

August 9, 1996

*Rev. Cristian De La Rosa
Calvary-Casa Del Pueblo
United Methodist Church
1459 Columbia Road, NW
Washington, DC 20009*

Dear Cristian:

We have invited Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband, peace-with-justice team from Nebraska, to the Washington area for the period of October 10 to 14, 1996. This is part of a nationwide tour they are conducting, described in the enclosed flyer, which indicates their capabilities and lists possible program topics. You may have met Carol in March at the Peace with Justice Coordinators Meeting at the Methodist Building.

I am in the process of scheduling several events in which they will provide leadership and am looking for other possibilities. Do you have suggestions on how we can use their notable talents? Would they be useful to you in your community or with the conference unit that you represent?

If you have any ideas, please let me know, preferably by the end of August. You can reach me by phone or fax at 301 896-0013.

With best regards,

*Howard W. Hallman
Chair, Board of Directors*

August 9, 1996

Mr. Sherman Harris
11508 Karen Drive
Potomac, MD 20854

Dear Sherman:

I am in the process of scheduling events for Carol Windrum and her husband, Tim Fickenscher, for their visit to the Washington area for the period of October 10 to 14, 1996. I would like your help.

Phil Miller indicates that the Foundry Peace Mission would be interested in joining with like-minded groups in a session on Saturday, October 12, say from 10 to 2, to explore how they might work together on common concerns. Can you suggest churches which have peace and justice groups that might be interested?

Would United Methodist Men be interested in having a workshop led by Tim or Carol? Would there be a role for them at Asbury UMC on Sunday, October 13 or with a cluster of downtown churches?

I will greatly appreciate your ideas and assistance in lining up events for Carol and Tim.

With best regards,

Howard W. Hallman
Chair, Board of Directors

August 9, 1996

*Ms. Sarah Cadle
Wesley Theological Seminary
4500 Massachusetts Avenue, NW
Washington, DC 20016*

Dear Sarah:

We have invited Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband, peace-with-justice team from Nebraska, to the Washington area for the period of October 10 to 14, 1996. This is part of a nationwide tour they are conducting, described in the enclosed flyer, which indicates their capabilities and lists possible program topics.

I am in the process of scheduling several events in which they will provide leadership and am looking for other possibilities. Would there be an opportunity for them to meet with students at Wesley Seminary during their visit, such as on Thursday or Friday, October 10 or 11, or Monday, October 14? They have a lot of practical knowledge of peace with justice work that students might be interested in. Do you have any other suggestion on how we can use their notable talents? If so, would you please give me a call.

With best regards,

*Howard W. Hallman
Chair, Board of Directors*

August 15, 1996

The Rev. Mary Brown Oliver
9226 Colesville Road
Silver Spring, MD 20910

Dear Rev. Oliver:

Working with several local congregations, Methodists United for Peace with Justice is sponsoring a visit to the Washington area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice. They will be in our area from October 10 to 14, 1996. The enclosed flyer tells who they are and the focus of their activities.

We are tentatively scheduling a workshop for local church peace and justice units for Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It will have a threefold purpose: (1) provide an opportunity for persons from these units to share with one another what they are doing, (2) receive ideas from Carol and Tim on how they can strengthen their ministry, and (3) explore how churches with common concerns can work together on peace and justice issues.

After we finalize plans for this workshop we would like to have an announcement placed in your district newsletter, if you have one. Also, I would be interested in receiving suggestions from you on churches that are particularly active in peace and justice ministries so that we make direct contact. I would like to call you to get your ideas.

We are working out several other ways to use Carol's and Tim's talents.

There are still some openings in their schedule. Thus, if you see any other way they could serve the Washington-Columbia district, please let me know.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

August 15, 1996

The Rev. Robert K. Rodeffer
6016 Allentown Road
Suitland, MD 20746

Dear Rev. Rodeffer:

Working with several local congregations, Methodists United for Peace with Justice is sponsoring a visit to the Washington area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice. They will be in our area from October 10 to 14, 1996. The enclosed flyer tells who they are and the focus of their activities.

We are tentatively scheduling a workshop for local church peace and justice units for Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It will have a threefold purpose: (1) provide an opportunity for persons from these units to share with one another what they are doing, (2) receive ideas from Carol and Tim on how they can strengthen their ministry, and (3) explore how churches with common concerns can work together on peace and justice issues.

After we finalize plans for this workshop we would like to have an announcement placed in your district newsletter, if you have one. Also, I would be interested in receiving suggestions from you on churches that are particularly active in peace and justice ministries so that we make direct contact. I would like to call you to get your ideas.

We are working out several other ways to use Carol's and Tim's talents.

There are still some openings in their schedule. Thus, if you see any other way they could serve the Washington East district, please let me know.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

August 15, 1996

Mr. Jonathan Bell
Metropolitan Memorial UMC
3401 Nebraska Avenue, NW
Washington, DC 20016

Dear Mr. Bell:

This week I had a telephone conversation with Rev. Joye Jones about an upcoming visit to the Washington area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice.

They will be here from October 10 to 14, 1996. The enclosed flyer tells who they are and the focus of their activities.

After talking with people from several congregations, we are tentatively planning to ask them to lead a workshop for local church peace and justice units on Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It will have a threefold purpose: (1) provide an opportunity for persons from these units to share with one another what they are doing, (2) receive ideas from Carol and Tim on how they can strengthen their ministry, and (3) explore how churches with common concerns can work together on peace and justice issues.

Is this something that you and others at Metropolitan Memorial would be interested in? If so, we would like your input as we develop a detailed agenda. Also, do you know of other congregations which have a strong interest in peace and justice issues and might want to participate.

I'll give you a call to discuss this matter.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

August 15, 1996

The Rev. F. Douglas Dillard, Jr.
Alexandria United Methodist District
5001 Echols Avenue
Alexandria, VA 22311

Dear Rev. Dillard:

Working with several local congregations, Methodists United for Peace with Justice is sponsoring a visit to the Washington area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice. They will be in our area from October 10 to 14, 1996. The enclosed flyer tells who they are and the focus of their activities.

We are tentatively scheduling a workshop for local church peace and justice units for Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It will have a threefold purpose: (1) provide an opportunity for persons from these units to share with one another what they are doing, (2) receive ideas from Carol and Tim on how they can strengthen their ministry, and (3) explore how churches with common concerns can work together on peace and justice issues.

We would like to invite persons in Northern Virginia to this workshop. Therefore, after we finalize plans for this workshop we would like to have an announcement placed in your district newsletter. Also, I would be interested in receiving suggestions from you on churches that are particularly active in peace and justice ministries so that we make direct contact. I would like to call you to get your ideas.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

August 15, 1996

*The Rev. Robert L. Parsons
Arlington United Methodist District
5001 Echols Avenue
Alexandria, VA 22311*

Dear Rev. Parsons:

Working with several local congregations, Methodists United for Peace with Justice is sponsoring a visit to the Washington area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice. They will be in our area from October 10 to 14, 1996. The enclosed flyer tells who they are and the focus of their activities.

We are tentatively scheduling a workshop for local church peace and justice units for Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It will have a threefold purpose: (1) provide an opportunity for persons from these units to share with one another what they are doing, (2) receive ideas from Carol and Tim on how they can strengthen their ministry, and (3) explore how churches with common concerns can work together on peace and justice issues.

We would like to invite persons in Northern Virginia to this workshop. Therefore, after we finalize plans for this workshop we would like to have an announcement placed in your district newsletter, if you have one. Also, I would be interested in receiving suggestions from you on churches that are particularly active in peace and justice ministries so that we make direct contact. I would like to call you to get your ideas.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

August 29, 1996

Ms. Robin Ringler
Peace with Justice Program
United Methodist General Board
of Church and Society
100 Maryland Avenue, NE
Washington, DC 20002

Dear Robin:

On behalf of Methodists United for Peace with Justice I am submitting a request for a Peace with Justice Grant of \$2,500. This grant will be used to further strengthen our outreach to youth and young adults.

As a result of our current grant, we have added youth and young adult representatives to our Board of Directors: Morie Griffin from Montana representing the Steering Committee of the United Methodist Student Forum and Jonathan Randolph from Mississippi representing the United Methodist Youth Ministry Organization. The grant made it possible to pay their travel expenses, which ordinarily board members pay themselves. Also on the Board is Sarah Cadle, a student at Wesley Theological Seminary and a former mission intern.

The current grant has also enabled us to expand *Peace Leaf* and send it to 700 campus ministers.

The new grant would enable us to maintain and expand our outreach to youth and young adults. We will continue to pay travel expenses for youth and young adult board members and send *Peace Leaf* to campus ministers.

We will also seek further outreach, including to youth and young adults in other Methodist denominations.

What we are doing and planning to do is described in the enclosed grant request. If you need further information, please get in touch with me.

With best regards,

*Howard W. Hallman
Chair, Board of Directors*

August 30, 1996

Carol Windrum, Tim Fickenscher
c/o Steve Melius
P.O. Box 933
Belchertown, MA 01007

Dear Carol and Tim:

We are making progress in working out a schedule for you for October 10-14. Some events are confirmed, others tentative. This is what is shaping up:

Thursday, October 10 - Washington, D.C.

12 noon Bag lunch meeting with staff of General Board of Church and Society to share your ideas on the kind of resources conferences need for peace and justice activities. At Methodist Building.

Afternoon Meet with students at Wesley Theological Seminary (not yet confirmed).

Friday, October 11 - Rockville, Maryland

Morning Meet with ministers of Washington West District (not yet confirmed).

Afternoon Meet with United Methodist Women from district.

Evening Meet with persons active in Community Ministries of Montgomery County.

Saturday, October 12 - Washington, D.C.

10:00 a.m. to 2:00 p.m. Workshop for local church peace and justice committees from Washington metropolitan area, including Northern Virginia to (a) share their approaches, (b) get your ideas on how to strengthen their work, and (c) explore how they can together on common concerns.

Sunday, October 13

Not yet scheduled.

Monday, October 14 Washington, D.C.

Visit to Casa Del Pueblo to share their experience with Hispanic ministry and get your ideas.

Carol Windrum, Tim Fickenscher

August 30, 1996

Page two.

During the first week of September we will complete the schedule and then provide you with more specificity about these events.

We're looking forward to your visit.

With best regards,

Howard W. Hallman

Chair, Board of Directors

Please reply to home address:

6508 Wilmett Road

Bethesda, MD 20817

Phone/fax as on letterhead

August 30, 1996

*Ms. Norma Fagan
Rockville United Methodist Church
112 West Montgomery Avenue
Rockville, MD 20850*

Dear Norma:

I greatly appreciate the work you are doing in arranging for the visit of Carol Windrum and Tim Fickenscher to Rockville on Friday, October 11, 1996.

To supplement the information you have from their flyer, I am sending a "Covenant of Expectations" they have prepared. It is meant especially for me as local coordinator of their visit, but the section on "What you can expect from us" will interest you.

Carol and Tim have provided an event form, to be filled out for each event they will be involved in. A copy is enclosed. You might want to provide information for each of your three events separately, or you can consolidate the schedule on a single form with attachments.

As their flyer indicates, they suggest an honorarium of \$125 per day. Can this amount be raised in Rockville? It could come as a church donation, registration fee, freewill offering, or a combination.

I'll keep in touch with you as plans develop further.

With best regards,

Howard W. Hallman
Chair, Board of Directors

Please reply to home address:
6508 Wilmett Road
Bethesda, MD 20817

Phone/fax as on letterhead
or home phone: 897-3668

September 9, 1996

To: Board of Directors

From: Howard W. Hallman, Chair

As previously announced, the Board of Director of Methodists United for Peace with Justice will meet in New York City on October 18-20, 1996. The meeting will take place at Washington Square United Methodist Church, 135 West 4th Street. A copy of the proposed agenda is enclosed. Please let me know whether you plan to attend.

Previously Schuyler Rhodes sent you information about housing accommodations and transportation. If you didn't receive it or if you have any questions, please get in touch with him or Deborah Sarria, church administrator, by phone at 212 995-0221 or by fax at 212 673-0826.

As you will note from an action alert I sent out last week, there is a good prospect that the United Nations General Assembly will approve the Comprehensive Test Ban Treaty this week. We were part of the citizens movement which has kept up persistent for this treaty. The alert offers actions you can undertake in observance when the treaty is signed.

In response to my appeal for funds in June, Joy Arthur obtained a donation from the Detroit Conference. Jim Hipkins has a promise from the Holston Conference and is working on West Ohio. I am awaiting a response from the rest of you. We've put aside enough for the next Peace Leaf, but we've never paid Sherman for his General Conference expenses and I'm accumulating some unpaid bills for administrative expenses. It's hard to keep the engine running when we're about out of gas! Won't you please respond?

I look forward to seeing you in New York.

Cordially yours,

I ___ will ___ will not attend the meeting of the Board of Directors of
Methodists United for Peace with Justice In New York on October 18-20,
1996

Signed _____ Date _____

Please return by mail to:Methodists United for Peace with Justice
1500 16th Street, NW
Washington, DC 20036

Or fax your reply to 301 896-0013

I ___ will ___ will not attend the meeting of the Board of Directors of
Methodists United for Peace with Justice In New York on October 18-20,
1996

Signed _____ Date _____

Please return by mail to:Methodists United for Peace with Justice
1500 16th Street, NW
Washington, DC 20036

Or fax your reply to 301 896-0013

I ____ will ____ will not attend the meeting of the Board of Directors of
Methodists United for Peace with Justice In New York on October 18-20,
1996

Signed _____ Date _____

Please return by mail to:Methodists United for Peace with Justice
1500 16th Street, NW
Washington, DC 20036

Or fax your reply to 301 896-0013

METHODISTS UNITED FOR PEACE WITH JUSTICE

1500 16th Street, NW

Washington, DC 20036

FAX TRANSMITTAL MEMO

Date: September 11, 1996

To: Ann Bussell

Alexandria United Methodist District Office

Fax: 703 845-8147

No. of pages: 2

From: Howard W. Hallman, Chair

Board of Directors

Voice/Fax: 301 620-0232

Here is the information about the workshop on "Working for Peace with Justice in Your Congregation." I will appreciate your sharing this with persons in the Alexandria and Arlington District Offices.

September 12, 1996

*The Rev. Mary Brown Oliver
9226 Colesville Road
Silver Spring, MD 20910*

Dear Rev. Oliver:

As I have previously communicated with you, Methodists United for Peace with Justice is sponsoring a workshop on "Working for Peace with Justice in Your Congregation" on Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It is intended for lay persons who have leadership roles within their congregation. Workshop leaders are Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska now on a national mission tour for peace with justice.

To publicize the workshop, we are sending announcements to local churches. I am enclosing some copies of the flyer with a request that you give them to key persons you meet at charge conferences during the next four weeks and on other occasions. If you want a larger supply, please let me know.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

September 12, 1996

*The Rev. Donald Stewart
Washington West United Methodist District
9226 Colesville Road
Silver Spring, MD 20910*

Dear Don:

I know that you've heard from Norma Fagan about the visit to our area by Rev. Carol Windrum and Tim Fickenscher, a wife-and-husband team from Nebraska, who are on a national mission tour for peace with justice. In addition to the events in Rockville on October 11, Methodists United for Peace with Justice is sponsoring a workshop on "Working for Peace with Justice in Your Congregation" on Saturday, October 12 from 10:00 a.m. to 2:00 p.m. at the Methodist Building on Capitol Hill. It is intended for lay persons who have leadership roles within their congregation.

To publicize the workshop, we are sending announcements to local churches. I am enclosing some copies of the flyer with a request that you give them to key persons you meet at charge conferences during the next four weeks and on other occasions. If you want a larger supply, please let me know.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

September 12, 1996

*Mr. Jonathan Bell
Metropolitan Memorial UMC
3401 Nebraska Avenue, NW
Washington, DC 20016*

Dear Mr. Bell:

Here is a flyer on the workshop on "Working for Peace with Justice in Your Congregation", scheduled for Saturday, October 12, 1996 at the Methodist Building on Capitol Hill. It is intended particularly for lay persons who have leadership roles within their congregation. We hope that one or more persons from Metropolitan Memorial will be able to participate.

We have taken responsibility for bringing the mission team of Rev. Carol Windrum and Tim Fickenscher to the Baltimore-Washington area because we know the high quality of their ministry. They have suggested an honorarium of \$500 for the five days they will spend in the conference. Some of our events are self-supporting, but we need to raise some additional funds beyond workshop registration fees. Therefore, we are wondering whether Metropolitan Memorial might be willing to make a small contribution, such as \$25, \$35, or \$50. If so, we shall be grateful.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

September 12, 1996

*Nan McCurdy
1705 Woodson Avenue
Silver Spring, MD 20902*

Dear Nan:

I am sending you several flyers for the workshop on "Working for Peace with Justice in Your Congregation", scheduled for Saturday, October 12, 1996 at the Methodist Building on Capitol Hill. Workshop leaders will be Rev. Carol Windrum and Tim Fickenscher. It is intended particularly for lay persons who have leadership roles within their congregation.

I hope that you will be able to participate and to share your ideas as part of the discussion.

If you need any more flyers to distribute, please let me know.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

September 12, 1996

Mr. Phillip H. Miller
5122 Cliffhaven Drive
Annandale, VA 22003

Dear Phil:

Here are several copies of the flyer for the workshop on "Working for Peace with Justice within Your Congregation." We hope that several people from Foundry will be able to participate.

I tried to reach you before setting the fee for \$10, but I had to go ahead. It should cover lunch and leave some to help pay honorarium to Carol and Tim. However, we need to raise some more money.

Could the Foundry Peace Mission make a small contribution, such as \$25, \$35, or \$50? I am make the same request to Dumbarton, Metropolitan Memorial, and some other churches.

I would like to get some money from the Baltimore-Washington Conference peace with justice fund, but I'm reluctant to apply directly because I don't want to compete with our request for support of our national program. Therefore, would it be possible for the Foundry Peace Mission to make this request? I'm thinking of \$200. This would help with the \$500 honorarium we should pay Carol and Tim. We'll raise other funds in a Friday event in Rockville and maybe at an another event or two. But we still need additional funds.

I'll give you a call to discuss this matter.

With best regards,

Howard W. Hallman

*Pastors invited to send lay persons to Peace with Justice Workshop
on Saturday, October 12, 1996*

*Rev. David James Jackson 202 889-3660
A.P. Shaw United Methodist Church
2525 12th Place, SE
Washington, DC 20020*

*Rev. Eugene W. Matthews 202 628-0009
Asbury United Methodist Church
926 11th Street, NW
Washington, DC 20001*

*Rev. Alpha E. Brown 202 829-4686
Brightwood Park United Methodist Church
8th & Jefferson Streets, NW
Washington, DC 20011*

*Rev. Cristian De La Rosa-Granados 202 332-3422
Calvary-Casa del Pueblo United Methodist Church
1459 Columbia Road, NE
Washington, DC 20009*

*Rev. A. David Argo 202 546-1000
Capitol Hill United Methodist Church
421 Seward Square, SE
Washington, DC 20003*

*Rev. George F. DeFord 202 522-1415
Ebenezer United Methodist Church*

4th & D Streets, SE
Washington, DC 20003

Rev. Mamie A. Williams 202 398-3411
Hughes Memorial United Methodist Church
53rd & Ames Street, NE
Washington, DC 20019

Rev. Kenneth H. Greene 202 543-1318
Lincoln Park United Methodist Church
1301 North Carolina Avenue, NE
Washington, DC 20002

Rev. Carroll R. Gunkel 202 347-0620
Mr. Vernon Place United Methodist Church
900 Massachusetts Avenue, NW
Washington, DC 20001

Rev. Albert Moser, Jr. 202 234-0148
Mt. Zion United Methodist Church
1334 29th Street, NW
Washington, DC 20007

Rev. Obis Wright, Jr. 202 582-4006
Ryland-Epworth United Methodist Church
3200 S Street, SE
Washington, DC 20020

Rev. John C. Warren 202 882-2122
Simpson-Hamline United Methodist Church

4501 16th Street, NW
Washington, DC 20011

Rev. Andrew L. Gunn
St. Luke's United Methodist Church
3655 Calvert Street, NW
Washington, DC 20007

202 333-4949

Rev. Gregory Stephen Brown
Wesley United Methodist Church
Connecticut Ave. at Jennifer St. NW
Washington, DC 20015

202 966-5144

Rev. Richard S. Davis
Emmanuel United Methodist Church
11416 Cedar Lane
Beltsville, MD 20705

301 937-7114

Rev. Leon C. Kess, Jr.
Queen's Chapel United Methodist Church
7410 Muirkirk Road
Beltsville, MD 20705

301 210-6928

Rev. G. Sylvester Gaines
Gethsemane United Methodist Church
910 Addison Road, South
Capitol Heights, MD 20743

301 336-1219

Rev. Russell B. McClatchey
Cheverly United Methodist Church

301 773-1314

2801 Cheverly Avenue
Cheverly, MD 20785

Rev. Harry T. Baxter
College Park United Methodist Church
9601 Rhode Island Avenue
College Park, MD 20740

301 345-1010

Rev. Howard Edgar Moore
University United Methodist Church
3621 Campus Drive
College Park, MD 20740-3116

301 422-1400

Rev. Don Bruce Lowe
Ager Road United Methodist Church
6301 Ager Road
Hyattsville, MD 20782

301 422-7755

Rev. Louis Shockley, Jr.
First United Methodist Church
6201 Belcrest Road
Hyattsville, MD 20782-2913

301 927-6133

Rev. Stanley R. Bice, Jr.
First United Methodist Church
424 Main Street
Laurel, MD 20707

301 725-3093

Rev. David E. Stum
Good Shepherd United Methodist Church

301 434-3332

9701 New Hampshire Avenue
Silver Spring, MD 20903

Rev. William P. Wyatt, Jr.
Marvin Memorial United Methodist Church
33 University Boulevard, East
Silver Spring, MD 20901

301 593-5100

Rev. William Z. Zimmerman
Memorial United Methodist Church
9226 Colesville Road
Silver Spring, MD 20910-1658

301 585-8015

Rev. Richard R. Hicks
Grace United Methodist Church
7001 New Hampshire Avenue
Takoma Park, MD 20912

301 891-2100

Rev. Richard E. Stetler
St. Matthew's United Methodist Church
14900 Annapolis Road
Bowie, MD 20715

301 262-1408

Rev. C. Anthony Muse
Gibbons United Methodist Church
Gibbons Church Road
Brandywine, MD 20613

301 372-6250

Rev. Perry F. Miller
La Plata United Methodist Church

301 934-2288

3 Port Tobacco Road
La Plata, MD 20646

Rev. Mark D. Venson
Ebenezer United Methodist Church
4912 Whitfield Chapel Road
Lanham, MD 20706

301 577-0770

Rev. George W. Anderson
Mt. Oak United Methodist Church
14110 Mount Oak Road
Mitchellville, MD 20721-1208

301 249-2230

Rev. Sanda Sue Whitt Taylor
Oxon Hill United Methodist Church
6400 Livingston Road
Oxon Hill, MD 20745

301 839-4748

Rev. Leonard R. Felton
St. Paul United Methodist Church
6634 St. Barnabas Road
Oxon Hill, MD 20745

301 567-4433

Rev. Loren L. Gisselbeck
Trinity United Methodist Church
P.O. Box 2142
Prince Frederick, MD 20678

410 535-1782

Rev. Robert E. Paulen
Good Shepherd United Methodist Church

301 843-6797

305 E. Smallwood Drive
Waldorf, MD 20602-2879

Rev. Jeffrey R. Jones
Ashton United Methodist Church
17314 New Hampshire Avenue
Ashton, MD 29861

301 774-7100

Rev. Thomas L. Brunkow
Concord-St. Andrews United Methodist Church
5910 Goldsboro Road
Bethesda, MD 20817

301 229-3383

Rev. Jeanne W. Klauda
North Bethesda United Methodist Church
10100 Old Georgetown Road
Bethesda, MD 20814

301 530-4342

Rev. Richard D. Hogue
Liberty Grove United Methodist Church
15225 Old Columbia Pike
Burtonsville, MD 20856

301 421-9166

Rev. Gerald W. Weiss
Chevy Chase United Methodist Church
7001 Connecticut Avenue
Chevy Chase, MD 20815

301 652-8700

Rev. David A. Shank
Montgomery United Methodist Church

301 253-4460

28325 Kemptown Road
Damascus, MD 20872

Rev. Clarence A. Kaylor
Covenant United Methodist Church
20301 Pleasant Ridge Drive
Gaithersburg, MD 20879

301 926-8920

Rev. Gerard A. Green, Jr.
Epworth United Methodist Church
9008 Rosemont Drive
Gaithersburg, MD 20877

301 926-0424

Rev. William Louis Piel
Grace United Methodist Church
119 N. Frederick Avenue
Gaithersburg, MD 20877

301 926-8688

Rev. Catherine Anne Yarborough
Trinity United Methodist Church
P.O. Box 477
Germantown, MD 20875

301 428-3355

Rev. Gary Robert Hottinger
Glenelg United Methodist Church
13900 Burnt Woods Road
Glenelg, MD 21737-9721

410 489-7260

Rev. Chester W. Kirk
St. Paul's United Methodist Church

301 933-7933

10401 Armory Avenue
Kensington, MD 20895

Rev. M. Monroe Wright, Jr.
St. Paul United Methodist Church
21720 Laytonsville Road
Laytonsville, MD 20882

301 948-3219

Rev. Roger J. Carlson
Oakdale-Emory United Methodist Church
3515 Emory Church Road
Olney, MD 20832-2613

301 774-4666

Rev. John E. Ewald
Potomac United Methodist Church
S. Glen Road & Falls Road
Potomac, MD 20854

301 299-9383

Rev. Mark A. Derby
Faith United Methodist Church
6810 Montrose Road
Rockville, MD 20853

301 881-1881

Rev. Lynn D. Cairns
Mill Creek Parish United Methodist Church
7101 Horison Road
Rockville, MD 20855-1355

301 926-9024

Rev. Walter E. Middlebrooks
Millian Memorial United Methodist Church

301 946-2500

13016 Parkland Drive
Rockville, MD 20853

Rev. LaVerne C. Thomas
Sharp Street United Methodist Church
1310 Sandy Spring Road
Sandy Spring, MD 20860

301 774-7047

Rev. Kirk D. Monroe, Sr.
Colesville United Methodist Church
52 Randolph Road
Silver Spring, MD 20904

301 384-1941

Rev. Maurice E. Vineyard
Woodside United Methodist Church
8900 Georgia Avenue
Silver Spring, MD 20910

301 587-1215

Rev. R. Kay Barger
Glenmont United Methodist Church
12901 Georgia Avenue
Wheaton, MD 20906-3743

301 946-5577

Rev. Carl B. Rife
Hughes United Methodist Church
10700 Georgia Avenue
Wheaton, MD 20902

301 949-8383

METHODISTS UNITED FOR PEACE WITH JUSTICE

1500 16th Street, NW

Washington, DC 20036

FAX TRANSMITTAL MEMO

Date: September 23, 1996

To: Suzanne

The Connection

Fax: 410 362-4714

No. of pages: 2

From: Howard W. Hallman, Chair

Board of Directors

Phone/fax: 301 896-0013

This is the information we would like to have in The Connection. Please call me if you have any questions.

Thanks.

September 24, 1996

Carol Windrum, Tim Fickenscher
c/o David H. Wall
Center for Continuing Education
Princeton Theological Seminary
12 Library Place
Princeton, NJ 08540

Dear Carol and Tim:

Here is an update of your schedule for October 10-14. We are still working out some further events.

Thursday, October 10 - Washington, D.C.

12 noon Bag lunch meeting with staff of General Board of Church and Society to share your ideas on the kind of resources conferences need for peace and justice activities. At Methodist Building.

3:00 to 4:30 p.m. Meet with Cristian De La Rosa and others at Calvary-Casa Del Pueblo to exchange experience and ideas on Hispanic ministries.

Dinner meeting with students at Wesley Theological Seminary (not yet confirmed).

Friday, October 11 - Rockville, Maryland (see attached)

9:30 to 11:30 a.m. Session with United Methodist Women on "Living in Multicultural World"

7:30 to 9:30 p.m. Community meeting on "The Political Christian"

Saturday, October 12 - Washington, D.C. (see attached)

10:00 a.m. to 2:00 p.m. Workshop for local church peace and justice committees from Washington metropolitan area, including Northern Virginia to (a) share their approaches, (b) get your ideas on how to strengthen their work, and (c) explore how they can together on common concerns.

Sunday, October 13

At a church in Baltimore, probably a sermon and perhaps more.

Monday, October 14 Washington, D.C.

To be determined. Possibly further consultation with GBCS staff.

Carol Windrum, Tim Fickenscher

September 24, 1996

Page two.

I'm sorry we still have loose ends, but it will all come together.

I'm going to be away from September 25 to October 7. Nan McCurdy is working the Baltimore date on Sunday and perhaps an event for Monday. She has your contact address and may be getting in touch with you.

With best regards,

Howard W. Hallman

Chair, Board of Directors

Please reply to home address:

6508 Wilmet Road

Bethesda, MD 20817

Phone/fax as on letterhead

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036
Phone/fax: 301 896-0013

October 10, 1996

To: Board of Directors

From: Howard W. Hallman, Chair

The meeting of the Board of Directors, scheduled for October 18 and 19, 1996 in New York City has been cancelled because an insufficient number of directors were planning to attend.

We will schedule a board meeting in Washington, D.C. in March or April 1997. After I obtain more information about related events scheduled for that period, I will be in touch with you to explore alternative dates.

Fax Message

October 23, 1996

To: Bishop Felton May

Fax: 202 546-3186

No. of pages: 1

From: Howard W. Hallman

Phone/fax: 301 896-0013

Dear Bishop May:

I am greatly encouraged by the Hold Boldness initiative that you are leading. I want to do what I can to support it. To that end, I have a couple of ideas to offer.

The week before last we had in our conference a wife-and-husband peace-with-justice mission team, Carol Windrum and Tim Fickenscher from Nebraska. In training workshops they pointed out the need for both acts of mercy and acts of justice. They also helped us see that most local churches concentrate on mercy and do relatively little on justice.

I note that the mission statement which Dr. Williams has drafted speaks of "God's plan for love, justice, and mercy as embodied in Jesus Christ." The second paragraph commits us to "ministering with and among the poor", which essentially means acts of mercy.

I suggest adding another sentence, as follows:

"We further commit ourselves to work for social and economic change so that justice may prevail."

I would guess that initial program activities will of necessity fall into the acts

of mercy category. I would suggest that also from the beginning some kind of working group begin identifying the underlying causes of injustice, such as racism, social class separation (above and beyond race), unequal distribution of economic resources, failure of the economic system to provide jobs for all, and others. This working group could then specify the kinds of social and economic change necessary to overcome these injustices and could lead us in working for such changes.

As Carol and Tim pointed out, this dual emphasis upon mercy and justice is contained in the Discipleship training material. Thus, it would be natural for us to work simultaneously for both objectives.

With best regards,

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036
Phone/fax: 301 896-0013

October 26, 1996

Mr. Phillip H. Miller
5122 Cliffhaven Drive
Annandale, VA 22003

Dear Phil:

I finally received from Sherman the mailing labels to send membership renewal and fund appeal to our members. There are about 220 names on the list. They include some recent contributors who I recognize. Do you have any convenient list of those who have given during the past year? I want to be as accurate as possible.

This mailing should raise some badly needed money for MUPJ. I'm also going to write to the Baltimore-Washington Conference in hope that we can still get some 1996 money, though it may go over to 1997. I'm also exploring two foundations for support for our work on nuclear abolition, but at best that won't produce grants until February or March.

The enclosed phone bill is much higher than usual because of the intensive work I did during the first half of September to line up people for the Citizens Signing Ceremony in New York on September 24.

Also enclosed is a notice for renewal of our subscription to Christian Social Action. Have we already done so, or is this the first notice as it indicates?

I've got to get on Peacenet for my nuclear abolition work. Therefore, I want to sign up in behalf of MUPJ. Knowing the condition of our treasury, I will make a personal contribution to the Education Fund each month to pay the cost -- at least until MUPJ has sufficient funds for this purpose. Enclosed is my check for \$50 as a starter. In return, please give me a check from the Ed Fund for \$50, payable to "Institute for Global Communications". This is a refundable deposit. Start-up cost is \$25 for software and manual, to be billed. Monthly basic charge is \$12.50 for 12 hours plus \$1.50/hour for each additional hour. My guess is that 12 hours/month will be enough time for Peacenet. After I am comfortable with computer networking, I may want to get into world wide web for other uses and am likely to get a personal account, such as with Erol's.

If you have any questions on these matters, please call me.

With best regards,

Howard W. Hallman

October 30, 1996

Dear Member:

During the past year a vigorous movement has developed in the United States and abroad to press for the global abolition of nuclear weapons. Methodists United for Peace with Justice is playing an important role, both within the Methodist family and also in helping to mobilize the broader religious community in the United States.

In this way we are continuing to fulfill the mission we first undertook in 1987 when we organized in response to the United Methodist bishops' pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace*. We are also persisting in our work on federal budget priorities, particularly emphasizing the need to reduce military spending and increase (rather than cut back) spending for human and community needs. Through *Peace Leaf*, our quarterly bulletin, we help build support for the United Nations, and we provide current information on a variety of other peace and justice concerns.

Although we are an entirely voluntary organization, we have expenses for telephone, fax, e-mail, office supplies, printing, mailing, and occasional travel of officers to coalition meetings. Therefore, we ask our members and friends for an annual contribution to support our work. Basic dues are \$15 (or more if you choose), payable to "Methodists United for Peace with Justice" as a non-tax-deductible contribution. You may also make a tax-deductible contribution to "MUPJ Education Fund", which goes to pay costs of *Peace Leaf* and other educational activities,

Soon a new presidential term will begin and a new Congress will take office.

This will open new opportunities to push for nuclear abolition, changes in federal budget priorities, support for peaceful, international solutions to conflict, and greater concern for justice issues. We will be doing our best to take advantage of these opportunities. We look forward to your continued support for our work, which is your work, too.

Yours for peace and justice,

*Howard W. Hallman
Chair, Board of Directors*

To: Methodists United for Peace with Justice
1500 16th Street NW, Washington, DC 20036

___ Enclosed is a check for \$ ___ for annual dues to support the work of
Methodists United for Peace with Justice.

(Make check payable to *Methodists United for Peace with Justice.*)

___ I wish to make an additional tax-deductible contribution of \$ ___ in
support of educational activities of Methodists United for Peace with
Justice.

(Make check payable to *MUPJ Education Fund.*)

Name _____ Telephone _____

Address _____ Fax _____

_____ e-mail _____

To: Methodists United for Peace with Justice
1500 16th Street NW, Washington, DC 20036

___ Enclosed is a check for \$ ___ for annual dues to support the work of
Methodists United for Peace with Justice.

(Make check payable to *Methodists United for Peace with Justice.*)

___ I wish to make an additional tax-deductible contribution of \$ ___ in
support of educational activities of Methodists United for Peace with
Justice.

(Make check payable to *MUPJ Education Fund.*)

Name _____ Telephone _____

Address _____ Fax _____

_____ e-mail _____

To: *Methodists United for Peace with Justice*
1500 16th Street NW, Washington, DC 20036

____ Enclosed is a check for \$ ____ for annual dues to support the work of
Methodists United for Peace with Justice.

(Make check payable to Methodists United for Peace with Justice.)

____ I wish to make an additional tax-deductible contribution of \$ ____ in
support of educational activities of *Methodists United for Peace with*
Justice.

(Make check payable to MUPJ Education Fund.)

Name _____ Telephone _____

Address _____ Fax _____

_____ e-mail _____

October 29, 1996

To: Robin Ringler, Carol Windrum, Sherman Harris

From: Howard W. Hallman

As a follow up to our discussion in Robin's office, I have written the attached paper on relationships between Methodists United for Peace with Justice and the GBCS's Peace with Justice Program. In it I offer several suggestions on how the two entities might interface if there is a Peace with Justice Coordinators Consultation and an MUPJ Board of Directors meeting in April after the 1997 Legislative Briefing.

I would appreciate hearing what you think of these ideas. What modifications do you suggest? Or do you think it doesn't make sense at all? Do you have other suggestions?

If we can work out a consensus, I want to communicate with all members of the MUPJ Board for their approval and then set the date for our spring board meeting.

With best regards,

October 31, 1996

To: Board of Directors

From: Howard W. Hallman, Chair

I would like to report to you a couple of matters that would have been covered if our Board had met in New York. One is a success, the other a failure.

The success is the work I am doing in behalf of Methodists United for Peace with Justice to mobilize the religious community in the United States to work for nuclear abolition. As a point of departure, I have used the Citizen's Pledge, which you have seen in *Peace Leaf*, to get commitment from heads of communion and religious peace fellowships to work for nuclear abolition. A listing of those committed so far is attached.

In early September when Australia introduced the Comprehensive Test Ban Treaty (CTB) in the United Nations General Assembly, which adopted it, the U.S. Nuclear Abolition Network decided, among other things, to stage a Citizens Signing Ceremony on the same day that heads of states would be signing the treaty. Citizens would commemorate the CTB and would pledge to work for a nuclear abolition weapons convention. I took on the task of mobilizing representatives from the religious community and enlisted those shown on the attached list. The event occurred at the Hard Rock Cafe in New York on September 24.

This effort was linked to an earlier initiative, led by David Gracie of the American Friends Service Committee, to prepare material for grassroots celebrations, including worship services and bell ringing, in anticipation of approval and signing of the CTB. All of this was tied to the broader nuclear

abolition movement.

As a follow up, we are in the process of forming a Religious Working Group for Nuclear Abolition, which will function as part of the U.S. and international nuclear abolition network. I am a major catalyst in bringing this about, using my position as chair of MUPJ. MUPJ's work in getting the United Methodist General Conference to adopt a strong policy on nuclear abolition has strengthened our credibility within the religious community.

The failure is financial. Methodists United for Peace with Justice is virtually broke, and in fact in debt if unsubmitted expenses are considered. We probably have enough in the treasury to pay for the next issue of *Peace Leaf*, which is now in the works.

Knowing our financial situation, Sherman Harris has never submitted his travel expenses for representing MUPJ at the United Methodist General Conference in Denver last May, totaling several hundred dollars. I have not submitted a request for expense reimbursement since March and now have a tab over \$600 for photocopying, stamps, and supplies. We bought a nonrefundable ticket for Morie Griffin to attend the New York board meeting, \$488 charged to my personal charge card. He can use the ticket to attend the spring board meeting with a penalty payment of \$50. Meanwhile, the ticket must be paid. In addition, I spent over \$200 representing MUPJ at the Citizens Signing Ceremony in New York in September, which I will not submit for reimbursement.

We applied for a second year grant from the UM General Board of Church and Society for our outreach to youth and young adults, including travel expenses for board attendance, but the board committee decided not to fund any project beyond its first year.

After a long delay, we are sending out dues statement and fund appeal to the 215 persons on our membership role. A copy of the letter is enclosed for you to respond to. We talked about writing to persons who attended the Peace with Justice Breakfast at General Conference, but never did. In the past few months only three directors have made any effort to obtain conference donations or individual memberships.

I had hoped that we would have a thorough discussion of our finances at the October board meeting. All I can do now is ask you directors: what are you going to do about it? A couple of years ago the Board of Directors specified that it is a working board, not an honorary entity. How do we get board members to "walk the walk"?

Don't write or call me, just show me.

With best regards,

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036

November 5, 1996

Mr. Phillip H. Miller
5122 Cliffhaven Drive
Annandale, VA 22003

Dear Phil:

Last night I grabbed all the MUPJ mail at Foundry. At home I found a couple of items that I should have left for you. They are enclosed.

We finally got out a membership appeal. The results will be coming in letter-size envelopes, which I'll leave for you. I'm going to keep my own record of the mailing list. Thus, please give me a running account of name, address, and amount given as returns come in.

I'm hoping that we will have enough money for the *Peace Leaf* bill, then accumulate enough to pay Sherman's General Conference travel and some of my bills.

With best regards,

Howard W. Hallman

HOWARD W. HALLMAN
6508 Wilmett Road
Bethesda, MD 20817

Phone: 301 897-3668

Fax: 301 896-0013

December 6, 1996

Mr. Phillip H. Miller
5122 Cliffhaven Drive
Annandale, VA 22003

Dear Phil:

I request reimbursement of \$488 for a ticket I bought through my Visa account for Morie Griffin to travel to our board meeting in New York City. He did not use the ticket because the board meeting was canceled. The ticket is non-refundable, but Morie will be able to use the value of the ticket, minus a fee, to come to our April 1997 board meeting.

With best regards,

Howard W. Hallman

December 6, 1996

Ms. Tara Magner, Program Manager
The Winston Foundation for World Peace
2040 S Street, NW Suite 201
Washington, DC 20009-1157

Dear Ms. Magner:

I would like to inquire whether Methodists United for Peace with Justice might submit a formal proposal to the Winston Foundation for World Peace to support our work for nuclear disarmament. The particular focus of grant activities would be mobilization of the religious community in the United States for a series of initiatives, including: (i) building public support for Senate ratification of the precedent-setting Chemical Weapons Convention and the Comprehensive Test Ban Treaty (CTBT); (ii) pushing for next steps, such as START III, zero alert, and termination of all further nuclear weapons development; and (iii) gaining commitment and follow-through actions by the U.S. Government to carry out its obligations under Title VI of the Nuclear Non-Proliferation Treaty and the recent World Court ruling.

Methodists United for Peace with Justice is a national association of laity and clergy, organized in 1987 after the United Methodist Council of Bishops issued their pastoral letter and foundation document, *In Defense of Creation: The Nuclear Crisis and a Just Peace* (see our membership leaflet, Attachment 1). Our current focus is upon nuclear abolition, which we perceive as involving a number of steps as outlined in a resolution on "Nuclear Abolition" which we proposed and the United Methodist General Conference adopted in April 1996 (Attachment 2).

During the last 18 months we have worked within the U.S. religious community to build a network in support of nuclear abolition. We have used the Citizen's Pledge developed by the Nuclear Age Peace Foundation as a means of gaining commitment from top religious leaders (Attachment 3). When the CTBT was to be signed by heads of state on September 24, we mobilized religious representatives to participate in a Citizens Signing Ceremony on the same day (Attachment 4). The lists of these two attachments indicate where we stand in gaining denominational commitment.

I am now working with David Gracie of the American Friends Service Committee and Clayton Ramey of the Fellowship of Reconciliation to establish a Religious Working Group that would

Ms. Tara Magner

December 6, 1996

Page two.

function within the U.S. Nuclear Abolition Network. We are putting out a call for an initial meeting on February 14, 1997 in Philadelphia. Potential participation is indicated in Attachment 5.

Through Gracie's leadership the informal religious network developed a packet of material to help local groups conduct worship and celebration, including bell tolling, when the CTBT was signed in September. Ramey is now adapting this material for use on the Sabbath weekend of January 17-19, 1997, preceding Inauguration Day and Martin Luther King's Birthday. At the moment I am (a) circulating a sign-on letter in the peace community asking President Clinton to give nuclear disarmament serious attention in his second term (Attachment 6) and (b) seeking individual letters from heads of religious communions with the same message. I am trying to get the latter effort expanded into a joint statement by the National Council of Churches, the U.S. Catholic Conference, and Protestant heads of communion. This would be a quick follow-up to the statement of retired general and admirals issued this week.

In these efforts I am using my position as chair of Methodists United for Peace with Justice to reach out to top denomination leaders, denominational staff, and religious peace fellowships. Semi-retired, I am doing this as a volunteer (see Attachments 7 and 8 for my qualifications). I would like to expand this activity. To do so, I need compensation for part-time work, particularly to facilitate communications with the units listed in Attachment 5 and through them to extensive grassroots networks. The purpose would be much fuller, sustained mobilization of the religious community for nuclear abolition and the intermediate steps leading to this goal.

The annual project budget would be \$25,000 for personnel, communications, office operations, and travel. A foundation grant would go to the Methodists United for Peace with Justice Education Fund, which has status as a 501(c)(3) entity.

I would welcome an opportunity to talk with you about this project and to submit a formal proposal if you request it.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036

January 8, 1997

To: Board of Directors

From: Howard W. Hallman, Chair

The next meeting of the Board of Directors will take place on Friday and Saturday, April 4 and 5, 1997 in Washington, D.C. This is just prior to the annual Legislative Briefing of "Interfaith Impact". Our board meeting will overlap a gathering of United Methodist conference peace with justice coordinators, who are meeting on April 3-5 in Washington.

The tentative schedule of the board meeting is as follows:

Friday, April 4

12 noon	Lunch and table fellowship (place to be announced)
1:00	Worship
1:30 - 4:30	Business meeting as committee of the whole
Dinner	Jointly with UM peace with justice coordinators
Evening	Joint session on nuclear abolition

Saturday, April 5

9:30 to noon *Business meeting as committee of the whole*

12:00 - 1:00

Lunch

1:00 - 4:00
officers

Business meeting, including election of

You may want to make airplane reservations now while airlines are offering reduced fares. We will provide information on hotels later. As usual, we extend our offer to arrange for housing with a local host.

Please return the enclosed form to indicate whether you plan to attend.

I ___ will ___ will not attend the meeting of the Board of Directors,
Methodists United for Peace with Justice on April 4 and 5, 1997 in
Washington, D.C.

___ I am interested in staying with a local host.

Signed _____ Date _____

I ___ will ___ will not attend the meeting of the Board of Directors,
Methodists United for Peace with Justice on April 4 and 5, 1997 in
Washington, D.C.

___ I am interested in staying with a local host.

Signed _____ Date _____

I ___ will ___ will not attend the meeting of the Board of Directors,
Methodists United for Peace with Justice on April 4 and 5, 1997 in
Washington, D.C.

___ I am interested in staying with a local host.

Signed _____

Date _____

January 8, 1997

Kathleen Brown
415 Longfellow
Kirwood, MO 63122

Dear Kathy:

You term on the Board of Directors, Methodists United for Peace with Justice expires at the end of this month. We hope that you will consider serving an additional three year term.

You have been one of our stalwart members and help give continuity to our work. Therefore, I hope that you'll remain associated with us.

With best regards,

Howard W. Hallman
Chair, Board of Directors

January 8, 1997

Rev. Sylvester Key
1005 LaSalle
Waco, TX 76708

Dear Sylvester:

As your term on the Board of Directors, Methodists United for Peace with Justice comes to an end of this month, we wish to thank you for serving on our board.

I realize that the press of other responsibilities has kept you from participating as much as you intended, but it has been helpful to call on you for counsel as needed.

With best regards,

Howard W. Hallman
Chair, Board of Directors

January 8, 1997

Mary Ann McDanniels-Kulesa

P.O. Box 305

Union City, PA 76706

Dear Mary Ann:

As your term on the Board of Directors, Methodists United for Peace with Justice comes to an end of this month, we wish to thank you for serving on our board. You have contributed beyond your attendance at board meetings.

As you move on to other endeavors, we wish you success in all that you undertake.

With best regards,

Howard W. Hallman

Chair, Board of Directors

January 10, 1997

Ms. Tara Magner, Program Manager
The Winston Foundation for World Peace
2040 S Street, NW Suite 201
Washington, DC 20009-1157

Dear Ms. Magner:

As we lay out plans for our work in the coming months, we request a grant of \$10,000 in support of our work to help mobilize the religious community in United States in support of Senate ratification of the Comprehensive Test Ban Treaty (CTBT). This effort will build upon efforts we now have underway to develop support for ratification of the Chemical Weapons Convention (CWC). It will fit in with our longer range agenda to work for the global elimination of nuclear weapons.

As a national association of laity and clergy, we have chosen to play a catalytic role in mobilizing the religious community on these issues. My letter of December 6, 1996 described what we have done in the past. Most recently we have served as collector for letters from heads of religious communions to President Clinton, urging him to make elimination of nuclear weapons a major concern of his second term (see attached list). We are also collaborating to convene a Religious Working Group for Nuclear Abolition (see attached announcement).

Presently we are focusing on ratification of the Chemical Weapons Convention, both for its importance in its own right and for the momentum it will build for CTBT ratification. I have joined the CWC Working Group and am presently the only participant from the religious community. I am

working with David Culp at Plutonium Challenge to sponsor a CWC briefing session on January 29 for persons from the religious community. I am reaching out to networks of religious organizations to develop support for CWC ratification in states of "swing-vote" senators. This, for instance, includes outreach to Southern Baptists, who have not been active on this issue (pro or con) and who reside in a number "swing-vote" states, and also to predominantly African American denominations. We will provide a flow of educational material to these contacts. We will also encourage coalition efforts among religious activists within key states.

Our work for CTBT ratification, for which we seek financial support from the Winston Foundation, will follow a similar pattern. We will cosponsor a CTBT briefing session for the

Ms. Tara Magner

January 10, 1997

Page two.

religious community. I will serve on whatever coalition committee is formed, such as a CTBT Working Group, and take on the role of liaison to religious organizations. I will give particular attention to outreach to those who aren't active in the Monday Lobby (smaller Mainline Protestant, African American churches, Southern Baptist, other evangelicals, and religious peace fellowships).

One of the anticipated results of the February 14 meeting launching the Religious Working Group for Nuclear Abolition will be establishment of a communications network that utilizes e-mail, fax, phone, and U.S. mail. This network should be functional by the time CTBT ratification comes before the U.S. Senate. We will use it to distribute factual information on the Comprehensive Test Ban Treaty and to mobilize grassroots action.

For our outreach efforts to the religious community on CTBT ratification and subsequent steps moving toward nuclear abolition, we have formulated an annual budget of \$24,000 above and beyond the ongoing activities of Methodists United for Peace with Justice. The \$10,000 grant we request from the Winston Foundation would in effect cover five months work on the CTBT, though it might be spread out over a longer period. A budget for this request is attached. The foundation grant would go to the Methodists United for Peace with Justice Education Fund, which has status as a 501(c)(3) entity.

If you need further information, please let me know.

Sincerely yours,

Howard W. Hallman
Chair, Board of Directors

*Budget for Request to
Winston Foundation for World Peace*

Personnel

Howard Hallman 40 days @ \$200\$ 8,000

Communications (phone, fax, e-mail, postage) 1,250

Printing 375

Office expense 125

Travel 250

TOTAL\$10,000

January 10, 1997

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036

January 15, 1997

Mr. Phillip H. Miller
5122 Cliffhaven Drive
Annandale, VA 22003

Dear Phil:

I request reimbursement from Methodists United for Peace with Justice for expenses entailed in my work as chair of the Board of Directors, as follows:

From Education Fund	\$331.14
From General Fund	311.46

Detailed listings and receipts are enclosed.

My submission includes the registration fee for attending the Sojourners conference in September as representative of Methodists United for Peace with Justice. I am treating my expenses going to New York for the Citizens Signing Ceremony related to the Comprehensive Test Ban Treaty as a contribution. In my personal budget this takes the place of attending the MUPJ board meeting in New York, which was canceled.

Respectfully submitted,

Howard W. Hallman

METHODISTS UNITED FOR PEACE WITH JUSTICE
1500 16th Street, NW
Washington, DC 20036

FAX TRANSMITTAL MEMO

Date: January 16, 1997

To: Deborah Walden

Fax: 202 675-6469

No. of pages: 2

From: Howard W. Hallman, Chair

Board of Directors

Phone/fax: 301 896-0013

I'm playing catch up. I missed your deadline, but here's your military spending survey anyway.

January 17, 1997

Mr. Donald E. Graham
Chairman of the Board
The Washington Post
1150 15th Street, NW
Washington, DC 20071

Dear Mr. Graham:

I'm greatly disappointed that you have fired Colman McCarthy as a columnist for the Washington Post. Over the years he has brought to our attention people and organizations who strive to resolve disputes in a nonviolent fashion. He has reported on peace activities that your reporters, more exalted columnists, and editorial writers neglect. We need his voice. So, please reinstate him.

From our perspective the Post is consistently pro-military, both in its news coverage and editorials. You want to expand NATO when this may block further nuclear arms reduction agreements with the Russian Federation. You're not greatly disturbed by the Cold War military budget continuing indefinitely. Most of your op-ed columnists have a bias toward military intervention rather than seeking alternative ways of dispute resolution.

It's your newspaper, so you have the call. But you're also a public institution which should be broad-minded enough to offer alternative views to establishment thinking.

I'm not impressed by the report that Colman McCarthy's syndication has fallen from 73 to 27. If he wrote only for the Washington Post, that would

be sufficient.

And while you're reinstating him, put his column back on the op-ed page where it belongs, not hit-or-miss in other parts of the paper.

Sincerely yours,

*Howard W. Hallman
Chair, Board of Directors*

January 23, 1997

To: UM Conference Peace with Justice Coordinators

From: Howard W. Hallman, Chair

Sometime in March or April the U.S. Senate will vote on ratification of the Chemical Weapons Convention (CWC). This will set the stage for public hearings and a ratification vote on the Comprehensive Test Ban Treaty later in the year.

We are working cooperatively with a number of organizations to develop public support for the Chemical Weapons Convention. In particular our coalition is targeting 42 senators in 34 states who are considered the swing votes on this issue. They include:

As part of our campaign, 20/20 Vision has prepared the enclosed draft of a card to mail to peace activists, urging them to contact their senators in support of CWC ratification. The text will be printed on both sides of 5½" x 8½" card stock. It will be individualized to indicate the name and address of the senator(s) in each targeted state.

We invite you to order a supply for mailing in your state. We will provide the cards to you free of charge. You will need to add addresses and postage (32¢ each).

If you are interested, please let me know no later than Tuesday, February 11, 1997 how many copies you need. They will be available to you around

March 1. We would hope that you could then mail them the first week in March.

To place an order, you can reach me by phone or fax at 301 896-0013 or by mail at the above address.

Thanks for your cooperation,

Date: February 11, 1997

From: Howard W. Hallman <mupj@igc.apc.org

Subject: IGC billing

To: billing@igc.apc.org

We joined IGC in November under the assumption that a 386 PC with 4 MB RAM, and 7 MB of free hard disk space was sufficient (your communication of 10/25/96).

When I received your software, the manual indicated the need for 8 MB RAM and 10 MG of disk space. I had 13 MG of disk space, but installation halted with indication of insufficient disk space. I freed up 1 MB but still got the "insufficient" message.

A friend tried to help me figure out a way around my problem. In the process on a Sunday in December he reached IGC San Francisco (I couldn't find the D.C. number) through my modem. But this did me no good, lacking communications software. This was my only use in December.

I tried to get additional RAM and a supplemental hard drive installed, but my model of computer cannot take another hard drive.

Finally one of your staff advised me to get BananaCom, which I did. So I have finally become operative in February.

Meanwhile, you charged me for a full month's use in December even though my only connection was for ten minutes.

In view of my difficulties, I ask that you waive the December billing.

Sincerely yours,

Howard W. Hallman

Phone/fax: 301 896-0013

FAX MESSAGE

To: Tara Magner
Winston Foundation for World Peace

Fax: 202 483-4219

No. of pages: 2

From: Howard W. Hallman, Chair Phone/fax: 301 896-0013
Board of Directors

Dear Ms. Magner:

I would like to update information about our activities related to our request for a grant of \$10,000 from the Winston Foundation for work related to the Comprehensive Test Ban Treaty (CTBT).

(1) Our work in support of Senate ratification of the Chemical Weapons Convention (CWC) is important in its own right and also in positioning us to work for ratification of the CTBT.

- We cosponsored a CWC briefing for the religious community on January 29. Presenters included Lori Murray of the Arms Control and Disarmament Agency, Erik Pages of Business Executives for National Security, and John Isaacs of Council for Livable World. I worked close with David Culp of Plutonium Challenge on arrangements and would have presided except that I was called out of town because of a death in my family. Attendees came from denominational offices, peace fellowships, and other unofficial denominational associations. They took assignments for grassroots mobilization in particular states, mostly on the basis of religious affiliation of swing-vote senators.

- We are a cosponsor of the 20/20-initiated postcard to swing vote senators. We circulated it to United Methodist Peace with Justice Coordinators in 30 states and received requests from four states.
- I am reaching out particularly to Southern Baptists and Mormons, who are prominent in a number of swing-vote states. I am also giving special attention to Mississippi. I am encouraging the United Methodist General Board of Church and Society to pass a resolution urging ratification of CWC and CTBT when it meets in early March, and I am encouraging the Board's bishop president and general secretary to personally write the bishops in the swing-vote states to contact their senators.

Tara Manger

Page two.

February 19, 1997

- I am participating as a member of the Poison Gas Task Force, convened by the Stimson Center.

These activities set a pattern and build relationships that will carry over into work for CTBT ratification.

(2) We had an organizational meeting of a Religious Working Group for Nuclear Abolition in Philadelphia on February 14. I joined with David Gracie of the American Friends Service Committee and Clayton Ramey of the Fellowship of Reconciliation in convening the meeting and presiding. Eighteen persons attended, and a larger number are interested but could not attend. They represent denominational offices, peace fellowships, and other unofficial associations. At the meeting there was a strong consensus

that we should work together on common endeavors special to the religious community but that we should participate fully in the broader nuclear abolition movement.

- *We agreed to work together in encouraging and providing material for religious observances at particular times of the year on the concern for nuclear abolition. One time would be in October, such as related to Worldwide Communion on the first Sunday of the month and Peace with Justice Week the third week and fourth Sunday. Another time would be in spring, particularly emphasizing planting of sunflowers, which is becoming a symbolic act of the nuclear abolition movement with emphasis upon healing and restoration.*
- *We agreed to set up a system of regular communication through a ListServe on e-mail, supplemented by fax and mail communications for persons not on e-mail networks. I agreed to provide leadership in working out arrangements. Also, the American Friends Service Committee may provide basic information about the Religious Working Group on its home page.*

This network will provide valuable connections in seeking grassroots and denominational support for CTBT ratification.

(3) I have been invited to become a member of the CTBT Working Group of the Coalition to Reduce Nuclear Dangers, especially to achieve liaison with the religious community.

If you need further information, please let me know.

With best regards,

Howard W. Hallman

FAX MESSAGE

To: Cora Weiss, President
Samuel Rubin Foundation

Fax: 212 682-0886

No. of pages: 4

From: Howard W. Hallman, Chair Phone/fax: 301 896-0013
Board of Directors e-mail: mupj@igc.apc.org

Dear Cora:

I would like to update you on our efforts to bring the U.S. religious community fully into the nuclear abolition movement.

(1) As a result of our encouragement, Dr. Joan Brown Campbell and Bishop Melvin G. Talbert of the National Council of Churches wrote to President Clinton on January 10, urging him to make the reduction of nuclear arms a priority of his second term. The letter was co-signed by 16 heads of communion, including four Orthodox. A copy is attached.

(2) We are working diligently support of Senate ratification of the Chemical Weapons Convention (CWC). This is important in its own right and also as a lead in to work for ratification of the CTBT.

- We cosponsored a CWC briefing for the religious community on January 29. Presenters included Lori Murray of the Arms Control and Disarmament Agency, Erik Pages of Business Executives for National Security, and John Isaacs of Council for Livable World. I worked close with David Culp of Plutonium Challenge on arrangements and would

have presided except that I was called out of town because of a death in my family. Attendees came from denominational offices, peace fellowships, and other unofficial denominational associations. They took assignments for grassroots mobilization in particular states, mostly on the basis of religious affiliation of swing-vote senators.

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- *I am reaching out particularly to Southern Baptists and Mormons, who are prominent in a number of swing-vote*

Cora Weiss

February 19, 1997

Page two.

states. I am also giving special attention to Mississippi. I am encouraging the United Methodist General Board of Church and Society to pass a resolution urging ratification of CWC and CTBT when it meets in early March, and I am encouraging the Board's bishop president and general secretary to personally write the bishops in the swing-vote states to contact their senators.

- *I am participating as a member of the Poison Gas Task Force, convened by the Stimson Center.*

These activities set a pattern and build relationships that will carry over into work for CTBT ratification.

(3) We had an organizational meeting of a Religious Working Group for Nuclear Abolition in Philadelphia on February 14. I joined with David Gracie of the American Friends Service Committee and Clayton Ramey of the Fellowship of Reconciliation in convening the meeting and presiding. Eighteen persons attended, and a larger number are interested but could not attend. They represent denominational offices, peace fellowships, and other unofficial associations. At the meeting there was a strong consensus that we should work together on common endeavors special to the religious community but that we should participate fully in the broader nuclear abolition movement.

- *We agreed to work together in encouraging and providing material for religious observances at particular times of the year on the concern for nuclear abolition. One time would be in October, such as related to Worldwide Communion on the first Sunday of the month and Peace*

with Justice Week the third week and fourth Sunday. Another time would be in spring, particularly emphasizing planting of sunflowers, which is becoming a symbolic act of the nuclear abolition movement with emphasis upon healing and restoration.

- *We agreed to set up a system of regular communication through a ListServe on e-mail, supplemented by fax and mail communications for persons not on e-mail networks. I agreed to provide leadership in working out arrangements. Also, the American Friends Service Committee may provide basic information about the Religious Working Group on its home page.*

This network will provide valuable connections in seeking grassroots and denominational support for CTBT ratification.

(4) I have been invited to become a member of the CTBT Working Group of the Coalition to Reduce Nuclear Dangers, especially to achieve liaison with the religious community.

We will build on these activities if the Samuel Rubin Foundation will provide financial support for our work.

With best regards,

Howard W. Hallman

February 21, 1997

Dear Member:

As we continue our work for the global abolition of nuclear weapons, international approaches to conflict resolution, and shifts in federal budget priorities, we look to our members for financial support of our modest budget. Our records indicate that we haven't received a contribution from you for more than a year. We hope that you will respond now by renewing your membership in Methodists United for Peace with Justice. Otherwise we will regretfully remove your name from our mailing list.

As a member you receive *Peace Leaf*, our quarterly information bulletin, and occasional *Peace/Justice Alerts* on key policy issues being decided in Washington, D.C. You also support our public policy advocacy work and our participation in important coalitions of like-minded organizations. Our particular contribution these days is helping to mobilize the religious community in the United States to work together for nuclear abolition. We follow the leadership of coalition partners in efforts to reduce military spending and shift resources to programs meeting human and community needs.

We ask our members and friends for an annual contribution to help finance our activities. Basic dues are \$15 (or more if you choose), payable to "Methodists United for Peace with Justice" as a non-tax-deductible contribution. You may also make a tax-deductible contribution to "MUPJ Education Fund", which goes to pay costs of *Peace Leaf* and other educational activities,

We look forward to your continued support for our work, which is your work,

too.

Yours for peace and justice,

*Howard W. Hallman
Chair, Board of Directors*

February 24, 1997

*Dr. John Pike
Federation of American Scientists
307 Massachusetts Avenue, NE
Washington, DC 20002*

Dear John:

The BananaCom software you provided me earlier this month was "shareware" for a seven day trial. It proved effective for me to tap into the IGC e-mail system, so I bought the permanent disk for \$25. Thanks for your help.

Because you are interested in the policy positions of the United Methodist Church, I am enclosing copies of two resolutions adopted by the 1996 General Conference.

With best regards,

*Howard W. Hallman
Chair, Board of Directors*

March 1, 1997

Ray Conaster
405 Coventry
Nashville, TN 37211

Dear Ray:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to become a member of our Board of Directors.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

Since 1987 when Methodists United for Peace with Justice organized as an association of laity and clergy, we have worked closely with the official Peace with Justice Program of the United Methodist Church. As a manifestation of this relationship, our board members will participate in the Friday evening session of the Gathering of Peace with Justice Coordinators to talk about

nuclear abolition.

To refresh your memory of what Methodists United for Peace with Justice does, I am enclosing our membership brochure. Currently our primary focus is upon the global abolition of nuclear weapons, and chemical weapons, too. We also relate to efforts to shift federal budget priorities from excessive military spending to greater emphasis on human and community needs, and we offer support for the United Nations and other international institutions.

Each year we review our working agenda, as we will on April 5. Among other matters, we will welcome ideas coming out of the Gathering of Peace with Justice Coordinators.

Ray Conaster

March 1, 1997

Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

Dr. G. Clarke Chapman
Department of Religion
Moravian College
Bethlehem, PA 18018

Dear Clarke:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to become a member of our Board of Directors.

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session of the Gathering of Peace with Justice Coordinators to talk about nuclear abolition.

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Dr. G. Clarke Chapman

March 1, 1997

Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

Rev. Richard K. Heacock, Jr.
3012 Riverview Drive
Fairbanks, AK 99709-4735

Dear Dick:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to become a member of our Board of Directors.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

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nuclear abolition.

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Rev. Richard K. Heacock, Jr.

March 1, 1997

Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

Joanne Gillis
Isaiah Center
3606 Bridge Avenue
Cleveland, OH 44113

Dear Joanne:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to become a member of our Board of Directors.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

Since 1987 when Methodists United for Peace with Justice organized as an association of laity and clergy, we have worked closely with the official Peace with Justice Program of the United Methodist Church. As a manifestation of this relationship, our board members will participate in the Friday evening

session of the Gathering of Peace with Justice Coordinators to talk about nuclear abolition.

To refresh your memory of what Methodists United for Peace with Justice does, I am enclosing our membership brochure. Currently our primary focus is upon the global abolition of nuclear weapons, and chemical weapons, too. We also relate to efforts to shift federal budget priorities from excessive military spending to greater emphasis on human and community needs, and we offer support for the United Nations and other international institutions.

Each year we review our working agenda, as we will on April 5. Among other matters, we will welcome ideas coming out of the Gathering of Peace with Justice Coordinators.

Joanne Gillis

March 1, 1997

Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

Irene M. Irving
135 Lower Straw Road
Hopkinton, NH 03229

Dear Irene:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to become a member of our Board of Directors.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

Since 1987 when Methodists United for Peace with Justice organized as an association of laity and clergy, we have worked closely with the official Peace with Justice Program of the United Methodist Church. As a manifestation of this relationship, our board members will participate in the Friday evening session of the Gathering of Peace with Justice Coordinators to talk about

nuclear abolition.

To refresh your memory of what Methodists United for Peace with Justice does, I am enclosing our membership brochure. Currently our primary focus is upon the global abolition of nuclear weapons, and chemical weapons, too. We also relate to efforts to shift federal budget priorities from excessive military spending to greater emphasis on human and community needs, and we offer support for the United Nations and other international institutions.

Each year we review our working agenda, as we will on April 5. Among other matters, we will welcome ideas coming out of the Gathering of Peace with Justice Coordinators.

Irene M. Irving
March 1, 1997
Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman
Chair, Board of Directors

March 1, 1997

Betty J. Nelson
4100 Munson Avenue
Topeka, KS 66604-1817

Dear Betty:

We are seeking to strengthen our ties with the United Methodist peace with justice network by bringing more conference peace with justice coordinators onto our Board of Directors. Specifically we would like several coordinators to join our Board and participate in our annual meeting, scheduled for Saturday afternoon, April 5, 1997 after the completion of the Gathering of Peace with Justice Coordinators, which Robin Ringler has organized. If you are coming to the Gathering, we invite you to rejoin our Board of Directors.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

Since 1987 when Methodists United for Peace with Justice organized as an association of laity and clergy, we have worked closely with the official Peace with Justice Program of the United Methodist Church. As a manifestation of this relationship, our board members will participate in the Friday evening session of the Gathering of Peace with Justice Coordinators to talk about nuclear abolition.

To refresh your memory of what Methodists United for Peace with Justice does, I am enclosing our membership brochure. Currently our primary focus is upon the global abolition of nuclear weapons, and chemical weapons, too. We also relate to efforts to shift federal budget priorities from excessive military spending to greater emphasis on human and community needs, and we offer support for the United Nations and other international institutions.

Each year we review our working agenda, as we will on April 5. Among other matters, we will welcome ideas coming out of the Gathering of Peace with Justice Coordinators.

Betty J. Nelson

March 1, 1997

Page two.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

Joan Chapin
1566 Maplewood Drive
Caro, MI 48723

Dear Joan:

I would like to invite you to become a member of the Board of Directors of Methodists United for Peace with Justice. Joy Arthur has told me that you are willing to consider this possibility.

The next board meeting will take place in Washington, D.C. on Friday and Saturday, April 4 and 5, 1997. These dates dovetail with a Gathering of United Methodist Peace with Justice Coordinators, sponsored by the United Methodist General Board of Church and Society. We will have one joint session with the Gathering and will complete our business on Saturday afternoon when we will be joined by some of the conference peace with justice coordinators.

Our schedule is as follows:

Friday, April 4

Convene at Capitol Hill United Methodist Church
421 Seward Square, SE, Washington, D.C.
12 noon Lunch and table fellowship

1:00 Worship

1:30 - 4:30 Business meeting as committee of the whole

Dinner Jointly with UM peace with justice coordinators

Methodist Building, 100 Maryland Avenue, NE

Evening Joint session on nuclear abolition

Saturday, April 5

9:30 to noon Business meeting as committee of the whole

Methodist Building

12:00 - 1:00 Lunch

1:00 - 4:00 Business meeting, including election of officers

As a low-budget operation, we are unable to pay travel expenses of directors, except for a couple of students. However, we can provide host housing in Washington upon request. If you want a hotel reservation, we can help make arrangements at the conference hotel used by the Gathering of Peace with Justice Coordinators.

Joan Chapin

March 1, 1997

Page two.

In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

The enclosed membership brochure tells about the activities of Methodists United for Peace with Justice. Currently our primary focus is upon the global abolition of nuclear weapons, and chemical weapons, too. We also relate to efforts to shift federal budget priorities from excessive military spending to greater emphasis on human and community needs, and we offer support for the United Nations and other international institutions. Each year we review our working agenda, as we will on April 5.

We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman

Chair, Board of Directors

March 1, 1997

The Rev. Enoch Hendry
Wesley Foundation
University of Tennessee, Knoxville
1718 Melrose Place
Knoxville, TN 37916

Dear Rev. Hendry:

For a period the Rev. Risher Brabham served on our Board of Directors, bringing valuable insights as a campus minister to our proceedings. When he found it necessary to resign, I asked for his suggestion of some other campus minister who could contribute to our work. He offered your name. Therefore, I cordially invite you to become a member of the Board of Directors of Methodists United for Peace with Justice.

The next board meeting will take place in Washington, D.C. on Friday and Saturday, April 4 and 5, 1997. These dates dovetail with a Gathering of United Methodist Peace with Justice Coordinators, sponsored by the United Methodist General Board of Church and Society. We will have one joint session with the Gathering and will complete our business on Saturday afternoon when we will be joined by some of the conference peace with justice coordinators.

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Methodist Building

12:00 - 1:00 Lunch

1:00 - 4:00 Business meeting, including election of officers

The Rev. Enoch Hendry

March 1, 1997

Page two.

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In the past our Board has met twice a year, in the spring in Washington, D.C., just before or after the Interfaith-Impact Legislative Briefing, and in the fall, sometimes in Washington, sometimes elsewhere. We are now changing to a single annual meeting, scheduled to dovetail with the Legislative Briefing and the Gathering of Peace with Justice Coordinators if it becomes an annual event. Between annual board meetings we will conduct board business by letter, e-mail, and telephone conferences.

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We hope that you will be willing to join our Board. If you have any questions, please get in touch with me by phone or fax at 301 896-0013 or by e-mail at mupj@igc.apc.org.

With best regards,

Howard W. Hallman
Chair, Board of Directors

March 3, 1997

Ms. Sandy Ferguson
Baltimore-Washington UM Conference
9720 Patuxent Woods Drive, Suite 100
Columbia, MD 21046

Dear Sandy:

We would like to request a grant of \$300 from the Peace with Justice Fund of the Baltimore-Washington United Methodist Conference. The purpose of the grant is to carry out educational activities within the conference and to provide information on peace and justice issues to laity and clergy in local congregations.

These days we are giving particular emphasis to efforts for the global elimination of weapons of mass destruction, especially nuclear and chemical. We are supporting ratification of the Chemical Weapons Convention, Nuclear Test Ban Treaty, and nuclear weapon free zones for Africa and the South Pacific. We participate in global and U.S. campaigns for nuclear abolition. In addition, we support efforts to change federal budget priorities by reducing military spending and increasing funds for programs meeting human and community needs. And we carry out educational activities in support of the United Nations and other international instruments for conflict resolution and global problem solving. These are all concerns articulated by the United Methodist General Conference.

To get the word out, we publish a quarterly newsletter, *Peace Leaf*, and send out periodic *Peace/Justice Alerts*. In return for the grant from the Baltimore-Washington Conference, we will send these publications to

members of the conference Peace with Justice Task Force or other persons who you designate. We will also conduct educational activities within the conference, as we did last September when we sponsored a workshop conducted by Carol Windrum. We will want to work closely with you on similar activities.

If you have any questions about our request, please get in touch with me.

With best regards

Howard W. Hallman, Chair

Board of Directors

March 3, 1997

Ms. Cora Weiss, President
Samuel Rubin Foundation
777 United Nations Plaza
New York, NY 10017-3521

Dear Cora:

We want to express our appreciation for the grant of \$10,000 from the Samuel Rubin Foundation in support of our work for nuclear abolition. I am returning a signed copy of the contract and grant conditions.

We will handle this grant through the Methodists United Peace/Justice Education Fund, an entity which has tax exempt status under section 501(c)(3) of the Internal Revenue Code and is considered a public foundation under section 509(a)(1). Enclosed are copies of letters from the Internal Revenue Service, confirming our tax status. Your check should be made payable to "Methodists United Peace/Justice Education Fund".

In response to your suggestions, I am in touch with Alyn Ware and Alice Slater to strengthen our ties with efforts to draft a Nuclear Weapons Convention and to gain input into the upcoming NPT PrepComm meeting. We have agreed to be the sponsor of a "list serve" network on PeaceNet for the newly formed Religious Working Group for Nuclear Abolition. I will be certain that appropriate information about the draft convention and NPT PrepComm is distributed to this network.

With best regards,

Howard W. Hallman
President

March 3, 1997

Mrs. Carol Suarez
Legal Section
Revenue Administration Division
Revenue Administration Center
Annapolis, MD 21401

Re: Tax Exemption Certificate #31141758

Dear Mrs. Suarez:

We have moved our operations in Maryland from 4619 Araby Church Road, Frederick, MD 21701 to 6508 Wilmett Road, Bethesda, MD 20817. Please re-issue the tax-exempt certificate card for the new address. You may send the new card to our Bethesda address.

I note that this certificate expires on September 30, 1997. Our operations remain as stated in our original application, and we would like to renew our status at the appropriate time in the manner you prescribe.

Sincerely yours,

Howard W. Hallman
Chair