of people from the Dallas-Fort Worth area are carrying the ball. As you know, he presented a plan at our March board meeting, which we refined and approved. I am assisting with some of the Methodist denominational relationships and am helping organize workshop on peace issues, but most of the work is being done in Texas. Bud's bishop is very supportive, and also the United Methodist bishop in the adjacent area. They have reached out to AME and CME bishops, who are in Dallas, and are trying to reach the AMEZ bishop in Arkansas. Bud has also developed solid support within several ethnic communities.

This suggests that putting on a Gathering in another location would require a working committee involving persons from the several Methodist denominations and would need the support of the resident bishops in these denominations. It would be helpful if persons taking responsibility for the following year's Gathering would attend the current year's Gathering.

Thus, if you think a Gathering in Southern California might be a possibility, I hope that you will be able to come to Texas this year and to bring with you

*key people from other Methodist denominations. If you would like to discuss this with me, please call me at (301) 620-0232.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

August 30, 1994

To: Church and Society Chairs  
United Methodist Conferences

The 1994 Gathering of the Methodist Family on peace and justice issues will take place on November 11-13, 1994 in the Dallas-Fort Worth Metroplex. It is sponsored by Methodists United for Peace with Justice and persons from different branches of the Methodist family in the Dallas-Fort Worth area.

We cordially invite you to attend and bring others with you. We also ask you to publicize the Gathering in your area, not only among United Methodists but also among other denominations in the Methodist family. The Gathering offers a unique opportunity to bridge historic gaps within Methodism. As the theme indicates, "Together We Can Make a Difference."

The enclosed flyer describes the program. The Gathering opens officially with a communion service on Friday afternoon, November 11. But there is a special pre-Gathering session on Friday morning for pastors and interested laity on "Theology and Homiletics of Social Justice." We are making arrangements for a CEU credit for this session and other parts of the Gathering.

Workshops will deal with breaking the cycle of urban violence, how to cope with civil war and ethnic conflict, present reality and future possibilities in Africa, the effects of NAFTA, converting swords into plowshares, pursuing the nonviolent option, and others concerns. A special feature will be workshops on Saturday afternoon at sites around the Metroplex to see justice programs in action and to have dinner with persons in different communities.

*The opening and closing communion services and Saturday morning worship will draw leadership from different parts of the Methodist family and from various ethnic and racial communities within Methodism.*

*It's an event you won't want to miss. I look forward to seeing you there in November.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

September 22, 1994

Rev. Spencer Turnipseed

P.O. Box 1410

Auburn, AL 36830

Dear Spencer:

I hope that you've been noticing the announcements of our 1994 Gathering of the Methodist Family on peace and justice issues in the Dallas-Fort Worth area. Here is a flyer on the event. Will you be able to attend?

In a phone conversation this spring I mentioned to you that we are looking ahead for other sites for an annual gathering of this type.

Do you think that Alabama would be a possibility?

For the first Gathering in Missouri last year Sherman Harris and I took the lead with some local support. This year in Texas Rev. Bud Ruggia and a working committee there are taking most of the initiative, and I'm in a supportive role. Bud is a United Methodist and has involvement from persons from AME, AMEZ, and CME churches. His bishop is very supportive and has brought in the UMC bishop from the adjacent area and the AME bishop based in Dallas.

This seems to be a good combination: a cross-denominational working committee with support from bishops of all Methodist denominations. And to be honest, it's a lot of work on top of other duties which clergy and laity have. With that caveat, would you consider stimulating and helping to organize a Gathering in Alabama in some future year?

*If you would like to talk to me about it, please call me. I'll be out of the country from September 24 to October 3 but available after that.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

*Mon-Thurs: (301) 620-0232; Fri-Sat: (301) 897-3668*

## NOTICE OF BOARD MEETING

The Board of Directors of Methodists United for Peace with Justice will meet at Harvey Hotel, Irving Texas on Thursday, November 10, 1994 from 1:00 to 9:00 p.m. and on Sunday, November 13, 1994 from 9:30 a.m. to 3:00 p.m. This will take place before and after the 1994 Gathering of the Methodist Family on peace and justice issues.

On the agenda will be a motion to ratify the following addition to Article V, § 4 of the Bylaws:

*Commencing in 1995, terms of directors shall end in January. Terms of directors previously elected or appointed to terms ending in September shall be extended to the following January.*

The amendment gained the approval of all directors who returned mail ballots during the summer, but the Board needs to take final action at the November meeting.

A second amendment will be offered for consideration to delete the following sentences from Article V, § 4:

*No person shall serve more than two consecutive three-year terms.*

*However, an initial term of less than three years due to appointment to fill a vacancy or creation of staggered terms shall be permitted in addition to two consecutive terms.*

Because of regular turnover, dominance by long-time board members has not been a problem. The first time this provision would have an effect would be

in January 1996 when Bruce Edwards and John McCartney complete their second three-year term. In January 1997 Joy Arthur, Kathleen Brown, and Sherman Harris do likewise. Whether they will want to remain on the Board remains to be seen, but they might be given the opportunity to stand for re-election.

As a reminder, Article V, § 1 states that all board members "shall be members in good standing of Methodists United for Peace with Justice." This means payment of annual dues. Directors who have not made a contribution of \$15 or more during the past year should do so in order to remain in good standing. We will send out a reminder soon.

The Board of Directors will meet again on Friday and Saturday, March 24 and 25, 1995 in Washington, D.C. We will have committee meetings on Thursday afternoon, March 23 and are considering having a reception to honor two members of Congress on Thursday evening. Please put these dates on your calendar.

October 13, 1994  
Hallman, Chair

Howard W.

Board of Directors

*October 24, 1994*

*Dear*

*Methodists United for Peace with Justice is sponsoring a "Gathering of the Methodist Family" on peace and justice issues in the Dallas-Fort Worth area on November 11-13, 1994. We are having a series of workshops on "Civil War and Ethnic Conflict" to explore policy options for the United States and the United Nations in places like Bosnia, Somalia, Rwanda, and Haiti.*

*As background for this discussion, we are interested in collecting policy statements of other organizations on these situations. Therefore, we would appreciate receiving your policy positions on how to deal with these sources of conflict.*

*I would like to have this material no later than Friday, November 4. Please send the statements to me at 6508 Wilmett Road, Bethesda, MD 20817. Unfortunately I don't have a fax. Thanks for your help.*

*With best regards,*

*Howard W. Hallman, Chair  
Board of Directors*

*Telephone -- Mon-Thurs: (301) 694-2859; Fri-Sat: (301) 897-3668*

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

October 26, 1994

Mr. Phillip H. Miller, Treasurer  
Methodists United for Peace with Justice  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

I am submitting a request for reimbursement for expenses I have incurred functioning as chair of the Board of Directors of Methodists United for Peace with Justice. They total \$185.74. Itemization and receipts are enclosed.

I need more stamps. Please send me a check for \$58 payable to the Postmaster for 200 29¢ stamps.

With best regards,

Howard W. Hallman, Chair  
Board of Directors

**METHODISTS UNITED FOR PEACE WITH JUSTICE**

*421 Seward Square, SE  
Washington, DC 20003*

*November 2, 1994*

*Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003*

*Dear Phil:*

*I'm returning the letter from Jim Hipkins with the request to pay the bill for the Gathering flyers. It's OK to do so.*

*Also enclosed is a copy of an IRS statement on substantiation of charitable contributions. We should provide a written receipt to any individual making a cash contribution of \$250 or more to the Methodists United Peace/Justice Education Fund. This refers to a single contribution, not a cumulative total of \$250 or more.*

*Although the donor is responsible for requesting substantiation, I suggest that you send it automatically. This shouldn't be a burdened because we almost never have had an individual contribution of that amount.*

*With best regards,*

*Howard W. Hallman*

METHODISTS UNITED  
for Peace with Justice

1500 16th Street, NW  
Washington, DC 20036

November 16, 1994

To: Board of Directors

From: Howard W. Hallman, Chair

(1) **Mailing address.** Note a new mailing address for Methodists United for Peace with Justice. Capital United Methodist Church, where we had an office for several years and a mailbox until now, has asked us to give up the mailbox and the use of their church as our mailing address. Foundry United Methodist Church has consented to our using their address for our mail. The Foundry Peace Mission was the leading force in organizing Methodist United. Our treasurer, Phillip Miller, attends there, so it will be convenient for him to pick up checks that come in. It is easily accessible to me for other mail.

(2) **Next board meeting.** Capitol Hill UMC will continue to let us use their facility for our board meetings. The next board meeting will be there on Friday and Saturday, March 24 and 25, 1995. It will be preceded by a seminar on ethnic conflict and human rights on Thursday afternoon, March 23. This is just after Interfaith-Impacts annual legislative meeting. Please put these dates on your calendar.

(3) **1994 Gathering.** We cancelled the 1994 Gathering of the Methodist Family, scheduled for November 11-13 in the Dallas-Fort Worth Metroplex, for lack of advanced registration. As of October 27 we had

received only 16 registrations, including only four board members (six others had told me they were coming but hadn't registered yet). Bud Ruggia didn't expect a last minute surge from Texas, and I felt we would receive very few more nationally. Bud recommended that we cancel the Gathering, and I agreed. Although we had a contractual commitment to the hotel, we were able to work out a settlement for payment of \$250 (much less than they might have demanded).

Attached is a confidential memo from Bud offering his reflections on the Gathering and why we didn't attract many people. After we set our date, the United Methodist General Board of Church and Society scheduled a conference on peace and justice in the local church for Mount Sequoia, Arkansas on the preceding weekend. Because we were reaching out to the same constituency, this probably hurt our registration, but they had advance registration of only 28 about ten days prior to their event, much less than expected. Thus, it is evident that peace and justice workers don't have sufficient interest and financial resource to travel to out-of-town conferences of this sort. Furthermore, our efforts to reach out to other Methodist denominations hasn't been very successful. Clearly we need to rethink our approach.

**(4) Treasurer's report.** Attached is a treasurer's report. As of November 9, 1994 we had a balance of \$155.44 in our General Fund [501(c)(4)] and \$282.74 in our Education Fund [501(c)(3)]. That is not quite enough to pay for the next issue of *Peace Leaf*.

Can any of you produce us a contribution from your conference or local church? And of course your individual contributions are welcome, especially if you have contributed during 1994.

(5) **Fundraising.** Jim Hipkins approached the Lily Foundation about a possible grant and was turned down. We are looking for other sources of grants. What are your suggestions?

(6) **Membership.** According to a printout supplied by Sherman Harris, we have received 28 paid memberships during the past 12 months and fewer than that number during the preceding 12 months. We are carrying 400+ names on our membership roster, mostly from contributions made in 1991 and 1992. We have sent out only one membership renewal since June 1992. Our records indicate that a majority of the Board of Directors haven't made a financial contribution during 1994.

The plan we made at the March 1994 board meeting to send out personalized membership renewal letters with followup phone calls has never been carried out. It took us four months to get a new letterhead and membership brochure and then another four months to get the membership records up-to-date. Jim and Char Hipkins and I have discussed sending out a membership renewal appeal with the January 1995 *Peace Leaf* and then dropping all names which don't respond. We will ask board members to make followup calls. Beyond that we need every board member to recruit members directly.

(7) **Board elections.** Our bylaws call for a board election in January 1995. Attached is a list of current membership, listed by terms. We can have up to ten members for each set of three year terms. My thought is that we should renominate any board member with an expiring term who wants to continue serving and solicit nominations for additional directors from various sources. Because we have so few paid up members, I suggest that once again (for the last time) the present board members elect new members to the Board. What do you think of that?

(8) **March reception.** At the March 1994 board meeting Jayne Mardock proposed that we have a reception at the time of the March 1995 board meeting in Washington to honor one or two Methodists members of Congress. This idea was favorably received. She and I have talked about possibly doing this on the evening of March 23. Do you think we should? If so, I will appoint a committee to select the honorees.

(9) **Issue priorities.** We need to decide upon our issue priorities. I believe we should continue to push for complete nuclear disarmament. This depends mostly upon actions by Russia and the Clinton administration and isn't something that needs a massive public campaign. Related issues are the Comprehensive Test Ban (CTB) Treaty now being negotiated in Geneva and the Nuclear Non-proliferation Treaty (NPT), which is up for renewal in 1995. Arms trade is a major issue among peace organizations in Washington and can be the focus of a grassroots campaign. Ethnic conflict and civil wars are major international issues now. Federal budget priorities will be a major justice issue in the upcoming Congress. I believe that increasing racial polarization is an important issue to deal with, though I'm not certain what Methodists United can do. What do you think the issues are? Please write or call me.

(10) **Shall we continue?** After we canceled the Gathering, I wondered whether Methodists United should continue as an organization. Since then I have talked to several people who make me realize that, as small as we are, we are partially filling an enormous gap in Methodism in the United States. I am willing to continue if several of you are also. Are you?

With best regards,

METHODISTS UNITED  
for Peace with Justice

1500 16th Street, NW  
Washington, DC 20036

FAX TRANSMITTAL MEMO

December 8, 1994

To: James Hipkins

FAX # 615 428-2104

Here is my article on the budget. Edit it as you like. Add headings, make cuts, etc.

If you need to talk with me about it, I'll be at 301 694-2859 on Thursday evening and Saturday. At 301 897-3668 on Friday.

With best wishes,

Howard W. Hallman

January 4, 1995

Dear Member:

January is a time for renewal. For Methodists United for Peace with Justice this has several meanings.

First, we are renewing our commitment to the peace objectives we have held since we began in 1987. We heeded the call of the United Methodist bishops for faithful witness against the pernicious doctrine of nuclear deterrence and for efforts to achieve *shalom* in its fullest meaning of peace and wholeness. As our latest response to this calling, we are sending you an action alert to "Light a Fire Under the Test Ban Talks!" We urge you to respond as suggested, including ordering a supply of CTB postcard mailers, the "CTB Clearinghouse/generic" version.

Second, we are renewing our commitment to justice, especially as manifested in federal budgetary decisions. We believe that the results of the 1994 congressional election are being misinterpreted by many. Voters expressed strong dissatisfaction with performance of the Democratic-controlled Congress and Executive Branch, but we don't believe that most intended to turn away from the needs of poor people and the near-poor. Nevertheless, budget reductions most mentioned by Republican leaders in Congress relate to basic food, cash, housing, medical, child care and other benefits for poor families and individuals. In the name of justice we intend to resist this turning away from persons in need. As soon as budget proposals are introduced in Congress, we will send our members an action alert with concrete suggestions.

Third, to be most effective we need your continued support. Therefore, we

*ask you to renew your financial backing of Methodists United for Peace with Justice. This will help sustain our advocacy activities in Washington. It will permit us to continue sending you periodic Peace/Justice Alerts and Peace Leaf, our quarterly newsletter which offers background information on vital peace and justice issues. Because we operate on a tight budget, we cannot afford to send you these publications unless we receive your membership renewal within the next four weeks.*

*We hope to hear from you soon. Together we will renew our commitment to peace and justice in 1995.*

*With best regards,*

*Howard W. Hallman  
Chair, Board of Directors*

January 5, 1995

Dear Member:

January is a time for renewal. For Methodists United for Peace with Justice this has several meanings.

First, we are renewing our commitment to the peace objectives we have held since we began in 1987. We heeded the call of the United Methodist bishops for faithful witness against the pernicious doctrine of nuclear deterrence and for efforts to achieve *shalom* in its fullest meaning of peace and wholeness. As our latest response to this calling, we are sending you an action alert to "Light a Fire Under the Test Ban Talks!" We urge you to respond as suggested, including ordering a supply of CTB postcard mailers, the "CTB Clearinghouse/generic" version.

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*Third, we ask you to renew your commitment to peace and justice concerns by responding to these alerts. You can express your views to members of Congress and to President Clinton. You can mobilize persons in your church and your community to take action these issues. You can also recruit new members for Methodists United for Peace with Justice in order to widen our network. We will be pleased to send you a supply of membership brochures for this purpose.*

*We look forward to working with you in 1995 as together we renew our commitment to peace and justice.*

*With best regards,*

*Howard W. Hallman  
Chair, Board of Directors*

January 5, 1995

Dear United Methodist Conference Peace with Justice Coordinator:

As part of our commitment to inform United Methodists around the country on significant peace and justice issues, we are sending you the enclosed action alert to "Light a Fire under the Test Ban Talks!" It offers five specific activities to undertake related to Comprehensive Test Ban negotiations. We urge you to share this information with peace and justice activists in your conference. If you order CTB postcard mailers, you might ask for the CTB Clearinghouse/generic version.

This year in Congress federal budgetary decisions will bring up significant justice issues. Judging from statements made during the 1994 congressional election campaign, the new Republican majority in Congress intends to make significant cuts in funding for programs providing basic food, cash, housing, medical, child care, and other benefits for poor families and individuals. We will send out Peace/Justice Alerts as specific measures are offered.

In recent years a number of United Methodist annual conference units have become organizational members of Methodists United for Peace with Justice and made an annual contribution ranging from \$100 to \$500 to support our advocacy activities in Washington. In exchange, we send our action alerts and our quarterly information bulletin, *Peace Leaf*, to key persons within the conference (such as five to seven persons for each \$100 contributed). We ask you to consider making such a contribution.

Lastly we are seeking new members for our Board of Directors. The next board meeting will be on March 23-25, 1995 in Washington, D.C. This is

*immediately after the Interfaith Impact annual convocation. Ordinarily we have a second meeting each year in the fall. Having a tight budget, we are unable to pay transportation of board members but can often find free housing with a local host upon request. If you would like to join our board or suggest someone else, please let me know. If you would like to discuss this possibility further, please call me at (301) 620-0232.*

*We look forward to working closely with you in the year ahead.*

*With best regards,*

*Howard W. Hallman  
Chair, Board of Directors*

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

January 9, 1995

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

I request reimbursement for expenses I entailed in November 1994 in relation to our change of address (stickers, rubber stamp), a board mailing, and a fax sent in December. The total is \$92.36. Receipts are attached.

I will separately submit the expenses for the recent mailing to our membership.

With best regards,

Howard W. Hallman

January 19, 1995

Ms. Barbara Green  
Presbyterian Church (USA)  
110 Maryland Avenue, NE  
Washington, DC 20002

Dear Barbara:

Please send me the new Monday Lobby Phonebook when it is available. A self-addressed envelope is enclosed.

I'm surprised that we were taken off the list because I don't attend every Monday. I stop by once a month or so to keep up with happenings and talk on the phone to participants from time to time. We send out alerts at crucial moments, as we did this month on CTB. Therefore, I want to remain on the list so that people can get in touch with me.

Sincerely yours,

Howard W. Hallman  
Chair, Board of Directors

January 30, 1995

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

Our faith was justified by the results of our membership mailing! Therefore, I am submitting you a request for reimbursement for the expenses of printing and mailing.

Also enclosed is the bill from Riverside Publishers for the latest *Peace Leaf*. I talked with Jim Hipkins, and he says that it is accurate.

With best regards,

Howard W. Hallman  
Chair, Board of Directors

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

January

30, 1995

To: Phillip Miller, Treasurer  
Methodists United for Peace with Justice

From; Howard W. Hallman

I request reimbursement for the following expenses in connection with our January membership mailing.

1-4-95 Staples	photocopy	\$
2.00		
1-5 Staples	photocopy	
31.20		
1-5 U.S. Postal Service	stamps	
160.00		
1-5 CVS Pharmacy	enevelopes	—
<u>2.10</u>		

Total  
\$195.30

Respectfully

*submitted,*

February 1, 1995

Ms. Irene Pierce, Chair  
UM Conference Board of Christian  
Presence in God's World  
5124 Greenwich Avenue  
Baltimore, MD 21229

Dear Irene:

Now that the Baltimore-Washington United Methodist Conference has completed its reorganization, we would like to reestablish our relationship with its peace with justice ministry. Previously the Conference's Peace with Justice Task Force made an annual contribution of \$300 in support our national lobbying and information activities. We in turn placed members of the Task Force on our mailing list to receive *Peace Leaf*, our quarterly newsletter, and *Peace/Justice Alerts*, which we send out from time to time on issues pending before Congress and the Federal Executive Branch. We now ask your new Board for a grant of \$300 from the Peace with Justice Fund for the same kind of activities and relationship. As you make this grant, please supply us names of up to 15 persons from the Conference to receive our material.

Methodists United for Peace with Justice organized in 1987 in response to the call of the United Methodist bishops for greater witness and action for peace and justice. This call came in their pastoral letter, *In Defense of Creation*. As a national association of laity and clergy, we have worked for nuclear disarmament, arms reduction treaties, and curtailing the international arms trade. We have focused on federal budget priorities, seeking reductions in excessive military spending and continued support for

*programs meeting community and human needs. We are now working out a set of policies on how to deal with genocide and ethnic conflict occurring in various parts of the globe. We have a continuing concern for social and economic justice in the United States.*

*We see our work as a supplement to activities of the general boards of the United Methodist Church, dealing with issues which are not on their active agenda. We have also sought to develop relationships with the African Methodist Episcopal, African Methodist Episcopal Zion, and Christian Methodist Episcopal Churches.*

*Further information about Methodists United for Peace with Justice is enclosed. If you have any questions, please call me at (301) 620-0232.*

*Sincerely yours,*

*Howard W. Hallman  
Chair, Board of Directors*

February 1, 1995

Rev. Cristian De La Rosa-Granados  
Calvary/Casa del Pueblo Mission  
1459 Columbia Road, NW  
Washington, DC 20009

Dear Rev. De La Rosa-Granados:

I understand that you are now serving as the peace with justice coordinator for the United Methodist Baltimore-Washington Conference. Therefore, I want to send you a copy of a letter I have written to Irene Pierce, chair of the Conference Board of Christian Presence in God's World. In it we request a grant of \$300 from the Peace with Justice Fund in support of our work as a national lobbying organization and for communication with key persons in the Baltimore-Washington Conference. We previously received such support from the former Peace with Justice Task Force.

In addition, I want to inquire if you would be interested in serving on our Board of Directors. It is composed of persons from around the country, several of them United Methodist conference peace with justice coordinators. We usually meet twice a year. The spring meeting is always in Washington, D.C., either just before or just after the Interfaith Impact legislative briefing. This year we will meet on Friday and Saturday, March 24 and 25 at the Capitol Hill United Methodist Church. To get ready for the Board meeting, on Thursday afternoon, March 23 we are having a special forum on the issue of dealing with genocide and ethnic conflict abroad. Our intent is to explore this subject in depth in order to help shape our policies on this matter. We will have the participation of such persons as Anna Rhee and Philip Wogamon as well as members of our Board.

*Enclosed is some background material on Methodists United for Peace with Justice. If you would like further information, please contact me in Frederick, Maryland at 1-301-620-0232.*

*Sincerely yours,*

*Howard W. Hallman  
Chair, Board of Directors*

## NOTICE OF BOARD MEETING

The Board of Directors of Methodists United for Peace with Justice will meet at the Capitol Hill United Methodist Church, 421 Seward Square, SE, Washington, D.C. on Friday and Saturday, March 24 and 25, 1995. The Friday meeting will run from 9:00 a.m. to 6:00 p.m., and the Saturday meeting will run from 9:00 a.m. to 1:00 p.m.

On Thursday afternoon, March 23 we will have an open forum on "Dealing with Genocide and Ethnic Conflict Abroad". It will take place at the Methodist Building, 100 Maryland Avenue, NE, Washington, D.C. from 1:30 to 5:00 p.m. The purpose is to help our Board of Directors develop policy positions on these issues and to consider what, if any, actions we should undertake. We hope as many directors as possible can attend.

During the first two hours of this forum we will have the participation of such United Methodists as Robin Ringler and Robert McClean from the General Board of Church and Society, Anna Rhee from the Women's Division. Dr. Philip Wogaman from Foundry UMC and Wesley Seminary, Rev. Douglas Sands from Martin L. King, Jr. Memorial UMC in Baltimore, and also James Matlack from the American Friends Service Committee. We are also inviting other United Methodist caucuses and the Washington area bishops of other Methodist denominations to send representatives.

On the agenda will be a motion to ratify the following addition to Article V, § 4 of the Bylaws:

Commencing in 1995, terms of directors shall end in January. Terms of directors previously elected or appointed to terms ending in September shall be extended to the following January.

*The amendment gained the approval of all directors who returned mail ballots last summer, but the Board needs to take final action at the March meeting.*

*A second amendment will be offered for consideration to delete the following sentences from Article V, § 4:*

*No person shall serve more than two consecutive three-year terms. However, an initial term of less than three years due to appointment to fill a vacancy or creation of staggered terms shall be permitted in addition to two consecutive terms.*

*Because of regular turnover, dominance by long-time board members has not been a problem. The first time this provision*

would have an effect would be in January 1996 when Bruce Edwards and John Mecartney complete their second three-year term. In January 1997 Joy Arthur, Kathleen Brown, and Sherman Harris do likewise. Whether they will want to stay on the Board remains to be seen, but they might be given the opportunity to stand for re-election.

If you would like to stay with at a private home during the Board meeting, please let me know by early March. We will try to work out suitable arrangements.

Please clip and return the form at the bottom of this page to indicate whether you will be attending the Board meeting.

February 7, 1995  
Chair

Howard W. Hallman,

Board of Directors

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*I will \_\_\_ / will not \_\_\_ be attending the meeting of the Board of Directors of Methodists United for Peace with Justice on March 24 and 25, 1995 in Washington, D.C.*

*I will \_\_\_ / will not \_\_\_ participate in the forum on "Dealing with Genocide and Ethnic Conflict Abroad" on Thursday afternoon, March 23.*

*I would like to stay in a private home for the nights of:*

*Date* \_\_\_\_\_

*Signed* \_\_\_\_\_

A Forum on  
**Dealing with Genocide and Ethnic Conflict**

1:30 - 3:30 p.m.  
Thursday, March 23, 1995

Methodist Building  
First Floor Conference Room  
100 Maryland Avenue, NE  
Washington, D.C.

*Like many organizations, Methodists United for Peace with Justice is greatly troubled by the continued outbreak of ethnic conflict in many different nations around the world. We are particularly disturbed when it leads to genocide, the deliberate extermination of people because of race or ethnicity. Yet, we are puzzled about what outsiders can do about it. We face sets of principles which do not easily blend together: an inclination toward supporting self-determination of various peoples and non-intervention in domestic politics but a concern for protection of minority rights and steadfast opposition to genocide.*

*If there is to be intervention in support of human rights, should it occur through economic sanctions, non-violent direct action, use of military forces, or some other means? If military forces are used, should they be combatants, peacemakers, or peacekeepers? Under whose auspices should intervention occur? One nation acting alone, regional organizations, the United Nations?*

*We are convening this Forum to help our Board of Directors think through these issues. Among our special guests will be Dr. Philip Wogaman, senior*

*minister, Foundry United Methodist Church in Washington; Rev. Douglas Sands, pastor, Martin Luther King, Jr. Memorial United Methodist Church in Baltimore; James Matlack, Washington representative, American Friends Service Committee; Robin Ringler and Robert McClean from the UM General Board of Church and Society; Anna Rhee from UM Women's Division.*

*Other persons who share this concern are invited to attend and participate in the Forum.*

*After two hours of discussion, we will take a short break and then Board members will reconvene and meet until 5:00 p.m. to develop policies for Methodists United for Peace with Justice. Participants in the Forum are welcome to stay for this second session.*

*For further information, call Howard W. Hallman at (301) 620-0232 in Frederick, Maryland.*

February 8, 1995

Rev. Bruce K. Edwards  
P.O. Box 161  
Vienna, MO 65582

Dear Bruce:

Although I'm not keeping membership records, I'm under the impression that the Missouri East UM Conference has made a contribution to Methodists United for Peace with Justice in recent months. Therefore, we would like to update our mailing list for persons in your conference who should get our mailings. Will you please supply us the names and addresses.

Of course, if I'm wrong and your conference hasn't contributed during past year, I hope you can get this accomplished.

I'm looking forward to a good board meeting in March. See you then.

With best regards,

Howard W. Hallman  
Chair, Board of Directors

February 8, 1995

Rev. Joy E. Arthur  
183 Spring Street  
Midland, MI 48640

Dear Joy:

Thanks for the financial contributions from the Detroit Conference. You've helped keep us afloat. Our January membership mailing produced between \$2,000 and \$3,000 so far, so we are somewhat comfortable for a while.

We're trying to update our mailing list. Will you please let us know who should receive our mailings in the Detroit Conference in exchange for your contributions. (Maybe you've done this recently. I'm not directly involved, but I think we are still using an older list.)

I'm looking forward to a good board meeting in March. See you then.

With best regards,

Howard W. Hallman  
Chair, Board of Directors

February 11, 1995

The Rev. George McClain, Executive Director  
Methodist Federation for Social Action  
76 Clinton Avenue  
Staten Island, NY 10301

Dear George:

I'm giving up on phone tag and writing you what I wanted to talk about.

As Methodists United for Peace with Justice survey the world today, we are greatly disturbed by the repeated occurrence of ethnic conflict in different parts of the globe, sometimes resulting in genocide. Yet, we are perplexed about what outsiders can do about these situations.

To help us clarify our thinking we have scheduled a forum on this topic, as described in the enclosed announcement. It will take place from 1:30 to 3:30 p.m., Thursday, March 23, 1995 in a first floor conference room of the Methodist Building, 100 Maryland Avenue, NE, Washington, D.C.

I don't know how much the Methodist Federation for Social Action has dealt with this issue. If you have policy statements or reports, please send me copies for our background. If you have one or more members in the Washington area (or elsewhere) who would like to attend the forum and join the discussion, they would be most welcome.

On another matter, I liked your article on social action and spirituality in *Christian Social Action*. I look forward to others in the series.

*With best regards,*

*Howard W. Hallman  
Chair, Board of Directors*

February 13, 1995

Betty Benton

7550 N. 16th Street, #302-5

Phoenix, AZ 85020

Dear Betty:

As we look ahead to our next board meeting in March, we miss the representation you provided for the Dessert Southwest Conference, which is one of the more active conferences on peace issues. I'm wondering, therefore, whether you could suggest someone else from your area, who we could invite to serve on our Board of Directors.

Our next meeting will be Friday and Saturday, March 24 and 25, 1995 in Washington, D.C. It will be preceded on Thursday afternoon, March 23 by a forum on "Dealing with Genocide and Ethnic Conflict", which is for any board member who can attend and invited guests. The purpose is to help us get a better focus on what we might do about these problems.

These meetings follow the annual legislation gathering of Interfaith-Impact, so if someone is coming from your conference to that event they could stay a few days longer.

If you or a prospective board member would like to talk with me about this request, please call me.

With best regards,

Howard W. Hallman

Chair, Board of Directors

February 13, 1995

Rev. Risher Brabham  
P.O. Box 5009, WCS  
Rockhill, SC 29733

Dear Risher:

We are pleased that you are willing to join the Board of Directors of Methodists United for Peace with Justice. As I indicated in our telephone conversation, we will meet next on Friday and Saturday, March 24 and 25, 1995 in Washington, D.C. at the Capitol Hill United Methodist Church, 421 Seward Square, SE. That is just off Pennsylvania Avenue, SE, four blocks from the Library of Congress.

We will also have a forum on Thursday afternoon, March 23 on "Dealing with Genocide and Ethnic Conflict" at the Methodist Building, 100 Maryland Avenue, NE in Washington. It is for board members and invited guests to consider this troublesome issue and seek to define policies we can pursue.

Announcements for both meetings are enclosed. Prior to the board meeting I'll send you background information, such as bylaws, minutes of the previous meeting, and other material.

I look forward to meeting you personally after having talked with you on the phone a number of times.

With best regards,  
Howard W. Hallman  
Chair, Board of Directors

METHODISTS UNITED  
for Peace with Justice

1500 16th Street, NW  
Washington, DC 20036

March 7, 1995

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

We used to be a member of the Coalition on Human Needs, which brings together many organizations for united action, but we fell by the wayside. I would like to re-establish this connection. Among reasons the Coalition is a valuable source of information on justice issues.

Therefore, would you please make out a check for \$50.00 to the Coalition on Human Needs. Their suggested minimum annual dues is \$100, but they'll let us in for this lesser amount.

Please provide me with a check for \$25 payable to the D.C. Treasurer for our annual corporate report.

I never did anything about getting a new registered agent and have lost the list of names and phone numbers of persons you suggested. Can you re-supply me? I remember Tom Russell was one possibility but I forget who

*else.*

*I hope that you will be able to attend the board meeting on March 24 and 25 and present a treasurer's report on Friday morning, March 24.*

*Enclosed is a receipt for stamps I bought with the \$64 you sent me.*

*Thanks for all you do.*

*With best regards,*

*Howard W. Hallman  
Chair, Board of Directors*

March 18, 1995

Ms. Sarah Cadle

5415 Connecticut Avenue, NW

Apt. 730

Washington, DC 20015

Dear Ms. Cadle:

As we discussed on the phone, you are welcome to sit in on the forthcoming meeting of our Board of Directors. This will help you get acquainted with us and explore how you might take on a volunteer assignment with us. We will meet on Friday and Saturday, March 24 and 25 at the Capitol Hill United Methodist Church, 421 Seward Square, SE. We will meet from 9:00 a.m. to 6:00 p.m. on Friday and from 9:00 a.m. to 1:00 p.m. on Saturday. To get in the church, please ring the bell next to the second door along 4th Street.

To get ready for the Board meeting, on Thursday afternoon, March 23 we are having a special forum on the issue of dealing with genocide and ethnic conflict abroad. You are welcome to attend that session, too. Details are in the enclosed announcement.

If you would need further information, please contact me in Frederick, Maryland at 1-301-620-0232.

Sincerely yours,

Howard W. Hallman

Chair, Board of Directors

March 27, 1995

Bishop C. Dale White  
117 Eustis Avenue  
Newport, RI 02840

Dear Dale:

I am sending you information about "Nuclear Abolition FAST", which will occur during the NPT Conference at the UN, and an interfaith worship service, scheduled for Saturday, April 22 in New York. You may want to participate in both.

I am taking the liberty of giving your name to Daniel Ellsberg, a principal organizer of the Fast, and Nancy Small of Pax Christi in New York, who is helping to organize the worship service. They may be getting in touch with you.

I would appreciate learning more about the Nevada observance, which you mentioned.

With best regards,

Howard W. Hallman  
Chair, Board of Directors

cc. Daniel Ellsberg

March 27, 1995

Mr. Daniel Ellsberg  
Physicians for Social Responsibility  
1101 14th Street, NW. Suite 700  
Washington, DC 20005

Dear Dan:

I have shared information on the Nuclear Abolition FAST with Bishop C. Dale White, who was chair of the United Methodist Council of Bishops' committee which produced the pastoral letter and foundation document on nuclear disarmament in 1986. He is going to be a delegate to the NGO conference that parallels the NPT conference. He is the most prominent United Methodist working on this topic.

I believe that he would be willing to pledge to fast for at least a day. So perhaps you or someone else from the sponsors might talk with him. His number is 401 847-3419. If he agrees, you could list him among the well-known leaders who are participating.

I myself pledge to fast one or more days during the NPT conference and will try to get to New York for a day. I will send information about the Fast and the interfaith worship service on April 22 to several hundred United Methodist contacts around the country.

I'm glad you and the other sponsors are doing this.

With best regards,

Howard W. Hallman  
Chair, Board of Directors

Mon-Thurs: 301 694-2859; Fri-Sat: 301 897-3668

To: Howard W. Hallman, Chair, Board of Directors  
Methodists United for Peace with Justice  
1500 16th Street, NW, Washington, DC 20036

\_\_\_ Yes, I am willing to continue serving on the National Advisory Committee  
of Methodists United for Peace with Justice.

\_\_\_ No, I do not wish to remain on the National Advisory Committee.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mailing address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

To: Howard W. Hallman, Chair, Board of Directors  
Methodists United for Peace with Justice  
1500 16th Street, NW, Washington, DC 20036

\_\_\_ Yes, I am willing to continue serving on the National Advisory Committee  
of Methodists United for Peace with Justice.

\_\_\_ No, I do not wish to remain on the National Advisory Committee.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mailing address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

To: Howard W. Hallman, Chair, Board of Directors  
Methodists United for Peace with Justice  
1500 16th Street, NW, Washington, DC 20036

Yes, I am willing to continue serving on the National Advisory Committee  
of Methodists United for Peace with Justice.

No, I do not wish to remain on the National Advisory Committee.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mailing address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

March 28, 1995

Rev. Bud Ruggia  
First United Methodist Church  
P.O. Box 267  
Godley, TX 76044

Dear Bud:

We had a good board meeting. I greatly appreciate your insights in our discussion on ethnic conflict and your other contributions.

We accepted your proposal to invite Clifford Howard to join the Board of Directors and to invite Zan (?) Holmes to become a member of the National Advisory Committee. Will you please make contact in our behalf. If you want me to make a follow-up contact, let me know. I'm trying to get membership on the National Advisory Committee settled by April 15 so that the names can be listed in the revised brochure.

I have one other favor to ask. Like you, Cliff Churn's first meeting with the Board was a year ago when Mary Ann McDanniels-Kulesa was a disruptive influence. He got a bad impression of us, which may explain why he didn't attend this year. Could you squeeze in ten minutes and give him a call (714 529-4015), and reassure him that we are on track and need his participation. He is peace with justice coordinator for the California-Pacific Conference, which has been one of our strong supporters.

Thanks for your help.

With best regards,

*Howard W. Hallman*  
*Chair, Board of Directors*

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

March 28, 1995

To: Phillip H. Miller, Treasurer  
Methodists United for Peace with Justice

I request reimbursement of \$124.20 for expenses entailed in behalf of Methodists United for Peace with Justice, mostly related to the meeting of the Board of Directors. A detailed listing of expenses and receipts are enclosed.

Respectfully submitted,

HOWARD W. HALLMAN  
6508 Wilmett Road  
Bethesda, MD 20817

March 28, 1995

Mr. Phillip H. Miller  
5122 Cliffhaven Drive  
Annandale, VA 22003

Dear Phil:

We had a good board meeting. I greatly appreciate your participation -- as treasurer and in other parts of our discussion. By way of follow-up, I have several items for you.

(1) A request for reimbursement for expenses.

(2) Documents for D.C. for you to sign and to get Jim Mason to sign as our new registered agent. It's OK for you to be secretary-treasurer. Please return signed documents to me with another check for \$25 payable to the D.C. Treasurer.

(3) The phone bill.

With best regards,

Howard W. Hallman