

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

FINANCIAL STATEMENT

Fiscal Year Ending December 31, 1993

General Fund (c-4): Revenue and Expenditures, 1993

Cash balance, January 1, 1993		<u>\$ 1,600.14</u>
Revenue		4,997.11
Contributions	\$ 1,417.61	
Gathering registration	3,495.50	
Other	84.50	
Expenditures		<5,660.52>
Administrative	441.45	
Bank charge	1.17	
Education	85.06	
Gathering	4,387.93	
Postage	75.00	
Printing	375.00	
Subscriptions	19.50	
Telephone	254.34	
Other	21.07	

Cash balance, December 31, 1993 \$ 936.73

**Methodists United Peace/Justice Education Fund (c-3):
Revenue and Expenditures, 1993**

Cash balance, January 1, 1993 \$ 1,009.91

Revenue 2,251.25

Contributions \$ 2,051.25

Other 200.00

Expenditures <2,392.33>

Administrative .32

Gathering 644.80

Education (Peace Leaf) 1,725.88

Other 21.33

Cash balance, December 31, 1993 \$ 868.83

Combined Balance Sheet, December 31, 1993

Assets

<i>Cash: General Fund</i>	<i>\$ 936.73</i>
<i>Education Fund</i>	<i><u>868.83</u></i>
	<i>1,805.56</i>

Liabilities

0.00

Fund balance or net worth

Total fund balance or net worth *1,805.56*

Total liability and fund balance *1,805.56*

[March 16, 1994]

METHODISTS UNITED
for Peace with Justice

*1500 16th Street, NW
Washington, DC 20036*

*Minutes of Meeting of Board of Directors
March 24 and 25, 1995 at Capitol Hill
United Methodist Church, Washington, D.C.*

Morning Session, Friday, March 24

The meeting opened at 9:00 a.m. Present: Joy Arthur, Dorothy Arthur, Risher Brabham, Kathy Brown, Sarah Cadle, Bruce Edwards, Howard Hallman, Charlotte Hipkins, Jim Hipkins, Phillip Miller, and Bud Ruggia. Jayne Mardock arrived later in the meeting. Howard Hallman presided.

Charlotte and Jim Hipkins led devotions.

Following devotions the first item of business was a resolution to affirm a bylaws amendment that begins the terms of the Board of Directors in January. This was agreed unanimously.

A motion was entertained to elect Sarah Cadle and Risher Brabham to the Board of Directors. This was passed.

A motion to accept the minutes of the last meeting was made and

passed.

Phillip Miller presented the treasurer's report (see attached). It was discussed and approved.

Charlotte Hipkins moved that we purchase a fax machine which will be placed with the chair for his use. This motion was tabled until further discussion on the budget on Saturday.

Phil and Howard reported that there was a good response to the chair's letter on membership renewal. We are hoping for distribution of membership leaflets at annual conferences.

Bud Ruggia suggested that we explore the possibility of requesting a grant from the United Methodist General Board of Church and Society, such as for a fax machine or inclusion of a youth page in Peace Leaf. There was consensus that we do so. Howard agreed to look into this.

Bruce Edwards, vice chair, assumed the chair for discussion of issues of concern.

Howard reported his participation in the Monday Lobby, a coalition of peace and arms control organizations that meets every Monday at 12 noon when Congress is in session. It is an important source of information. From time to time he signs letters to Congress in behalf of Methodists United for Peace with Justice (MUPJ).

A conference is being held at the United Nations in New York in April and May on the extension of the Non-Proliferation Treaty. There is a call for a worldwide fast and a special worship service in New York on April 22.

A motion was made and passed that Howard write a letter in support of the fast.

Joy Arthur shared a resolution on nuclear disarmament which will be before the Detroit Annual Conference at its next session. It will be shared in the next issue of Peace Leaf.

Howard reported that a number of peace groups, lead by Joe Volk of the Friends Committee on National Legislation, is pushing Congress to adopted a Code of Conduct on arms trade. MUPJ has signed on as a supporter of this effort.

On the previous afternoon, Thursday, March 23, a number of board members plus other resource persons met at the Methodist Building to discuss how MUPJ should approach ethnic and religious conflict in various parts of the globe. Three major concerns surfaced in the discussion:

- 1. Keep talking, maintain liaison with all parties to an emerging conflict. This is essential. Call on governments to maintain dialogue with all factions.*
- 2. Avoid demonizing the opposition. Respect the legitimate ends of the opposition and continually seek possible grounds for reconciliation.*
- 3. Model and facilitate conflict resolution. Visualize the reasons for peace with justice. Communicate a model of conflict resolution. Be present on the scene to facilitate the peace process.*

Bud Ruggia volunteered to write a statement further developing these points.

It was suggested that we seek to establish a relationship with the Fellowship of Reconciliation (FOR) and a conflict resolution group in Vermont. We should explore whether the Carter Center in Atlanta might be open to working with us. Jim Hipkins will find out.

Our discussion led us to consider how we might support efforts dealing with ethnic conflict and underlying justice issues in Africa. Methodism has a strong presence in Africa through several Methodist denominations and Africa University. Howard was asked to explore with leaders of Methodist denominations how we might be supportive.

We discussed international organizations, whether there is hope for a stronger UN, and how we can help bring this about. It was noted that next year the United Methodist Women (UMW) will be studying the UN. Perhaps we can support this effort. We should put out a Peace/Justice Alert focused on UN concerns and have an edition of Peace Leaf concentrating on the UN.

As the meeting adjourned for lunch at 12 noon, Phil and Bruce volunteered to visit the offices of the Friends Committee on National Legislation and World Federalist Association to seek background information on UN issues.

Afternoon Session, Friday, March 24

The Board reconvened at 1:40. Bruce and Phil reported their efforts to obtain information on the UN. Then the Board turned to discussion of domestic issues.

Howard indicated that the federal budget will be a major policy focus in Congress this year. With a strong push for deficit reduction, there is a need to get all expenditures on the table, including defense, to protect programs serving the poor, and to go slow on tax reduction. He will prepare a Peace/Justice Alert to urge our contacts around the country to get in touch with members of Congress during their spring break and talk to them on budget issues. He will send out other Alerts on budget issues as appropriate

in subsequent months.

On social and economic issues, the board members discussed increased polarization along racial and ethnic lines that is occurring in the United States. There was a feeling that affirmative action is still needed, and also efforts to increase opportunities for dialogue. This applies to Methodists United for Peace with Justice, too.

The point was made that the penal system needs attention so that there is more emphasis on rehabilitation than on punishment.

Comments were made that we cannot deal with every issue, but we should support the UM General Board of Church and Society in its stands on various issues. Perhaps we should survey UM conference peace with justice coordinators to find out their issue concerns and how we can best support their work. We could use this information to develop our own agenda of issue priorities. We will come back to priorities on Saturday.

Jim and Char reviewed their work as editors of Peace Leaf. We will be on our own beginning with the next issue, separated from their previous tie with the West Ohio Conference. The next issue will focus on the United Nations, which is the topic of the UMW schools of missions this summer. There was a consensus that we should publish Peace Leaf four times a year, with the spring issue related to the topic of the UMW mission schools.

At Sarah Cadle's urging, the Board considered how we can have more effective outreach to young adults. We decided that we would have articles written by young adults in Peace Leaf, starting with one by Sarah in the next issue. The September issue will go to all campus ministers with a letter from Risher Brabham offering a one year free subscription (but being willing to accept financial contributions).

It was decided that we should send the next Peace Leaf to UM conference peace with justice coordinators with a cover letter containing endorsements from board members who themselves are P/J coordinators.

The Board turned its attention to the 1996 United Methodist General Conference and whether MUPJ should propose resolutions and sponsor a peace with justice breakfast, as was done the past two general conferences. Howard suggested that we need to up-date the resolution on "Nuclear Disarmament: Zero Option". Other board members spoke of the need for resolutions on such matters as stewardship of resources, concern for the common good, speaking out in behalf of the dispossessed. This discussion will be continued at the fall board meeting so that MUPJ can offer its resolutions before the December 1995 deadline.

There was discussion of the work of the United Methodist general boards and MUPJ's relationship to these boards.

The Board reviewed the unsuccessful effort to stage a Gathering of the Methodist Family in Texas in November 1994. We concluded that we have not yet found the most effective way to reach out to Methodists beyond the United Methodist Church, and even to racial and ethnic minorities who are United Methodists.

Morning Session, Saturday, March 25

The Saturday morning session opened with prayer led by Risher Brabham.

The Board elected the following officers for a one year term: Howard Hallman, chair; Bruce Edwards, vice chair; Phillip Miller, secretary-treasurer. Jayne Mardock agreed to serve as corporate secretary if that office cannot be

combined with treasurer. (Subsequently it was determined that the same person could serve as secretary and treasurer.) It was agreed that volunteers will share duties of recording secretary at future board meetings.

The board members agreed to be on the lookout for active, committed people to add to the Board. Several names were mentioned and will be contacted.

The Board reviewed membership of the National Advisory Committee and agreed upon persons who will be asked to continue to serve. Howard will contact them. Several other persons were suggested to be added, and they will be contacted.

The Board gave further consideration to ways to bring more young adults into MUPJ. Sarah Cadle promised to provide a list of UM mission interns, past and present, and US-2s so that we can contact them. She will work with Jim to obtain articles from them for Peace Leaf. She will check to determine if a US-2 could be assigned to MUPJ, perhaps shared with Casa de Pueblo, a church serving the Latino community in Washington, D.C. We will be on the lookout for other young adults to add to our Board.

The Board discussed MUPJ's budget. We worked out and adopted the attached 12-month budget, totaling \$5,000. In doing so, the Board took from the table and approved the motion to buy a fax. There was consensus that funds could be spent to pay travel expenses of selected board members, such as young adults, persons from ethnic minorities, and certain others of modest income. This will occur at the discretion of the chair and the treasurer.

Meeting the revenue demands will require steady promotion of membership and subscriptions to Peace Leaf by conference boards and other

entities. Previously we agree to request a grant from the UM General Board of Church and Society. We will seek other small grants. We will make a special fund appeal to our members from time to time, such as toward the end of the year.

A letter will go to UM peace with justice coordinators with the next Peace Leaf, urging them to obtain Peace Leaf in bulk for distribution in their conference and to make a conference contribution to support the work of MUPJ. Board members divided the list of P/J coordinators to make follow-up contacts. It was agreed that we charge \$20 per 200 copies of Peace Leaf in bulk orders.

The Board returned to the matter of issue priorities for MUPJ. It was agreed that we would continue our work for nuclear disarmament, including support for the Non-Proliferation Treaty and a Comprehensive Test Ban Treaty. We will support the proposed Code of Conduct for conventional arms trade. We will support adequate funding of the United Nations and UN peacekeeping operations. We will turn our attention to ethnic conflict and underlying justice issues abroad, particularly as we can be supportive of Methodist-related activities in Africa.

Our domestic focus will concentrate on federal budget priorities, including reductions in military spending and adequate support for programs serving urgent human need. We will seek to keep in touch with organizations having this concern, including those in the Methodist family.

The Board agreed to meet next on Friday and Saturday, October 13 and 14, 1995. We will explore the possibility of meeting in Atlanta, Georgia so that we can make contact with persons from the Carter Center and the Martin Luther King Center, who can help us think through what contributions we can make to conflict resolution. If that is not feasible, we will meet in Washington, D.C. at Foundry United Methodist Church.

Joy and Dorothy Arthur led a concluding worship service. The meeting adjourned.

These minutes are based upon notes taken by Jim Hipkins (Friday morning), Bud Ruggia (Friday afternoon), and Bruce Edwards (Saturday morning) and compiled and edited by Howard Hallman.

*12 Month Budget
Methodists United for Peace with Justice*

<i>Administration</i>		<i>\$1,350</i>
<i>Telephone</i>	<i>\$ 500</i>	
<i>Office and board expenses</i>	<i>500</i>	
<i>Fax</i>	<i>350</i>	
<i>Publications (printing, postage)</i>		<i>2,600</i>
<i>Peace Leaf - 4 issues @ \$500</i>	<i>2,000</i>	
<i>Peace/Justice Alerts - 4 @ \$150</i>	<i>600</i>	
<i>Membership Recruitment</i>		<i>550</i>
<i>Brochure</i>	<i>400</i>	
<i>Mailings</i>	<i>150</i>	
<i>Reserve</i>		<i>500</i>
		<hr/>
<i>TOTAL</i>		<i>\$5,000</i>

Adopted by Board of Directors, March 25, 1995

METHODISTS UNITED
for Peace with Justice

1500 16th Street, NW
Washington, DC 20036

*Minutes of Meeting of Board of Directors
October 13 and 14, 1995 in Atlanta, Georgia*

Friday, October 13, 1995

The Board of Directors met in Cannon Chapel of Emory University through arrangements made by Risher Brabham. Directors in attendance were Joy Arthur, Kathleen Brown, Bruce Edwards, Howard Hallman, Sherman Harris, Charlotte Hipkins, James Hipkins, and Phillip Miller. Dorothy Arthur participated as a guest.

The board meeting opened with worship led by Sherman Harris.

Agenda, Minutes, Treasurer's Report

The Board agreed to the proposed agenda and approved minutes from the last meeting as circulated. Lacking a secretary to take minutes, Bruce volunteer to take notes on Friday and Charlotte on Saturday.

Phil Miller presented the treasurer's report (attached). During the first nine months of 1995 we spent \$2,328.59 from the General Fund and \$852.72

from the Education Fund. For both funds income exceeded expenditures. On September 30, 1995 the General Fund had a balance of \$521.49, and the Education Fund had a balance of \$1,035.64.

Outreach to Peace with Justice Coordinators

The Board renewed a commitment made at the previous meeting to have members reach out to United Methodist conference peace with justice coordinators, inviting them to obtain financial contributions from their conferences to support the work of Methodists United and to help get *Peace Leaf* to people within their conferences. Board members volunteered to make contact with conference peace with justice coordinators in their region.

Peace Leaf

Jim and Charlotte Hipkins reported on their work as editors of *Peace Leaf*. In discussing future topics board members indicated that we should continue having articles on nuclear disarmament and the arms race and the work of the United Nations. We should also focus on the impact of the federal budget and pending policy changes on human lives. It was suggested that for the next issue we seek short statements from Marian Wright Edelman and Dr. Arthur Flemming on impact of budget cuts on children and the elderly and that we ask Jayne Mardock to write a short article on environmental effects.

Resolution on Nuclear Abolition

The Board reviewed the draft resolution on "Nuclear Abolition" and suggested changes derived from comments on the first draft. The Board unanimously

approved the resolution as amended and agreed that it should be submitted to the 1996 United Methodist General Conference for consideration and adoption.

The Board discussed the possibility of sponsoring a Peace with Justice Breakfast at the 1996 United Methodist General Conference in Denver. Members were favorable but decided to return to the subject later in the meeting.

The meeting recessed for lunch.

Visit to Carter Center

In the afternoon Board members visited the Carter Center where we met with staff from their conflict resolution program and toured the Carter Museum.

Saturday, October 14

Joy Arthur led us in opening worship.

Bylaws Amendment

As specified in the notice of the board meeting, Howard proposed removing the bylaws requirement limiting directors to two full terms in office. He indicated that very few persons have served that long and that the few that have are valuable board members. Motion to accept made by Jim Hipkins. Seconded by Sherman Harris. Passed.

Election of Board Members

Schuyler Rhodes from New York and president of the Methodist Peace Fellowship was elected to the Board for a term ending January 1998.

For the annual election of board members, current members whose terms expire in January 1996 will be asked if they want to stand for reelection. They include Cliff Churn, Bruce Edwards, Howard Hallman, Jayne Mardock, John Mecartney, Phillip Miller, and Harold Wolke. We will invite members of Methodist United to nominate other persons. A ballot will go to all members. The ten candidates receiving the most votes will be elected to a term ending January 1999. Others will fill vacancies in terms ending in 1998 and 1997.

The Board agreed that when we write to members asking for nominations we should report on our activities. It would also be appropriate to ask for a special contribution to support our work.

General Conference Peace with Justice Breakfast

Upon a motion of Phillip Miller, seconded by Joy Arthur, the Board decided to sponsor a Peace with Justice Breakfast at the 1996 United Methodist General Conference in Denver in March. Mailings will be sent to publicize this to all delegates. Howard and Sherman will organize the breakfast and do the flyer. The Board agreed to pay their expenses for going to General Conference.

Nuclear Abolition Campaign

Howard reviewed efforts now underway to organize a Nuclear Abolition Campaign in the United States and internationally as a follow-up to citizen involvement at last spring's Nuclear Non-Proliferation Treaty Conference. He has been exploring ways to mobilize the religious community in the United

States, including heads of denominations, bishops, general secretaries, denominational peace offices, peace fellowships, seminarians, and local congregations. This would be part of the broader effort. There may be funding available to support this campaign. He indicated that he might seek funds for the Civic Action Institute, which is his consulting base, for his interdenominational work. Board members present agreed that this was acceptable.

Sharing Our Visit to Carter Center

We recalled our visit to the Carter Center the previous afternoon and shared these perceptions: well-funded, we could be mutually helpful, we could assist in publicizing the Center's activities, the town meeting concept is worth pursuing. An article on the Carter Center will be included in the next *Peace Leaf*.

Resources on Alternatives to Violence

This led to consideration of what Methodists United could do to promote alternatives to violence. Discussion of what resources are available included: McGinnis "Teaching Parenting for Peace with Justice", "Alternatives to Violence" by John Looney, Akron American Friends Service Committee, material by Madelaine Trichel at Ohio Peace Center.

Bruce agreed to develop a resolution to be sent to General Conference in behalf of our Board, requesting that a curriculum be developed on "Alternatives to Violence" and be promoted for use by all congregations during the next quadrennium.

Reaching Out to Youth and Young Adults

Howard reported that the United Methodist General Board of Church and Society had made a grant of \$2,000 to Methodists United for Peace with Justice to strengthen our outreach to youth and young adults. We will be able to add youth and young adult members to the Board and pay their travel expenses to attend board meetings. We will also be able to expand *Peace Leaf* to include more articles written by young people and to increase circulation to that age group.

Currently a letter signed by Risher Brabham is going out to all campus ministers with the current issue of *Peace Leaf*, offering a free subscription. We will ask Risher for ideas on how to obtain a college student representative for our board and will ask Robin Ringler of the UM General Board of Church and Society how to get a youth representative. Howard will talk with Sarah Cadle, who is now enrolled at Wesley Theological Seminary, on how best to get in touch with seminary students.

In addition to youth and young adults, Howard suggested that we should continue to seek participation from other denominations in the Methodist family.

Peace Leaf

The spring issue of *Peace Leaf* will include a column on the United Nations. Each issue is to continue publicizing positive contributions the UN has made. The spring issue will also contain a listing of resources on Alternatives to Violence, information about the U.S. Institute of Peace, and review of a book by Jim Wallis.

The Board agreed that in contacting conference peace with justice coordinators we should offer to mail *Peace Leaf* directly to individual recipients or send them bulk to the coordinator, depending upon their

preference. Joy and Bruce indicated that they would give Jim and Char lists from Michigan and Missouri for direct mailing.

Next Board Meeting

The Board agreed to meet next on Friday and Saturday, March 1 and 2, 1996 in Washington, D.C. This is just before the annual interdenominational Legislative Briefing (formerly Interfaith-Impact). Phil volunteered to make arrangements for us to meet at Foundry United Methodist Church.

Bruce and Kathy led a closing worship service.

The Board adjourned.

These minutes are based upon notes taken by Bruce Edwards (Friday) and Charlotte Hipkins (Saturday) and edited by Howard Hallman.

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE
Washington, DC 20003
(202) 546-5551

May 16, 1991

To: Board of Directors

From: Howard W. Hallman, Executive Director

Re: Activities Report

Finance. Here are the treasurer's report and the membership report for April. As you can see, our financial situation has worsened. Income was lowest since last August. For the second straight month I received no reimbursement for out-of-pocket expenses. In early May there was a modest pick up due to response to the promotional mailing with *Peace Leaf*, but so far we have gained only 15 new members from 1,890 invitations sent with *Peace Leaf*, less than a one percent return.

Thus, the clock is ticking louder for the time when I will decide whether to cut my losses and resign as executive director. Only four directors have let me know their concern, but this has not yielded any membership increase. Only two or three of the eleven new members in April came as a result of a director's effort. I've started to explore other employment and consultant opportunities.

This month we will make a final \$95.16 payment on a long-standing bill owed to Production Solutions for promotional printing in October 1987 and

January 1988. In that period Methodists United for Peace with Justice was operated entirely by volunteers. The two persons in charge of membership recruitment ordered a very large supply of appeal letters, return forms, and envelopes, much of which was never used. The printing bill was \$3,996.16 and was not paid at that time. One of the two made a personal contribution of \$1,500 in January 1989 to pay part of the bill. The remaining \$2,495.16 was unpaid and interest charges accumulated. At the March 1990 meeting of the Board of Directors Sherman Harris and I recommended that we accept this obligation and pay it through monthly payments of \$200 if Production Solutions would waive the interest charges. They agreed, and we started making the payments. If our income had risen substantially, especially by receipt of foundation grants, we could have managed this accounts payable reasonably well. But income has been low, so this old bill was paid by not reimbursing my expenses, current and overdue, from membership contribution that I generated. In effect I have personally paid the \$2,495.16. That's the entrepreneurial risk of running a nonprofit organizations, which I accept but don't enjoy.

Meanwhile, I am making a last-minute effort to obtain foundation grants. We have requests or inquiries pending with the Peace Development Fund, C.S. Fund, Sunflower Foundation, Threshold Foundation, and Town Creek Foundation. The Peace Development Fund will decide on our \$5,000 request in June. The others will take longer to get a decision, unless staff gives a prompt "no".

The Foundry UMC Peace Mission in Washington came up with \$300 to pay for printing and postage for the last *Peace/Justice Alert*. Otherwise, I would not have produced it because I cannot afford to advance any more funds for this purpose. I have asked one major donor, who has made a contribution each

of the last three years, to do so again at this time. We need this to pay for the printing of the last *Peace Leaf*. We should get out an *Alert* toward the end of May or early June on an anticipated House vote on arms sales moratorium for the Middle East, but probably will not because of lack of money. I have a manuscript for an April-June *Peace Leaf* on "Dismantling Cold War Militarism" mostly completed, but we may not be able to afford to print and mail it.

If all this sounds grim, it is true. Our work seems to be appreciated by many United Methodists around the country, but they are unwilling to help pay the expenses. It will take a lot of personal contact to tap this potentially sizable resource, contact by more than just the executive director.

Peace Leaf. On the brighter side, the latest *Peace Leaf* has been well received. For example, note the enclosed letter from Senator Hatfield. We have had requests for quantities ranging from 10 to 200 and have nearly exhausted the supply of 4,000 (twice our normal printing because we used over 2,000 for promotion).

Issues. The federal budget picture is not a happy one. Last fall's budget agreement is hurting domestic programs serving low-income persons. Even if we can halt the B-2 bomber and cutback SDI, the money will be transferred to other weapon systems and cannot go for domestic needs. We do have a good chance in the House to stop the B-2 and to keep SDI at current level (though not make significant reductions because of the Gulf War fervor), but the Senate may vote to retain the B-2. The House Foreign Affairs Committee has language in the Foreign Aid Authorization Bill for a U.S. pause in arms sales to the Middle East while a broader international moratorium is explored. This would be advisory to President Bush, not binding, but the Administration is likely to oppose the measure and probably can block it in the Senate.

I'm continuing a low-key effort to get support for a \$15 billion emergency appropriation for children and youth. Support from mayors and governors is a possibility. Children's advocates want to pursue the regular appropriations process before going the emergency route for additional funds. By June we will have a fairly good idea about the appropriations level, so the idea of a large emergency appropriation may catch on.

Pan-Methodism. Sherman and I are exploring the possibility of holding a Pan-Methodist conference in the Mid-Atlantic region on peace and justice issues of the 1990s, possibly in the fall. The peace with justice task forces of the Baltimore and Virginia UMC conferences have expressed an interest. Our board members Rev. Carroll Chambliss and Rev. Joseph Davis are advising us on possible AME and AME Zion interest. I have an appointment to see CME Bishop Oree Broomfield next week to talk about this and about getting CME representation on our Board of Directors.

With the last *Peace/Justice Alert* mailing we sent our United Methodist peace-with-justice conference contacts the two resolutions developed at our March board meeting on Arab/Israeli relations and Iraqi relief, and also the language of a petition to President Bush and Congress on halting arm sales to the Middle East. We hope that they can use the resolutions at annual conference as floor proposals and circulate the petition.

Board list. Enclosed is an updated mailing and phone list of the Board of Directors. If there is an error in your listing, please let me know.

With best regards,

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

**A REPORT ON PROGRAM ACCOMPLISHMENTS, MEMBERSHIP, AND
FINANCE**

by Howard W. Hallman, Executive Director

October 4, 1991

Methodists United for Peace with Justice has a solid record of accomplishments since its founding in March 1987. However, our finances are weak and our membership base is not growing fast enough to produce necessary revenue for our level of program activity.

PROGRAM ACCOMPLISHMENTS

During the last 4½ years we have achieved the following accomplishments through volunteers and, for the last two years, one staff person (mostly unpaid):

- *US/Soviet citizen exchange (1987-88): four representatives participated in peace walks in the Soviet Union and Soviet citizens were received in the Washington area on several occasions.*
- *Successful effort at the 1988 United Methodist General Conference to gain endorsement of *In Defense of Creation* and to have Peace with Justice recognized as a special program for the quadrennium.*
- *Published and distributed *Witnessing for Peace and Justice: Peacemaker Handbook*.*

- *Providing a regular flow of useful and timely information to a network of United Methodists in annual conferences and local churches, including*
 - *Peace Leaf, an educational bulletin,*
 - *Peace/Justice Alerts with information on pending legislation,*
 - *Suggested resolutions for annual conferences, and*
 - *Occasional statements.*
- *Public policy advocacy at the cutting edge, especially:*
 - *Disarmament, going well ahead of current arms reduction efforts,*
 - *Federal budget priorities,*
 - *New world order of internationalism without militarism and a deep concern for justice.*
- *Visible presence in Washington as the only Methodist unit lobbying on disarmament and budget priorities.*
- *Participation in several national coalitions, including*
 - *Monday Lobby (arms control)*
 - *Citizens Budget Campaign*
 - *Coalition on Human Needs*
 - *Alliance for Our Common Future*
- *Emergence as a useful, national Methodist organization, supplementing the work of official boards and commissions.*
 - *Network connections with United Methodist bishops and conference leaders.*
 - *Seeking better ties within Pan-Methodism by developing relationships with United Methodist racial/ethnic caucuses and with African Methodist Episcopal, AME Zion, and Christian Methodist Episcopal denominations.*

MEMBERSHIP

We have a small membership that is growing slowly. This is our major source of revenue to date. Trends are indicated in the following table.

Contributions to Methodists United for Peace with Justice March 1987 to September 1991, by quarter

Year Quarter	Contributors				Amount
	Total	New	Renewal	Special+	
1987 Mar.-Sept.(7 mon)		34	34		\$ 1,735
October-December		<u>54</u>	<u>54</u>		<u>3,686</u>
	88	88			5,421
1988 January-March	32	32			846
April-June	25	25	5*		2,097
July-September	36	31	5*		1,772
October-December		<u>69</u>	<u>54</u>	<u>15</u>	<u>1,790</u>
	162	137	25		6,505
1989 January-March		74	67	7	1,842
April-June	98	78	20		2,701
July-September	61	52	9		1,772
October-December		<u>81</u>	<u>54</u>	<u>27</u>	<u>3,220</u>
	314	251	63		9,150
1990 January-March		37	7	30	1,195
April-June	82	11	71		2,985
July-September	60	11	49		1,915

October-December		<u>113</u>	<u>17</u>	<u>63</u>	<u>33</u>
<u>4,225</u>					
	310	60	217	33	
10,320					
1991 January-March	81	22	41	18	4,235
April-June	88	33	55		4,665
July-September	<u>48</u>	<u>15</u>	<u>33</u>	—	<u>1,370</u>
	217	70	129	18	\$10,270

+ Special appeal to members, December 1990

* Estimated

We have steadily gained in membership contributions but have never raised enough to cover our expenses. In 1987 we had a start-up contribution of \$1,500 from Foundry United Methodist Church in Washington and another \$600 from Foundry in 1988 to help with expenses related to the 1988 United Methodist General Conference. We had another \$1,250 contributed from individuals for General Conference expenses. One of these contributors has given \$500 to \$1,000 in subsequent years. Other contributions over \$100 have come from United Methodist conference boards of church and society (see below). Otherwise membership contributions have been mostly \$15 and \$25 with some \$35 and \$50, a several from \$100 to \$250. Most are from individuals, but about a dozen local churches are organizational members.

Membership Campaigns

We have used various methods of recruitment.

First phase. In the first period from March 1987 through September 1988 recruitment was carried out informally by the initial organizers. In June 1987 we handed out membership brochures at several United Methodist annual conferences, but this didn't yield much result.

In the fall of 1987 we started a direct mail campaign with a letter signed by Betty Bumpers, founder of Peace Links and a United Methodist. We had hoped to get nationwide mailing lists of large numbers of United Methodist clergy and lay leaders from national United Methodist boards but could not. Instead we obtained lists from several annual conferences. These mailings went out between October 1987 and April 1988 and yielded about 80 new members. Hoping for a large mailing list, the persons handling this campaign purchased 50,000 copies of the letter, membership brochure, outgoing and incoming envelopes, but used perhaps less than 10 percent. The printing bill of \$3,995 was not paid and became an accounts payable that was finally paid out in April 1991.

From May to July 1988 we solicited membership from General Conference delegates and distributed membership brochures at several annual conferences, but this wasn't very productive. By then many of the initial volunteers in Washington had fallen by the wayside. Altogether during the first 19 months we obtained 181 membership contributions, an average of 9.5 per month. We ended this phase with the unpaid \$3,995 printing bill for direct mail material.

Second phase. That summer I proposed to undertake a membership campaign on a commission basis, and the Interim Board agreed. The strategy was twofold: (1) to strengthen MUPJ's program output through timely publications and other activities that people around the country would find useful and

(2) to tap into United Methodist networks through direct mailings for membership recruitment.

Program output encompassed our bulletin, *Peace Leaf*, on particular topics, *Peace/Justice Alerts* on legislative issues, "A Call for Shift in Budget Priorities" for which we solicited signers from United Methodist leaders around the country, petitions on arms reduction issues circulated at United Methodist annual conferences, and a letter to Presidents Bush and Gorbachev with many signers.

Using mailing lists obtained from various United Methodist sources, we sent membership invitations to bishops, district superintendents, delegates to General Conference, annual conference staff, conference chairs of church and society, in some conferences all or some members of the church and society board, conference peace with justice coordinators, campus ministers, local church peace advocates, and persons suggested by our members. We sent two or three issues of *Peace Leaf* and two or three *Peace/Justice Alerts* to a broader list than our membership list (including district superintendents, conference church and society leaders, and in some conferences, district church and society representatives) and then followed up with another membership appeal. We offered membership information as part of news releases sent to United Methodist publications. In May and June 1989 we sent out copies of our membership brochure for distribution at 33 annual conferences. In the summer of 1989 we mailed membership renewals to persons who had not contributed for more than a year. We began inviting conference boards of church and society to become organizational members, and in exchange we offered to include some of their conference and district leaders on our membership list.

The best direct mail response came from local church peace advocates,

conference church and society chairs and peace with justice coordinators, and persons inquiring about MUPJ after reading a news story in a United Methodist publication. We had less response from district superintendents and campus ministers. Distribution of brochures at annual conferences yielded very few members.

This second phase achieved 383 membership contributions in 15 months, or 25.5 per month. Of these 305 were new members, and 78 were renewals. Revenue increased but was insufficient to pay all expenses and the agreed-upon commission for my work. As a result, accounts payable increased: to me and the still unpaid printing bill from first phase.

Third phase. Our new national Board of Directors met for the first time in October 1989 and appointed me as executive director with a salary to be paid as funds became available. The Board decided that the slow growth of membership was not producing sufficient revenue for our needs and therefore authorized me to seek foundation grants.

As a result of concentrating on foundation grants we made almost no direct mail appeals in 1990. A number of board members promised to undertake membership recruitment but this yielded very little return.

In January 1990 we began to send out membership renewal notices more systematically, and this was the major source of membership contributions that year. Our membership brochures were displayed at several United Methodist annual conferences in June 1990 but produced no new memberships. During 1990 we averaged 25.8 membership contributions per month, but only 60 of these were new members, only one-fourth the number of the previous year when we did targeted, direct-mail appeals.

Our first foundation grant came in November 1990, \$6,000 from the Winston Foundation. I received two months salary for the first time. The grant also helped a little with accounts payable, but we ended the year with the deficit slightly larger than the previous year.

During the past two years we have encouraged United Methodist conference boards of church and society or their peace with justice task force to make an organizational contribution. Response is indicated by the table on the next page. Board members were responsible for six of the 14 UM conference contributions and the AME Zion contribution. The others came from my contacts. Beyond these conference contributions, peace with justice coordinators or church and society chairs from nine other UM conferences are individual members. However, many more acknowledge using our material but have not chosen to join individually or as a conference. This is one of my disappointments.

*Conference Contributions to
Methodists United for Peace with Justice
July 1990 to June 1991*

<i>United Methodist Conferences</i>	<i>Amount</i>
<i>New York</i>	<i>\$ 500</i>
<i>Troy</i>	<i>150</i>
<i>Western New York</i>	<i>100</i>
<i>Central Pennsylvania</i>	<i>1,000</i>
<i>Peninsula</i>	<i>150</i>
<i>Baltimore</i>	<i>300</i>
<i>West Virginia</i>	<i>100</i>
<i>Holston</i>	<i>100</i>
<i>Detroit</i>	<i>700</i>
<i>Little Rock</i>	<i>100</i>
<i>Louisiana</i>	<i>100</i>
<i>Texas</i>	<i>500</i>
<i>Desert Southwest</i>	<i>100</i>
<i>California-Pacific</i>	<i>500</i>

AME Zion Episcopal Districts

<i>3rd (Western New York, Philadelphia-Baltimore Conf.)</i>	<i>250</i>
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To round out the picture, our membership includes 15 of the 50 United Methodist resident bishops, two of the 72 conference council directors, and two staff persons assigned to peace and justice issues.

At the October 1990 and March 1991 board meetings, members

present promised to help recruit more members. Returns since then indicate that only five members are having success in this endeavor, and this in small numbers.

FINANCE

The details of our finances are provided in annual statements and monthly Treasurer's reports provided to the Board of Directors. In each of the first four years expenditures exceed revenue, and total accounts payable at the end of the year increased. During the last nine months, though, we have been catching up on accounts payable. This is shown as follows:

Accounts Payable, 1987 through September 1991

December 31, 1987	\$3,462.02
December 31, 1988	6,550.29
December 31, 1989	7,709.61
December 31, 1990	8,754.44
 September 31, 1991	 <u>\$4,663.48</u>
Hallman's expenses, May-Sept. 1990	2,020.60
Hallman's commission, Oct.'88-Sept.'89	2,596.93
C & P Telephone Co.	20.95
Coalition on Human Needs, quarterly dues	25.00

We made progress in reducing accounts payable during the last nine months by receiving several UM conference payments, a special contribution of \$1,000 to help pay for the *Peace Leaf* issue offering "Perspectives on a New World Order", by refraining from publishing other issues of *Peace Leaf*, and not sending out a *Peace Justice Alert* this fall on current legislative issues or a commentary on changes in the Soviet Union. For me cutting back on

publications was a personal necessity because I can no longer afford to subsidize Methodists United both through unreimbursed expenses and drawing no salary for my work.

Foundations

Not being able to raise sufficient funds within Methodism for our activities, we have been seeking foundation assistance. Our only success was a \$6,000 grant from the Winston Foundation last year. We have been turned down by many other foundations.

We have several requests pending, as follows:

Foundation	Amount	Decision Expected
Winston Foundation	\$10,000	October 1991
CarEth Foundation	10,000	November 1991
Joyce Mertz-Gilmore Foundation	48,000 (two years)	Fall 1991
W. Alton Jones Foundation	50,000 (two years)	April 1992

Prospects are good for a second-year grant from the Winston Foundation. The Winston staff also serve the CarEth Foundation, which is positive for us. We have had no requests for further information from the Joyce Mertz-Gilmore Foundation since we submitted an application in July, and this is usually a sign of disinterest. We were hoping to get on the W. Alton Jones Foundation docket for their fall board meeting, but did not.

The immediate prospect, therefore, is to receive \$20,000 or less from Winston and CarEth this fall. This will help, but it will not provide enough

funds for a full-time executive director.

Accordingly, the Board of Directors will need to give thoughtful attention to the combined matter of finances and membership at its October 18-19 meeting. Directors who cannot attend are invited to call me at (301) 897-3668 or Sherman Harris at (301) 299-2984 for any comments you may have about membership and finance.

METHODISTS UNITED FOR PEACE WITH JUSTICE
 421 Seward Square, SE
 Washington, DC 20003
 (202) 546-5551

Budgets and Expenditures for 1990, 1991 & 1992

	1990	<u>1991</u>			Actual	<u>Proposed</u>
1992		<u>Budget</u>				
<u>Budget</u>				9 months		
Item	Actual	Minimum	Goal		Minimum	Goal
Personnel						
Exec. Dir.	\$ 5,000	\$30,000	\$30,000		\$30,000	\$30,000
Adm. Asst.			15,000			15,000
Fringe -15%	<u>715</u>	<u>4,500</u>	<u>6,750</u>	\$ 135	<u>4,500</u>	<u>6,750</u>
	5,715	34,500	51,750	135	34,500	51,750
Nonpersonal						
Printing	6,838	7,500	8,500	5,766	8,000	9,000
Postage	2,639	5,000	6,000	4,044	5,300	6,500
Telephone	1,065	1,000	1,500	594	1,000	1,500
Supplies	295	500	1,000	609	800	1,000
Adminis.	771	1,000	1,200	671	1,000	1,200
Coalitions			300	50	200	500
Staff travel			300	151	200	550
Rent			1,200			1,200
Equipment		3,000	4,000		3,000	4,000

Board travel	<u> </u>	<u> </u>	<u>6,000</u>	<u> </u>	<u> </u>	<u>6,000</u>
	11,607	18,000	30,000	12,021	19,500	31,750
Accounts payable		6,000	6,000		4,000	
4,000						
	=====	=====	=====	=====	=====	=====
TOTAL	\$17,322	\$58,500	\$87,750	\$12,021	\$58,000	\$87,500

Income						
Contrib.	\$10,385			\$11,065	\$20,000	\$27,500
Grants	6,000				38,000	60,000
Publica.	<u> </u>			<u>198</u>	<u> </u>	<u> </u>
TOTAL	\$16,385			\$11,263	\$58,000	\$86,000

October 17, 1991

December 7, 1991

To: Board of Directors

From: Howard W. Hallman, Executive Director

Re: Report of Activities

Enclosed are the treasurer's reports and membership reports for the last two months. They mostly speak for themselves. Contributions were slight in October and picked up some in November, especially with the annual \$500 contribution from California-Pacific United Methodist Conference. We received the \$6,000 grant from the Winston Foundation in November. Of this amount, \$4,500 goes to me on a consulting basis, \$614.85 went for the latest issue of *Peace Leaf*, and the rest will be spent on other expenses. We were turned down by the CarEth Foundation. We have no other grants pending for decision this year but are on the docket for the W. Alton Jones Foundation for their April board meeting.

Membership recruitment is slow. Several of you have requested membership brochures, but our old supply is exhausted. We are in the process of preparing an up-to-date brochure and will print 5,000 this month. This will enable all of you to intensify your membership recruitment after the first of the year. Sherman Harris, Lovenger Bowden, Mary Council-Austin, and I have met twice to work out some proposed membership goals and other aspects of a membership campaign. We will be communicating with you soon about this. So please get ready to pitch in in January.

Most of my work for Methodists United during the past six weeks has focused on the board statement on "Nuclear Disarmament: The Zero Option", as

printed in *Peace Leaf*. We mailed copies to our members and our key contacts in United Methodist conferences, sent a news release to 120 contacts in the national media and to 90 United Methodist national publications and conference newspapers, delivered a copy to every member of Congress, wrote personally to President Bush, Secretary Baker, Secretary Cheney, General Scowcroft, and leaders of the Soviet Union and the major republics, also wrote to leaders of U.S. peace and arms control organizations and opinion makers. We haven't received a lot of publicity, but we did get a paragraph in *Newscope*, the weekly newsletter of United Methodist Communications, and a *Chicago Tribune* reporter quoted me (see enclosure). I have had some interesting replies, some supportive, others skeptical of some elements, but by and large encouraging. I am in process of making contact with key members of Congress, hoping to catch up with some between sessions.

In the closing weeks of Congress I signed several joint letters to Congress, including the two enclosed. I'm involved with efforts of the Citizens Budget Campaign to prepare for the next budget year. Taxes and shifts from defense to domestic programs will be the major issues.

I hope you all have a joyous Christmas.

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

FINANCIAL STATEMENT

Fiscal Year Ending December 31, 1991

General Fund (c-4): Revenue and Expenditures, 1991

Cash balance, January 1, 1991		<u>\$ 223.41</u>
Revenue		12,325.50
Contributions	\$11,960.00	
Sale of publications	197.50	
Other	168.00	
Expenditures		<12,255.75>
Fringe benefits	135.00	
Printing	5,329.73	
Postage	4,570.28	
Telephone	476.35	
Supplies	657.33	
Bank charges	218.35	
Corporate fees, dues	145.00	
Meetings	723.71	<u> </u>

Cash balance, December 31, 1991 \$ 293.16

**Methodists United Peace/Justice Education Fund (c-3):
Revenue and Expenditures, 1991**

Cash balance, January 1, 1991 \$ 615.34

Revenue 7,380.00

Contributions \$ 1,380.00

Grant 6,000.00

Expenditures <7,935.69>

Consultant 4,500.00

Printing 1,572.42

Postage 972.64

Telephone 247.17

Supplies 119.87

Bank charges 228.71

Conference 144.20

Travel 150.68

Cash balance, December 31, 1991 \$ 59.65

Combined Balance Sheet, December 31, 1990

Assets

Cash: General Fund	\$ 293.16
Education Fund	<u>59.65</u>
	352.81

Liabilities

Accounts payable

Hallman's Membership Comm. (Oct'88 -Sept'89)	2,576.33
Hallman's Expenses (Sept 1990)	478.89
C & P Telephone Company	20.44
U.S. Postal Service (permit fee)	<u>75.00</u>
	3,150.66

Fund balance or net worth

Total fund balance or net worth	<u><2,797.85></u>
Total liability and fund balance	352.81

[January 2, 1992]

January 3, 1992

To: Board of Directors

From: Howard W. Hallman

Re: Report of Activities

Happy New Year! What an eventful year 1991 was, ranging from the Gulf War to the dissolution of the Soviet Union. 1992 has good prospects if we take advantage of opportunities now available.

During the past month I have continued to push our idea of immediate deactivation of the global strategic arsenal, followed by staged dismantlement. Sherman and I have an appointment with a top staff member of the National Security Council to present our ideas, and we're seeking similar appointments at the State Department and the Pentagon. Simultaneously I am urging top congressional leaders and their staffs to give consideration to this idea.

For us the second major issue of the coming months will be federal budget priorities. There are opportunities to make significant shifts from defense spending to human needs, but there are forces trying to limit such changes. The Citizens Budget Campaign, to which we belong, is holding an all-day meeting on January 9 to discuss a set of issues paper. After that session I will put out a *Peace/Justice Alert* to inform our grassroots contacts around country about key issues they can start working on.

Enclosed are the membership report and treasurer's report for December 1991 and the annual financial statement. During 1991 we reduced our

accounts payable from \$8,394.37 to \$2,707.85 by paying off the Production Solutions account and catching up on most of my unreimbursed expenses from 1989 and 1990. However, my remuneration for the year was about \$1,000 less. With the Winston Foundation grant I was paid for my time working for Methodists United in October (full time) and November (half time), but in December I was back to the no-pay situation for the eight days I worked for Methodists United. Our next opportunity to be considered for a foundation grant comes in April when the board of the W. Alton Jones Foundation meets. So my prospect of earning a living with Methodists United is poor unless membership increases rapidly and more United Methodist conferences contribute.

Membership recruitment lagged in December. We are about to go to press with a new version of our membership brochure and will be able to supply you with large quantities within a couple of weeks. We also have available a good supply of the latest *Peace Leaf* on "Nuclear Disarmament: The Zero Option", which you can use for recruitment purposes. A request form is enclosed. If each director recruited at least ten new members between now and March 13-14 when the Board of Directors meets, at an average contribution of \$20 we would gain \$7,000 in revenue. It will take this kind of effort to keep Methodists United going as a viable organization.

To: Howard Hallman, Executive Director
Methodists United for Peace with Justice

Please send me the following material for use in membership recruitment:

___ copies of the membership brochure

___ copies of *Peace Leaf* on "Nuclear Disarmament: The Zero Option"

I am able to obtain the following mailing lists for a direct mail appeal:

___ I am willing to send out an appeal to this list directly.

or

___ I will work with you to obtain labels so that the appeal can go out from Washington.

___ For the latter, I am willing to sign an appeal letter.

Other comments:

Signed _____

Date _____

To: Howard Hallman, Executive Director
Methodists United for Peace with Justice

Please send me the following material for use in membership recruitment:

___ copies of the membership brochure

___ copies of *Peace Leaf* on "Nuclear Disarmament: The Zero Option"

I am able to obtain the following mailing lists for a direct mail appeal:

___ I am willing to send out an appeal to this list directly.

or

___ I will work with you to obtain labels so that the appeal can go out from Washington.

___ For the latter, I am willing to sign an appeal letter.

Other comments:

Signed _____

Date _____

February 11, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Board Meeting Notice

As previously announced, the Board of Directors will meet on Friday and Saturday, March 13 and 14, 1992. The meeting will take place in Washington, D.C. at the Capitol Hill United Methodist Church, 421 Seward Square, SE in the lower level. Please return the enclosed form to indicate whether you will attend.

We will have continental breakfast available at 8:30 a.m. on Friday morning. We will have worship at 9:30 and open the business meeting at 10:00. Friday's session will run into the evening. We will serve continental breakfast at 8:30 a.m. on Saturday and begin the session at 9:00 a.m. Saturday's session will adjourn in early afternoon. In addition to breakfast, we will provide lunch and dinner on the 13th and lunch on the 14th.

Please make your own arrangements for travel and sleeping accommodations. For the latter, here are some choices:

- a. Upon request, we will arrange **free overnight sleeping accommodations with a host family.** If interested, please let us know by February 28.
- b. **Hereford House, 604 South Carolina Avenue, S.E., Washington, DC 20003; (202) 543-0102.** A guest house with 4 rooms and shared bathroom. Single room, \$40 + tax; double occupancy, \$45-55 per

person + tax. Walking distance to Capitol Hill United Methodist Church.

- c. For the last two board meetings we reserved a block of rooms at reduced rate at the Skyline Best Western Hotel, but nobody chose to stay there. We have not done so this time, but we will help any member seeking hotel space to make a connection. Please call me at (301) 897-3668 if you do.

Activities

Nuclear disarmament. We are make considerable progress promoting the idea of taking the global strategic arsenal off alert and storing the missiles until they can be dismantled. Sherman and I had conversations with General John Gordon on the staff of the National Security Council and with Congressman Lee Hamilton. Our 45-minute session with General Gordon was friendly, though we didn't convince him of the validity of our approach. In contrast Rep. Hamilton likes the idea and said that he would discuss it with his colleagues. I've talked with a number of congressional staff and am creating some interest. It's not yet clear, though, what Congress can do to get the Bush Administration to act.

We are gaining support of a number of peace, religious, and arms control organizations. Following consultation at meetings of the Monday Lobby and the Alliance for our Common Future, we have written a letter to President Bush and President Yeltsin and are circulating it to obtain signers from a wide variety of national organizations. At the Second Global Structures Convocation last week I talked with Vladimir Petrovsky, who has just retired as deputy foreign minister of the Russian Federation to become a deputy secretary general with the United Nations, gave him a two page statement about taking strategic weapons off alert, and later talked with him again. He said it is "common sense." Although he can't follow up, he told me whom to contact at the Russian Embassy. And we're still trying to talk to people in the State Department and Pentagon. On the whole, our concept is generating considerable approval. I believe that this will lead to significant results.

Federal budget. With budget season on us again, I put out a *Peace/Justice Alert*, which you should have received by now. The budget process is likely to move rapidly this year, so we will probably have another *Alert* soon. If any of you are arriving by mid-day Thursday, March 12 for our board meeting, it would be timely to lobby on the Hill.

UM General Conference. We are proceeding with our plans to hold a *Peace with Justice Breakfast* at the United Methodist General Conference in May. Bishops Felton May and Dale White have agreed to speak. We have sent out a postcard notice to all delegates in the United States (copy enclosed), and later we will send out a fuller invitation and reservation form.

Treasurer's, membership reports. The treasurer's report and membership report for January 1992 are enclosed. The results are discouraging. Membership returns are down from the previous year (January 1991 was a better than average month because of a couple of large

UM conference contributions). The difference is that I haven't spent much time on recruitment because I have concentrated mostly on the taking-off-alert proposal. No one has picked up the slack. However, seven directors have requested a supply of our new membership brochure, and hopefully this will begin to yield results in February. There are still plenty of brochures for the rest of you.

My uncompensated time in January totaled 13½ days. The rest of the time I was seeking other work and am getting some promising leads. By the time the Board meetings in March I should have a better picture of my alternatives.

With best regards,

Howard W. Hallman
Executive Director

To: Methodists United for Peace with Justice

I will ___ will not ___ attend the meeting of the Board of Directors on March 13 and 14, 1992 in Washington, DC.

Sleeping accommodations:

___ I would like to stay with a host family for ___ Thursday, ___ Friday, ___ Saturday nights.

___ I have made a reservation at _____

for (dates): _____

___ I would like a suggestion for a hotel.

___ I have made an alternative arrangement: _____

Travel arrangements:

Arrival _____

Departure _____

Via _____

Signed _____

Date _____

To: Methodists United for Peace with Justice

I will ___ will not ___ attend the meeting of the Board of Directors on March 13 and 14, 1992 in Washington, DC.

Sleeping accommodations:

___ I would like to stay with a host family for ___ Thursday, ___ Friday, ___ Saturday nights.

___ I have made a reservation at _____

for (dates): _____

___ I would like a suggestion for a hotel.

___ I have made an alternative arrangement: _____

Travel arrangements:

Arrival _____

Departure _____

Via _____

Signed _____

Date _____

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

February 29, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Re: Reflections on Future of Methodists United for Peace with Justice

At the upcoming meeting of the Board of Directors on March 13 and 14, it would be appropriate to make a realistic assessment of the future of Methodists United for Peace with Justice, to decide if it is worthwhile to remain in existence, and, if so, to determine priorities that relate to current and expected resources. Those directors who are not attending are encouraged to offer their views in advance in writing or by calling Sherman Harris (301 299-2984) or me (301 897-3668).

The truth is that our agenda is far more ambitious than the resources we have available. That is partly my responsibility, for I have encouraged a full agenda. I have made much of it possible by working full time, until recently, with almost no pay. I can't afford to continue in this manner and have been cutting back on my volunteer time. As I have done so, a number of tasks have not been done.

Issues

Our new membership brochure (attached) lists a number of issues under "Current Agenda". We are working hard on some of the topics while others reflect our concern but have little or no action connected with them.

Global nuclear disarmament. Since our formation in 1987 nuclear disarmament has been a central concern. This represents our commitment to follow through with ideas offered by the United Methodist Council of Bishops in *In Defense of Creation: The Nuclear Crisis and a Just Peace*. (The second initial activity was US/Soviet citizen exchange, which we pursued for two years and have since discontinued.)

Our work on nuclear disarmament has consisted of support for US/Soviet treaty negotiation and ratification, several issues of *Peace Leaf*, circulation of petitions at United Methodist annual conferences, participation in the Monday Lobby (on arms control), and organizing forums in Washington. We reaffirmed our commitment at the last board meeting with the adoption of the statement on "Nuclear Disarmament: The Zero Option".

Much of my work for Methodists United since the board meeting has focused on our call for the United States and what is now the Commonwealth of Independent States to take all strategic missiles off alert. This can be done by returning all strategic submarines to port and storing their missiles and by deactivating all ICBMs and safely storing their warheads. Great Britain, France, and China would be encouraged to do likewise. With this accomplished the nuclear powers could proceed with staged dismantlement of strategic nuclear

weapons, their warheads and delivery systems.

We have developed support for this proposal from a significant number of national organizations, as expressed in the attached letter to Presidents Bush and Yeltsin. We have been pursuing this idea through contacts with officials in the Bush Administration and at the Russian Embassy. We are developing support among members of Congress. We are trying to get the media to pay attention to this concept, though so far with only limited success. This proposal has not yet reached a stage where we can mobilize grassroots pressure but may attain a sharp enough focus within the next month or two to do so.

Because I believe our promotion of taking the strategic arsenal off alert may result in a very significant breakthrough for nuclear disarmament, I have concentrated on this matter during the last four months at the neglect of other Methodists United tasks. I believe that we need to remain focused on this proposal until it is accepted by the U.S. and Russian governments, or until some better approach becomes apparent and is adopted.

Federal budget priorities. Our second major focus currently is federal budget priorities. We are seeking reduction of military spending and a shift of resources to programs meeting urgent human needs. We began this effort in 1988, have had issues of *Peace Leaf* on the subject, and made it a focus of many of our *Peace/Justice Alerts*. We participate actively in the Citizens Budget Campaign and are in touch with other coalitions working on this issue.

Most of our work on budget priorities is grassroots oriented, especially through *Peace/Justice Alerts*, special *Alerts* to key states, and sometimes targeted telephone mobilization. We regularly sign group letters to Congress on budgetary and military spending issues (usually the only Methodist

presence). We have been one of the organizations listed on "B-2 Fact Sheet" and "SDI Fact Sheet", which regularly go to members of Congress. Now and then we call members' office on a particular issue, but direct lobbying is a minor activity.

Our strength is getting out information on a timely basis to Methodist activists around the country. To know what information to disseminate, I have to participate regularly in the Monday Lobby and the Citizens Budget Campaign. Through my participation I am able to have our name included in a regular flow of letters to Congress and public statements.

Justice. In principle we have a commitment to justice issues, but we have done little work on specific issues beyond budget priorities (which in a real sense is a justice concern). We had one issue of *Peace Leaf* on "Children and Youth", but we have not campaigned actively on children's issues. Although we are a member of the Coalition on Human Needs, I don't have time to attend meetings regularly. A couple of times a year we are signers of a Coalition letter, usually related to budget matters.

Economic conversion. Through the Monday Lobby and the Citizens Budget Campaign we support efforts to achieve economic conversion legislation, and occasionally sign group letters. So far, though, legislation has not proceeded far enough to make economic conversion the subject of a *Peace/Justice Alert*. This may change because the impending cutback in military spending is highlighting the necessity of dealing with economic conversion.

International institutions. Our main activities dealing with international institutions occur through our participation in the Alliance for Our Common Future. Sherman Harris and I are members of the Alliance's Leadership Council. We participated in the recent Second Convocation on

Global Structures, for which *Methodists United for Peace with Justice* was listed as a co-sponsor. The issue of *Peace Leaf* offering "Perspectives on a New World Order" gave some attention to international institutions, and another issue which Sherman is developing will also. Otherwise we haven't carried out any grassroots education and mobilization related to the United Nations and other international institutions.

Middle East. From August 1990 into the spring of 1991 we were fully engaged in issues related to the Gulf War, especially by mobilizing grassroots opposition to offensive military action. We have done very little on follow-up issues related to conditions in Iraq.

Although many members of the Board of Directors have a concern for resolution of Arab/Israeli conflict, justice for Palestinians, and security for Israel, as an organization we have done very little on these matters. Our name was included in a newspaper ad urging the halt of Israeli settlements in the occupied territories. Now and then we join in other sign-on letters.

The main voice on Middle East issues in the Washington-based religious community is *Churches for Middle East Peace*. It has only official denominational agencies as members, so we cannot participate directly. Three United Methodist units are members, but their participation tends to range from half-hearted to absence.

Arms trade. Last spring the Monday Lobby's Gulf War Working Group, in which I regularly participated, evolved into an Arms Trade Working Group, with particular concern for the Middle East. I attended for a while but have not had time to continue. Not being there, I seldom have an opportunity to add our name to sign-on letters to Congress on arms trade issues. And we have not attempted to publish any *Peace/Justice Alert* on this subject.

Personnel.

For Methodists United for Peace with Justice to be engaged in these issues in a meaningful way, the equivalent of at least one full-time staff person is needed. The tasks include participation in coalition activities, research and writing, and publishing *Peace Leaf* and *Peace/Justice Alerts*. This could be accomplished by one full-time paid staff, two half-time staff members, half-time staff plus volunteers, or entirely volunteers.

Methodists United began as solely a volunteer operation. Through the work of a few individuals we were involved in several US/Soviet citizen exchanges. We published three issues of *Peace Leaf*. We got two resolutions adopted by the 1988 United Methodist General Conference. For the latter Methodists United paid my expenses and a small consulting fee.

In this period we did nothing on federal legislation. Almost all of our initial volunteers were working full time and weren't in a position to work on legislation. When I became staff director, supposedly with pay, we were able to take up legislative issues. From time to time I have tried to find one or more volunteers who would represent Methodists United in one of the coalitions, but to no avail.

My observation is that it is essential to have paid staff in order to be an effective voice on federal legislation. Even if volunteers can be found to cover particular issues, a staff person is needed to tie their work together and for follow-through activities. Methodists United can do other things as a wholly or mostly volunteer organization (as discussed below), but it cannot be an effective lobbyist and grassroots mobilizer.

Modes of Operation

Our membership brochure describes three modes of operation; education, public policy advocacy, and ecclesial. These relate respectively to grassroots activities, our presence in Washington, D.C., and our relationships with Pan-Methodist denominations.

***Education.** Our educational work has consisted mostly of two publications: *Witnessing for Peace and Justice: Peacemaker Handbook* and *Peace Leaf*. We have not tried to organize workshops, seminars, and conferences or to send speakers to events organized by others.*

*We developed *Witnessing for Peace and Justice: Peacemaker Handbook* during our first 2½ years of operation and published it in December 1989. We sent it to all members. We intend to send a copy to each new member, which I did for about six months but have not done so regularly since September 1990 because of competing demands on my time.*

*We are committed to publishing *Peace Leaf* on a quarterly basis but have not achieved such regularity. This is a combination of insufficient staff time to prepare new issues (or volunteers to do so) and lack of enough funds for printing and mailing. If we had been able to meet our quarterly commitment, we could have had issues offering analysis of the breakup of the Soviet Union, the need for economic conversion, the Middle East peace process, and the future of international organizations -- all topics on our current agenda. We also could get out more information on how peace and justice groups can organization and operate.*

***Public policy advocacy.** Our public policy advocacy is a combination of our presence in Washington, D.C. and grassroots mobilization. The two are*

mutually dependent. We must be part of Washington-based coalitions in order to collect information and know when to send it to our grassroots network. We need to be able to mobilize timely grassroots action in order to impact public issues. Furthermore, having a grassroots base enhances our legitimacy in Washington.

The previous discussion of our issues work has described our Washington-based activities on public policy.

Grassroots mobilization occurs mainly through *Peace/Justice Alert*, supplemented occasionally by targeted telephone alerts. We publish a *Peace/Justice Alert* monthly during the height of the congressional legislative season and special *Alerts* targeted to key states as crucial votes come up. I have given top priority to *Peace/Justice Alert* because I believe that it is one of our most useful services. No official United Methodist agency is providing such information on our issues. *Interfaith/Impact*, which reaches many United Methodists, hasn't been dealing with these issues either. Thus, we are filling a void.

I also believe that sending out *Peace/Justice Alert* is one of the best means we have for membership recruitment, and thus strengthening our financial base. But we can't get out *Peace/Justice Alert* unless we have either staff or a strong core of volunteers regularly participating in coalitions.

Ecclesial. Because Methodists United for Peace with Justice was organized by United Methodists who were inspired by the United Methodist Council of Bishops pastoral letter, most of our orientation has been toward the United Methodist Church. We were influential at the 1988 United Methodist General Conference, where we staged a Peace with Justice Breakfast and got two pieces of legislation adopted. We will hold a similar

Peace with Justice Breakfast this May at the 1992 United Methodist General Conference in Louisville and push for some legislation.

We have developed a fruitful relationship with many of the United Methodist bishops and with boards and task forces in most of the United Methodist annual conferences. Our relationship with the United Methodist General Board of Society was unsettled for two or three years because one of our founders was too aggressive with criticism of the Board and because some of the Board's staff were hostile toward us, stemming from a perception that we were competitive with them. With change in personnel on both sides, relationships have improved, though we don't do a lot together because we are involved in different sets of issues and operate in different modes.

In an effort to develop a collegial relationship with United Methodist ethnic and racial caucuses, we have invited them to nominate persons to our National Advisory Committee and our Board of Directors. We are also asking the caucuses to provide a summary of their General Conference issues for distribution at the Peace with Justice Breakfast in Louisville. Sherman and I will use this occasion to develop a closer relationship with these caucuses. Likewise we have tried to establish a collegial relationship with the Methodist Federation for Social Action. We have had several board members who are active in the Federation, and I attended one meeting of their executive board.

In order to fulfill our initial commitment to be "Methodists United" we have placed bishops from the African Methodist Episcopal Church and African Methodist Episcopal Zion Church on our National Advisory Committee and have gained representation from these two denominations on our Board of Directors. We have presented a similar invitation to leaders of the Christian Methodist Episcopal Church, but so far we have not achieved representation. At our last board meeting there was as consensus to achieve Free Methodist

representation, but we have not yet followed through.

We are still in the beginning stage of developing strong Pan-Methodist relationships. Following the last board meeting Sherman Harris, Mary Austin-Council, Lovenger Bowden, and I had a couple of meetings to consider our next steps, but this hasn't yet led to further action. It is a matter for the Board to consider at the upcoming meeting. Like anything important, it will take a considerable amount of time of board members and staff to achieve results.

Membership

Repeatedly we have calculated that it would be easy to develop a sizable membership for Methodists United and with it a strong revenue base. For example, there are 72 United Methodist conferences. An average membership of 50 from each conference (some more, some less) would yield 3,600 members. An average membership contribution of \$20 each would produce \$72,000 in annual revenue.

During our first year of operation we initiated a direct mail campaign under an assumption that there are lots of potential members out there. We ordered 50,000 copies of an appeal letter, membership flyer, and envelopes. However, we sent out less than 5,000, mainly to United Methodist clergy in several conferences. This direct mail appeal produced fewer than 100 members, and it left an unpaid printing bill of \$4,000.

In the summer of 1988 I offered to take on the task of membership recruitment on a commission basis, with a similarly optimistic projection. I used much less expensive material and recruited 302 members in a twelve-month period. The revenue was used for mailing expenses and Peace

Leaf, and there was not enough left to pay my earned commission of \$2,576.

After we elected a national Board of Directors, we talked about membership potential with great hope. At successive board meetings directors have pledged to help recruit members, and some have made numerical commitments. Results have been meager, as you will have noticed from the monthly membership reports.

When Sherman, Mary, Lovenger, and I met in November following the last board meeting we worked out some fresh projections, including the beginning of recruitment from other Methodist denominations. We did not, though, work out a plan for achieving these goals. I believe that this should be a major focus of the March 13-14 board meeting.

Finance

We have applied to a dozen or so foundations for grant support. Our only success was with the Winston Foundation, which gave us \$6,000 in October 1990 and another \$6,000 in October 1991. The only outstanding request is to the W. Alton Jones Foundation for a grant of \$50,000 for a two year period. They turned down a similar request in 1990, but the staff person in charge of their international security program has been somewhat encouraging for this time around. Decision will be made in early April.

We have already spent the \$6,000 Winston Foundation grant. If the W. Alton Jones Foundation gives us a grant of \$25,000 a year for two years, this will be enough to pay for half-time staff. Otherwise, we have only our membership resources and Methodist sources, which yielded \$13,340 in 1991.

At its October 1991 meeting the Board of Directors adopted two budgets for fundraising purpose. One with a full-time executive director and total budget of \$58,000; revenues would consist of \$20,000 from membership and \$38,000 from grants. The other added an administrative assistant and had a total of \$87,500; revenues would be \$27,500 from membership and \$60,000 in grants.

Presently we are behind the 1991 pace of membership contributions. If we get \$25,000 this year from the W. Alton Jones Foundation and another \$6,000 grant from the Winston Foundation, we will have \$31,000 of the projected \$38,000 in grants. If we worked harder for membership, we could exceed last year's pace and even go beyond the \$20,000 minimum projected for this year.

My Future

On a personal note, I have worked longer without regular pay than I originally intended and beyond what I can afford. Beginning last summer I began to reduce my hours for Methodist United a little and initiated efforts to find alternative employment (I've kept Sherman informed of this). My interests are twofold: (1) the emerging democracies in Eastern Europe and elsewhere and how I might help their citizens with training and technical assistance on grassroots democracy and (2) how democracies can resolve ethnic conflict, which is likely to be the greatest cause of war in the next two decades.

Before I focused on nuclear disarmament in 1984 I was working on aspects of grassroots democracy in the United States through the Civic Action Institute, a nonprofit corporation I established in 1969. I have kept the Institute legally alive even though it has been dormant programmatically. (Those on Methodists United Board of Directors for several years will recall

that we used the Institute as a conduit for tax-deductible donations while awaiting IRS approval of our Methodists United Peace/Justice Education Fund as a 501(c)(3) entity.) Now I am trying to reactivate the Civic Action Institute and obtain funding for projects related to the emerging democracies.

I have now lined up a small grant from the German Marshall Fund to work ten days in April hosting a group from Poland who will be coming to the United States for a national conference on citizen participation. In November I will host another group coming to another conference. A couple of related proposals are pending with other funding sources. Also, I am seeking a contract with a trade publisher to write a book on *America Democracy and the Civic Spirit*. And I have a proposal pending to undertake research in 1993 on resolution of ethnic conflict. Prospects are uncertain for these several projects and may not produce full time employment right away, but that is where I am heading.

At the same time I do not want to abandon Methodists United for Peace with Justice because I believe in its mission and I have invested a lot of time and creative energy in its work. Certainly I am committed to work through the United Methodist General Conference the first two weeks in May. I want to do what's necessary to gain acceptance of our proposal to take the nuclear arsenal off alert. And I realize that monthly through July there will be a need to get out *Peace/Justice Alerts* on budgetary and military spending issues. For our internal business we will undertake a nominating process and our annual election for the Board of Directors, which I have facilitated the last three years.

If Methodists United gets a two year \$50,000 grant from the W. Alton Jones Foundation, there will be sufficient funds for a half-time, paid executive director. I could fulfill that role at least until the fall board meeting. We

could also sustain at least a half-time executive director if we finally fulfill our prospects for substantial membership recruitment, get more United Methodist conference groups to contribute, and begin to gain support from other Pan-Methodist denominations. Those are big "ifs" considering our past experience.

Future Scenarios

This leaves a lot up in the air, but that's the way it is. The Board of Directors will need to sort out the best course of action. Let me suggest some alternatives.

Perhaps the most important thing the Board can do is to map out a vigorous membership campaign with individual directors committed to doing most of the work. We've not done too well with recruitment from Washington. Probably more can be accomplished by people around the country in their own and adjacent conferences.

At the March meeting the Board might establish a set of work priorities based upon availability of funds, staff, and volunteers. My estimate is that at least half-time staff is needed to get out *Peace/Justice Alerts* on a regular basis. I can write one in a half-day, and with our present mailing list of about 800 names I can handle printing mailing in another half-day. One could handle a larger list with volunteers. But participating in meetings and reading material to figure how what to write requires six to eight days a month. Also, mailing list development and maintenance requires time.

Therefore, if funds are not available for at least half-time staff, perhaps *Peace/Justice Alerts* should be discontinued. The downside is that the *Peace/ Justice Alert* may be one of our best services and a strong motivator

for joining Methodists United.

Peace Leaf requires a minimum of two weeks to write, get printed, and mailed, even with volunteers helping with mailing. Some issues might require three or four weeks. Time could be shortened by reducing the size to four pages and make it more a newsletter with fewer substantive articles, but this would reduce its educational value. It might be possible to contract with someone to get out *Peace Leaf* four times a year, assuming that funds are available. I am skeptical that it could be accomplished with regularity solely with volunteers.

Keeping membership records, sending out membership renewal, updating other parts of our mailing list, and adding in new names is a time-consuming task. Last summer when I began reducing my hours, I did not undertake the annual updating of United Methodist conference contacts. I'm lagging behind monthly membership renewal notices. This task seems to require from two to five days a month on the average. It could be contracted to someone with compensation on an hourly basis. It might even be handled by a volunteer, but I have grave doubts about reliability and availability of a volunteer for this task on a sustaining basis.

A related task is sending our membership brochures to board members and other recruiters. That requires several hours a month. It might be handled by the same person handling mailing list maintenance.

Relationships with board members, our National Advisory Committee, United Methodist caucuses, and leaders of other Pan-Methodist denominations also requires time. I haven't spent as much time as a full-time executive director might. It is also a task which officers and other board members could undertake.

A National Conference

At our last board meeting we discussed the possibility of sponsoring a national conference in the fall of 1993 to bring together persons from United Methodist conference peace with justice task forces, equivalent persons from other Pan-Methodist denominations, and peace and justice activists from local Methodist churches. This would be done in cooperation with denominational agencies.

I think that this is a good idea. It would help establish collegial relationships among people with similar interests. They could help one another by sharing information on what works. There could be speakers and workshops on contemporary issues. This would help grassroots Methodists work together on key matters of mutual concern. It could strengthen Pan-Methodist connections. From the perspective of Methodists United for Peace with Justice, it would help strengthen our membership base, leading to a stronger financial base.

It seems to me that such a conference should be held in a location other than Washington, D.C. This would broaden focus beyond legislative issues, which would tend to get most attention in a Washington conference. Anyway Interfaith/Impact has a legislative conference every spring that meets the need of people who want to focus on Congress.

Given our lack of large resources as a national organization, we could ask people in a particular conference, or two or three conferences together, to take the leadership in organizing the conference, handling logistics, and working with a board committee on program and selection of workshop leaders and speakers.

If this were to become an annual event, the site could rotate to different locations around the country. The site could be selected 18 months in advance so that local planners would have time to work out details and conference boards and local church groups would be able to include travel funds in their budgets.

If we had an annual fall conference, we might consider having our board election after it is over. The conference would identify prospects for board membership and would give at least our members in attendance a better idea who the candidates are. However, balloting should continue to be by mail.

By placing primary responsibility on a locally-based conference planning committee, Methodists United could stage annual conferences even if it does not have full-time staff. I know a national organization -- Neighborhoods, USA -- which functions in this manner and has had 15 annual conferences all around the country, organized almost entirely by volunteers. So even if we can't sustain a Washington-based staff to work on legislation, we could remain vital as an organization which brings together our natural constituency: peace with justice workers, committees, and task forces from the far reaches of Pan-Methodism.

Determining Priorities

To help decide our priorities we might work from the following matrix that relates tasks to availability of staff and volunteers, which in turn relates to our financial situation.

**Washington
Advocacy,**

Pan-Methodist

*National
Alerts Peace Leaf Membership relations
conference*

Personnel options

Exec. dir., full time

AA, full-time

Exec. dir., full-time

AA, half-time

Exec. dir., full time

Exec. dir., half-time

Solely volunteers

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

MEMBERSHIP CONTRIBUTIONS

Last 24 months through February 1992

Month	Amount	Amount	Month
March 1990	\$ 175	\$1,035	March 1991
April	330	640	April
May	1,185	2,255	May
June	1,470	1,985	June
July	780	490	July
August	375	395	August
September	760	680	September
October	1,145	389	October
November	1,165	1,195	November
December	1,915	700	December
January 1991	2,630	650	January 1992
February	980	745	February

[March 9, 1992]

*Contributions to Methodists United for Peace with Justice
March 1987 to December 1991, by quarter*

Year	Quarter	<u>Contributors</u>				Amount
		Total	New	Renewal	Special+	
1987	Mar.-Sept.(7 mon)	34	34			\$ 1,735
	October-December	<u>54</u>	<u>54</u>			<u>3,686</u>
		88	88			5,421
1988	January-March	32	32			846
	April-June	25	25	5*		2,097
	July-September	36	31	5*		1,772
	October-December	<u>69</u>	<u>54</u>	<u>15</u>		<u>1,790</u>
		162	137	25		6,505
1989	January-March	74	67	7		1,842
	April-June	98	78	20		2,701
	July-September	61	52	9		1,772
	October-December	<u>81</u>	<u>54</u>	<u>27</u>		<u>3,220</u>
		314	251	63		9,150
1990	January-March	37	7	30		1,195
	April-June	82	11	71		2,985
	July-September	60	11	49		1,915
	October-December	<u>113</u>	<u>17</u>	<u>63</u>	<u>33</u>	<u>4,225</u>
		310	60	217	33	
10,320						
1991	January-March	146	87	41	18	4,235
	April-June	98	43	55		4,665
	July-September	48	15	33		1,370
	October-December	<u>92</u>	<u>29</u>	<u>63</u>	<u>--</u>	<u>2,310</u>
		384	174	192	18	\$12,580

+ Special appeal to members, December 1990

* Estimated

[March 9, 1992]

*Methodists United for Peace with Justice
New Members, January 1991 to February 1992*

<i>Name</i>	<i>City, State</i>
Preston & Karen McGill	Huntsville, AL
Rev. & Mrs. Glen Napier	Opelika, AL
Rev. A.S. Turnipseed, Sr.	Ramer, AL
Rev. Pat Cunningham	Globe, AZ
Jessie Hall	Tucson, AZ
Marshall S. Lindsay	Sun Lakes, AZ
Gerry Moore	Ehrenberg, AZ
Carol Schaedler	Tucson, AZ
St. Mark's United Methodist Church	Tucson, AZ
Desert Southwest UM Conference	Phoenix, AZ
Board of Church & Society (15 in 1991, 3 new with 1992 renewal)	
Helen L. Hodgen	Torrance, CA
Dan & Mary Beth Lazzaro	San Diego, CA
Virginia Price	San Diego, CA
Virginia L. Unruhe	Ojai, CA
Church in Ocean Park	Santa Monica, CA
Walteria United Methodist Church	Torrance, CA
California-Pacific UM Conference	Pasadena, CA
Peace with Justice Task Force (2 new, 9 renewal)	
John & Maggie Carr	Wallingford, CT
M. Elizabeth Chipman	Ridgefield, CT
Paul E. Dinnis	Brandon, FL
St. Paul United Methodist Church	Largo, FL
Inez Ireland Dawes	Des Moines, IA
C. Felix Bengtson	Galesburg, IL
Rev. Paul D. Arnold	Fort Wayne, IN

Cecil Findley

Winfield, KS

Dr. Donald Cottrill

Baton Rouge, LA

Rev. John M. Down

Lake Providence, LA

Mrs. George P. Dunbar

Pineville, LA

Nell Inman

Shreveport, LA

Willie C. Patterson

Shreveport, LA

Robert Reich

Baton Rouge, LA

Sarah Schoeffler

Lafayette, LA

J.P. Woodland

Baton Rouge, LA

Louisiana Memorial UMC

Opelosas, LA

<i>Name</i>	<i>City, State</i>
<i>Evelyn S. Burns</i>	<i>Norway, ME</i>
<i>Rev. N. Ellsworth Bunce</i>	<i>Baltimore, MD</i>
<i>W.L. Cissel</i>	<i>Woodbine MD</i>
<i>Kim M. Carney</i>	<i>Bel Air, MD</i>
<i>Jack Corbett</i>	<i>Bethesda, MD</i>
<i>Suzanne Hardin</i>	<i>Derwood, MD</i>
<i>Ram Modak</i>	<i>Mt. Airy, MD</i>
<i>Althea O. Watson</i>	<i>Asheville, MD</i>
<i>Rev. Tim Boal</i>	<i>Grand Rapids, MI</i>
<i>Bonnie Byadiah</i>	<i>Grand Blanc, MI</i>
<i>Rev. David Church</i>	<i>Livonia, MI</i>
<i>Michel DePriest</i>	<i>Lansing, MI</i>
<i>Kenneth N. Downing</i>	<i>Madison Hights, MI</i>
<i>Mary E. Fleischmann</i>	<i>Saginaw, MI</i>
<i>Robert C. Hastings</i>	<i>Dearborn Heights, MI</i>
<i>Fred & Janice Linsell</i>	<i>Traverse City, MI</i>
<i>Susan McIntosh</i>	<i>Ann Arbor, MI</i>
<i>George & Lorna Morse</i>	<i>Grayling, MI</i>
<i>Lydia N. Mulder</i>	<i>Dearborn, MI</i>
<i>James B. Orford</i>	<i>Bay City, MI</i>
<i>Bill Roy</i>	<i>Redford, MI</i>
<i>Sue Russell</i>	<i>Farmington Hills, MI</i>
<i>John & Jeannette Safran</i>	<i>Clifford, MI</i>
<i>Rev. Steve Smith</i>	<i>Mt. Pleasant, MI</i>
<i>Elizabeth A. Dear</i>	<i>Warrensburg, MO</i>
<i>Missouri East UM Conference</i>	<i>St. Louis, MO</i>
<i>Peace with Justice Task Force (15)</i>	
<i>Rev. Dan Corretore</i>	<i>Norwood, NY</i>
<i>Rev. Stephen T. Deckard</i>	<i>North Syracuse, NY</i>
<i>Peter & Janet Huston</i>	<i>Scotia, NY</i>
<i>Bishop James K. Mathews</i>	<i>Albany, NY</i>
<i>New York UM Conference Board</i>	<i>White Plains, NY</i>
<i>of Church and Society (19)</i>	
<i>Troy UM Conference Board</i>	<i>Saratoga Springs, NY</i>

of Church and Society (5)
West New York UM Conference
Board of Church and Society

Spencerport, NY

Karen Lee Griffin
Rev. Laura E. Hubbard
In K. Kim
Pearl K. Reeves

Charlotte, NC
Todd, NC
Burlington, NC
Sparta, NC

Andy Duncan
Mrs. Anna Lee Schifeling

Greensboro, NC
Brevard, NC

<i>Name</i>	<i>City, State</i>
<i>Pauline Bierley</i>	<i>Westerville, OH</i>
<i>Marjorie Clark</i>	<i>Gibsonburg, OH</i>
<i>Charles F. Cooley</i>	<i>Columbus, OH</i>
<i>Arthur C. Core</i>	<i>Lebanon, OH</i>
<i>Lois J. Fagert</i>	<i>Cuyahoga Falls, OH</i>
<i>Virginia Hardin</i>	<i>Waynesville, OH</i>
<i>Betty C. Taylor</i>	<i>Akron, OH</i>
<i>Central Pennsylvania UM Conference Board of Church and Society (26)</i>	<i>Harrisburg, PA</i>
<i>South Carolina UM Conference Board of Church and Society (8)</i>	<i>Columbia, SC</i>
<i>Douglas E. Crocket</i>	<i>Johnson City, TN</i>
<i>Mrs. Charles P. Heineman</i>	<i>Waverly, TN</i>
<i>Holston UM Conference Peace with Justice Committee (5)</i>	<i>Gatlinburg, TN</i>
<i>Texas UM Conference Board of Church and Society (10)</i>	<i>Houston, TX</i>
<i>Barbara Gail</i>	<i>Burlington, VT</i>
<i>Hans & Kathy Heikel</i>	<i>Burlington, VT</i>
<i>Alfred Drake</i>	<i>Bellingham, WA</i>
<i>Thomas Burger</i>	<i>Charleston, WV</i>
<i>[March 11, 1992]</i>	

*Conference Contributions to
Methodists United for Peace with Justice*

	1988	1989	1990	1991	1992
<i>United Methodist Conferences</i>					
New York		250	500		
Troy			100	150	
Western New York				100	
Central Pennsylvania				1,000	
Peninsula			150		
Baltimore	300	300	300	300	
West Virginia			100		
South Carolina					150
Holston				100	
Detroit		475	100	300	
Missouri East			10	100	
Little Rock		100		100	
Louisiana				100	
Texas				500	
Desert Southwest				100	130
California-Pacific		500	500	500	
<i>AME Zion Episcopal Districts</i>					
3rd (W. New York, Phila-Balt Conf)			250		

[March 11, 1992]

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

April 10, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Re: Activities Report

For those of you who missed the board meeting in March, I can report that we had a very positive session. Members present reaffirmed the importance of our work and expressed a firm determination to strengthen our membership base and financial status. Because both the secretary and assistant secretary were absent, we had three volunteers to take portions of the minutes. As soon as we receive all three sections, we'll get them to you.

The Board has scheduled its next meeting for Friday and Saturday, October 9 and 10, 1992 in Washington, D.C. The meeting will begin with lunch at 12 noon on Friday and adjourn at 4:00 p.m. on Saturday. The later start on Friday will give directors an opportunity to visit congressional offices on Friday morning (assuming that Congress is still in session). Please mark these dates on your calendar.

The meeting in the spring of 1993 will be in Washington on the Friday and Saturday preceding the annual Interfaith Impact Legislative Briefing. We will let you know as soon as those dates are set.

Membership. Betty Benton has agreed to take leadership on the Board for membership recruitment, and she'll probably be getting in touch with you. Persons at the board meeting took with them copies of our membership brochure and sample copies of *Peace Leaf* for use in recruitment. If you need copies, please let me know.

Enclosed is the membership report for March 1992. We're lagging behind last year. Hopefully we'll soon be getting many new members. John Mecartney has made a commitment to recruit 100 new members, and as a demonstration of his resolve, he has advanced \$1,455 to Methodists United (deducting from \$1,500 for three members recruited as a starter). In addition to John's check we received three United Methodist conference contributions in March (\$300, \$150, \$100). This yielded a higher end-of-the-month balance, as shown in the treasurer's report.

United Methodist General Conference. We are moving ahead with plans for our Peace with Justice Breakfast on May 6 at the United Methodist General Conference in Louisville. We have sent the enclosed flyer to all delegates from the United States and abroad, all resident bishops, and heads of general boards and commissions and the caucuses concerned with social issues. Several members of our Board and other contacts have volunteered to help us at the breakfast. We are planning for 200 people, but we can make adjustments for more or fewer if we know in time.

With best regards,

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

May 27, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Here are the treasurer's report and the membership report for April 1992. Philip Miller has agreed to be treasurer and will take over in July. As you will notice, very little is happening with membership recruitment. Consequently revenue is slight. In contrast we have had considerable success with our program initiatives.

UM General Conference. Sherman Harris and I were in Louisville from May 4 to 10. We had 147 at the Peace with Justice Breakfast and sold about 15 more tickets than that (some no-shows). Bishop Dale White cancelled the week before because of a health problem, but we were able to get Bishop William Dew, who is a member of the General Board of Church and Society, to talk about the Peace with Justice Special Program. Bishop Judith Craig gave the invocation and Bishop Felton May spoke about the Drugs and Violence Special Program. Bishop Ruediger Minor from Germany spoke from the floor along with several caucus representatives. Sherman presided, and I presented our proposed resolution on "Nuclear Disarmament: the Zero Option." In a separate mailing Sherman is sending you a copy of the breakfast program and the compendium of peace and justice proposals we prepared.

General Conference adopted the "Zero Option" resolution with an amendment calling for mutual verification (I wrote it for a committee member). The General Council on Ministries offered Peace with Justice as one of three major programs for the quadrennium (others were Drugs and Violence and Campus Ministries). All three passed. Thus, what we advanced four years ago is now well into the fabric of the denomination.

Off Alert. Our effort to get the global strategic arsenal deactivated is proceeding. The sign-on letter to Presidents Bush and Yeltsin, which we initiated in February, apparently reached Yeltsin. He instructed the Russian Embassy in Washington to seek us out and indicate that the Russian Federation supports the concept of separating warheads from all strategic missiles, bringing all submarines into port and removing their missiles, and placing all bombs in central storage, all with mutual verification. Sherman and I were invited to the Russian Embassy to receive this message. We learned that Russian Foreign Minister Andrei Kozyrev had made in speech in Geneva along these lines in February. I followed up by getting 22 other organizations to join with us in writing to Secretary of State James Baker, urging him to accept this proposal. Baker has worked out a protocol for the START agreement that deals with strategic nuclear weapons in four successor states of the Soviet Union, so maybe he will consider this further step. Stay tuned.

Sherman's communication to you covers other items.

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

June 18, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Here are the membership and treasurer's reports for May 1992. We received \$500 from the Baltimore UM Conference, \$250 from Foundry UMC in Washington, D.C., and \$100 from one individual. Otherwise not much else and only one new member. John Mecartney felt it was necessary to ask for a return of \$1,000 of the amount he advanced for the membership campaign, so this is shown as a debit on the treasurer's report. In June we have paid the bill for the General Conference breakfast and the last of my long-overdue expense submissions, so the treasury is getting bare.

Phillip Miller is taking over as treasurer, and he will prepare the next report.

My Methodists United work is mostly dealing with our proposal to take the global strategic arsenal off alert. Enclosed is a statement I issued after the Bush-Yeltsin summit. I sent copies to about 100 people in the media and to about 50 contacts in Congress, including all members of the Senate Foreign Relations Committee, who will hear testimony from Secretary of State Baker on June 23.

I assume that by now you have received Sherman's mailing. You can see

from it that there are some important issues for Methodists United for Peace with Justice to work on during the coming months.

With best regards,

METHODISTS UNITED FOR PEACE WITH JUSTICE

421 Seward Square, SE

Washington, DC 20003

(202) 546-5551

A FOUR YEAR STEWARDSHIP REPORT

by

Howard W. Hallman, Executive Director

June 30, 1992

Having resigned my position as executive director of Methodists United for Peace with Justice effective July 1, 1992, I am submitting a final report to summarize and offer a self-evaluation of my work and the activities of Methodists United during the past four years.

Background

*Methodists United for Peace with Justice was initiated in early 1987 by Edward Helm, Adrien Helm, and other members of the Peace Mission of Foundry United Methodist Church in Washington, D.C. In February they invited a larger group of people to meet to consider founding an organization to follow through on the call for greater witness and action for peace and justice, as contained in the United Methodist Bishops' pastoral letter and foundation document, *In Defense of Creation* (1986). Those attending included Sherman Harris from Asbury United Methodist Church and myself. Reaction was favorable, and the organization was launched.*

During the remainder of 1987 Methodists United focused on improving

US/Soviet relations through citizen diplomacy and through support for nuclear arms reduction. *Peace Leaf* was started as a newsletter. A voluntary Steering Committee formed, and a National Committee was established. A membership campaign was launched in the fall. By the end of the year Edward and Adrien Helm and Sherman Harris were serving as co-chairs, and I was issues chair.

Methodists United continued citizen diplomacy in 1988. A delegation went to the United Methodist General Conference in St. Louis where we put on a Peace with Justice Breakfast and successfully lobbied to have Peace with Justice established as a special program for the quadrennium and to gain General Conference endorsement of *In Defense of Creation*. That summer the Helms announced that they were moving to Florida in September. In order to help take up the slack from the loss of their industrious leadership and to strengthen our national base, I offered to undertake a broadened membership campaign on a commission basis and to work with the Steering Committee to write bylaws and develop a national Board of Directors.

In this manner I began to function partly as staff, although I never received any compensation for this period of service, and also continued as issues chair. In 1989 when we organized our first official Board of Directors, I was appointed executive director. In this report I describe and analyze my work since July 1988 when I first undertook membership and organizational activities as quasi-staff. My report runs from what I consider most successful to least successful.

ISSUES ACTIVITIES

I have provided leadership and performed staff work on major public issues that Methodists United has focused on. This has consisted of advocacy work in Washington, D.C. and assisting grassroots activities around the United States.

Advocacy in Washington

In Washington a lot of advocacy occurs through coalitions of like-minded organizations, and much of my work has involved coalition activities.

*As staff representative of Methodists United, I have participated regularly in the **Monday Lobby**, which consists of representatives of arms control, peace, and religious organizations who meet every Monday at 12 noon when Congress is in session. I have helped formulate tactics, frequently signed group letters to members of Congress, occasionally made calls to congressional staff on pending votes, and used information gained at the Monday Lobby for legislative alerts to our grassroots network (see below for listing). During this period I have been the only Methodist participant (always making it clear that I don't represent any official Methodist body). Our organizational name has been the only Methodist representation on numerous letters to Congress on matters relating to arms reduction and budget issues.*

In keeping with the far-reaching proposals of the United Methodist bishops, I have served within the Monday Lobby as a strong advocate against nuclear deterrence and for nuclear disarmament. This compares with others who would settle for minimal deterrence and more limited arms reductions. I have played a leadership role in advancing the idea of taking the global nuclear arsenal off alert by separating warheads from delivery

vehicles. More than 30 national organizations supported this idea in a letter to President Bush and President Yeltsin in February 1992. The Russian Embassy has replied that the Russian government supports this approach and indicated that Foreign Minister Kozyrev had endorsed this idea in a speech in Geneva on February 12. It's possible that he got the idea from us, for I wrote to him and President Yeltsin last November, though we have no proof. I am continuing to press for this approach, especially trying to get it incorporated into the START II agreement that is being drafted following the Bush-Yeltsin meeting in June 1992.

After Iraq's invasion of Kuwait in August 1990 the Monday Lobby became a vehicle for opposing offensive military action. I signed a number of group letters to President Bush and Congress and sent out a flow of alerts to our grassroots contacts. Another active organization was Churches for Middle East, which has official representation from three United Methodist divisions, all based in New York. Of these the United Nations Office of the Women's Division was most active in opposing the war. We served as a useful auxiliary and grassroots mobilizer from our base in Washington, a task for which the General Board of Church and Society did very little.

At my initiation Methodists United in the spring of 1989 developed "A Call for Shift in Budget Priorities from Military To Human Needs" and gained endorsement of a majority of United Methodist resident bishops and of many conference peace and justice leaders around the country. That summer I was a founding member of the **Citizens Budget Campaign**, a coalition of religious organizations and some other groups working together to bring about reduction in military spending, greater attention to human and community needs, federal deficit reduction, and greater fairness in taxation. Until the fall of 1991 I was the only Methodist participant. Since then Mark Harrison of the United Methodist General Board of Church and Society has participated, but only Methodists United has sent out grassroots alerts.

Sherman Harris, chair of Methodists United's Board of Directors, and I have participated in the **Alliance for Our Common Future**, a broad coalition of organizations dealing with arms reduction, budget priorities, international organizations, and environmental issues. Its main function is information sharing. Methodists United is also a member of the **Coalition on Human Needs**, though I haven't had time to be very active.

All told my participation in these coalitions has provided virtually the only Methodist presence. This type of work isn't showy and doesn't make headlines. Therefore, it is not an activity for exciting potential financial donors, and it's hard to convert into membership except as it supports of grassroots alert. But it's been a worthy activity. My work on nuclear disarmament has especially been on the cutting edge of public policy advocacy.

Grassroots

We balance public advocacy in Washington with grassroots education and mobilization. Our participation in Washington-based coalitions provides us with information to share. Our grassroots network provides legitimacy for our Washington work, for we have constituents to mobilize on various issues.

Peace Leaf: We publish *Peace Leaf* as our basic educational bulletin. Our intent is to get it out quarterly, but we have been unable to keep that schedule because of financial limitations. Since I have taken on the staff role for Methodists United, we have published the following issues:

- | | |
|---|---------------------|
| 4 What Future for Star Wars? | July-September 1988 |
| 5 Children and Youth: America's True Future | October-December |

1988

6	Spotlight on the
Federal Budget	January-March 1989
7 Achieving Arms Reduction	April-June 1989
8	Federal Budget
Perspectives	January-March 1990
9 After the Cold War	April-June 1990
10 Perspectives on a New World Order	January-March 1991
11 Nuclear Disarmament: The Zero Option	October-December

1991

Peace/Justice Alerts. In January 1988 at my suggestion we commenced publishing *Peace/ Justice Alerts* as a means of sending out timely information on issues under consideration by Congress and the Executive Branch. Timing is determined primarily by the congressional schedule. Topics are related to our priority issues. Subjects covered through June 1992 include:

Issue Subject	Date
1 Begin the Push for the End of Star Wars	January
1989	
2 How to Influence the Federal Budget	February
1989	
3 Transform Federal Budget Priorities	April 1989
4 Block Funding of New Strategic Weapons	May 1989
5 Congress to Vote on Defense Authorization Bill	July 1989
6 Influence FY 1991 Federal Budget Priorities	October
1989	
7 It's Budget Time Again	February

1990		
8	Congress Will Decide Budget Priorities in April	March 1990
9	Budget Summit to Determine Federal Budget Priorities	June 1990
10	Senate to Vote on Defense Authorization	July 1990
11	House Vote on Defense Authorization after Labor Day	August 1990
12	Oppose Offensive Military Action in Persian Gulf	November
1990		
13	Prevent War in Persian Gulf	Dec. 6, 1990
14	Action Still Needed to Prevent War in Persian Gulf	Dec. 27,
1990		
15	Now That War Has Started	Jan. 17,
1991		
16	Talking Points on Gulf War and Federal Budget	Feb. 8, 1991
17	After the War in the Persian Gulf	March 15,
1991		
18	Congress to vote on B-2 Bomber and Star Wars	May 10,
1991		
19	Federal Budget Issues Now In Focus	Jan. 31,
1992		
20	Take the Strategic Arsenal Off Alert	April 1992

In June 1991 we joined six other organizations in sending out a postcard alert on upcoming Senate vote on the B-2 bomber. From May to July special alerts went to contacts in 22 states where the senator was a swing vote on the B-2. In June 1992 we joined with several other organizations in sending a special alert to people in 14 states to get them to encourage their senator to sponsor nuclear test ban legislation.

Conference petitions, resolutions. Several times we have sent petitions and suggested resolutions to United Methodist conference boards of church and society and peace with justice task forces for use at their annual conference. We received responses from about one-fourth of the 72 conferences.

Handbook. During the first year of Methodists United, Adrien Helm, Sherman Harris, and several other founders developed *Witnessing for Peace and Justice: Peacemaker Handbook*. It was finally published in December 1989, largely through Sherman's efforts. We sent it to all members and have made it available for sale at United Methodist annual conferences. However, during the last year distribution has lagged.

ORGANIZATION

In 1987 Methodists United for Peace with Justice incorporated in the District of Columbia as an organization that would function under section 501(c)(4) of the Internal Revenue Code. The founders, mostly people in the Washington, D.C. area, became an ad hoc Steering Committee with officers chosen by consensus. A commitment was made to operate in this manner for two years and then to establish a national governing board. There was also an intent to set up a second organization under section 501(c)(3) in order to receive tax-exempt contributions.

Two Entities. When I became quasi-staff on a part-time basis in July 1988, I took the lead in working out organizational details. I drafted bylaws for the 501(c)(4) corporation and articles of incorporation and bylaws for a proposed 501(c)(3) corporation. Over a period of months the Steering Committee worked over the (c)(4) bylaws and adopted them in May 1989. The new bylaws set forth procedures for electing a national Board of

Directors.

Our research revealed that we did not need to create another organization to gain 501(c)(3) status but instead could establish a special fund, separate and apart from other funds, for this purpose. The interim Steering Committee drafted a resolution to create the Methodists United Peace/Justice Education Fund, and the new Board of Directors adopted it in October 1989. I followed through by filing an application with the Internal Revenue Service, and the Education Fund received recognition as a 501(c)(3) entity in July 1990.

Board of Directors

In the summer of 1989 the Steering Committee solicited nominations for the new Board of Directors and conducted an election with the membership by mail ballot. Eighteen directors were elected, all from a United Methodist background. They met in October, chose officers, and assigned directors by lot to one-, two-, and three-year terms. When the Board met in March 1990, members voted to add representatives from other Methodist denominations and United Methodist racial/ ethnic caucuses by appointment.

The board election in the summer of 1990 chose ten directors, who joined 12 elected holdovers. I made contacts with leaders of other Methodist entities and gained representative to our Board from African Methodist Episcopal Church, African Methodist Episcopal Zion Church, Black Methodists for Church Renewal, and the Native American International Caucus.

The board election of 1991 chose ten directors to join the 16 elected

holdovers as we continued to expand the Board. The appointed members continued on the Board. With my resignation as executive director, responsibility for the 1992 nominating process and election has been picked up by board members.

We have settled into a pattern of semi-annual board meetings on a Friday and Saturday in fall and spring in Washington, D.C. Annually we elect officers of the Board at the fall meeting and appoint a nominating committee for the next board election at the spring meeting.

When we sought nominations, we stated plainly that we have no funds to pay travel expenses of board members though we can offer host housing in Washington. We have been fortunate in getting some very able people from all parts of the United States to serve on the Board. They have functioned mainly as a policy-making body with thorough discussion of issues at the semi-annual board meetings. For the most part members have not functioned as a working board between meetings in recruiting members and fundraising.

National Advisory Committee

The founders of Methodists United set up a National Committee of prominent United Methodists with the intent of gaining their endorsement, providing recognition for our new organization, and possibly initiating activities. When we adopted bylaws, it was renamed National Advisory Committee.

We have been fortunate in the getting some well-known Methodists to serve on the National Advisory Committee. Most are United Methodists, but we have achieved representation from the African Methodist Episcopal and AME Zion denominations. Their names on our letterhead have helped

establish our legitimacy. From time to time we have contacted members for advice on particular issues, and we have invited them to sign public statements and letters to public officials.

ECCLESIAL

Much of our work has been directed toward influencing public policy. but we have also given attention to church policies and practices.

United Methodist

Mostly we have related to the United Methodist Church, the denomination of our founders and most of our board members.

Annual Conferences. We have focused particularly upon establishing cooperative relationships with peace and justice activists in annual conferences. We have developed a mailing list of conference peace with justice task forces, boards of church and society, council directors, conference staff assigned to peace and justice, and resident bishops. We send them *Peace Leaf*, *Peace/ Justice Alerts*, petitions, and other special mailings. We use these contacts for targeted phone calls in grassroots lobbying. By now a majority of our elected board members come from this constituency. We also send news releases to conference newspapers.

General Board of Church and Society. Our relationship with the General Board of Church and Society has gone through three phases. It started with uneasy relations, caused partly by our overly aggressive approach and partly by a couple of GBCS staff members who opposed the formation of an independent organization and expressed their disapproval to persons from other organizations in Washington and in annual conferences.

They succeeded in turning one of our elected board members against us, and this required lots of board time to define our role as a supportive, noncompetitive organization.

As a result of this conflict, we pulled back to having almost no relationship with the General Board of Church and Society for a year or so. Fortunately this second phase is over, and we have entered a third phase of cooperative working relations. GBCS has new staff person, Robin Ringler, assigned full time to peace with justice activities, and she recognizes us as an ally. We have the same perception, knowing that there is lots to do and that we are all members of the body of Christ with different functions to perform.

General Conference. As in 1988, so also in 1992 we put on a Peace with Justice Breakfast at the United Methodist General Conference. We had 147 in attendance on the second day of General Conference. Bishop Judith Craig gave the invocation, Bishop William Dew and Bishop Felton May highlighted key issues that would be coming up in legislative committees, and Bishop Ruedeger Minor from Germany offered observations from the perspective of Central and Eastern Europe. Sherman Harris and I carried the load for this event, but several members of our Board who were delegates and some other volunteers helped us.

We successfully lobbied for passage of a resolution on "Nuclear Disarmament: The Zero Option", which our Board of Directors proposed last October. We supported proposals from the General Council of Ministries and the General Board of Church and Society to enhance the status of Peace with Justice as a special program in the coming quadrennium. We had worked hard to gain acceptance of this program at the 1988 General Conference, and this time it was pushed by the church's top leadership.

Pan Methodist

From the beginning we made a commitment to go beyond the United Methodist Church by working with persons from other Methodist denominations. We moved in this direction in 1990. Upon the advise of local leaders in Washington, D.C. from African Methodist Episcopal, African Methodist Episcopal Zion, and Christian Methodist Episcopal Churches, I made contact with the ecumenical bishops from each denomination. As a result, AME Bishop Frederick H. Talbot and AME Zion Bishop J. Clinton Hoggard agreed to serve on our National Advisory Committee and to appoint representatives to our Board of Directors. We are still trying to achieve a similar relationship with the Christian Methodist Episcopal Church.

This has been a very modest beginning but has not yet blossomed into a full relationship with these denominations, their districts, and conferences as it has with the United Methodist Church. I believe it is important because they are in touch with a constituency which can teach us much, especially about contemporary justice issues in the United States. It is also desirable in order to overcome historic separation, which we didn't cause but can remedy. However, building these kind of relationships requires far more time than I have had available. So it is an unfulfilled mission.

MEMBERSHIP AND FINANCE

Finance has always been a struggle for Methodists United for Peace with Justice. We have lived beyond our means and never raised enough money to pay a regular salary to staff. The pattern is as follows:

			End of year	
Year	Revenue	Expenditures	Cash balance	Accounts payable

1987	\$ 5,821	\$ 3,630	\$2,190	\$3,462
1988	6,846	8,615	472	6,550
1989	11,356	10,202	1,577	8,059
1990	16,385	17,322	839	8,754
1991	19,705	20,191	352	3,151

Most of the revenue has come from membership contributions. The main exception were grants of \$6,000 from the Winston Foundation in 1990 and 1991.

Accounts payable. When I took over management of finances in September 1988, there was an unpaid printing bill slightly over \$4,000 from the initial membership drive. Chip Craver, one of the founders, made a personal contribution of \$1,500 toward this bill. Eventually we worked out an arrangement with the printer to waive finance charges and to pay the balance in \$200 monthly payments, which we completed in the spring of 1991. This was done from funds I raised rather than going to my compensation, so in effect I personally paid off the other \$2,500.

When I took on the membership campaign in the fall of 1988, the Steering Committee agreed to pay me one-third of revenue raised as compensation. This was based upon what turned out to be unrealistic projections of new members (more on this below). During the 15 months this agreement was in effect we obtained \$7,728 in membership contributions, of which my compensation should have been \$2,576. This was never paid. I have now waived this amount by contributing it to the Methodists United Peace/Justice Education Fund so that it can be a tax-deductible contribution. This will remove it from accounts payable.

In an attempt to build an organization by offering a valuable product, I

got out *Peace Leaf* and *Peace/Justice Alerts* with regularity along with membership recruitment letters. Revenue went mostly for printing *Peace Leaf* and bulk mail postage. I accumulated a backlog of unpaid monthly expense reimbursements for photocopying, printing some of the *Alerts*, postage, and supplies. This is why accounts payable rose in 1989 and 1990. During the last 18 months we have chipped away at these bills and paid all long-standing bills by June 1992. By my waiving the unpaid commission, accounts payable will be minimal on June 30, 1992 as I complete my work as executive director.

Membership. Throughout our history we have tried to build a membership around the country. Trends are shown on the next page.

In 1987 we receive a seed grant of \$1,500 from Foundry United Methodist Church and \$600 in 1988. We launched a direct mail campaign in the fall of 1987, received fair results, but didn't raise enough to pay the printing bill. I picked up the effort in the fall of 1988, used less expensive material, mailed to a variety of United Methodist lists, and got a steady flow of members through 1989. Revenue could have paid for the expenses of membership solicitation, but we diverted most of it to *Peace Leaf* and *Peace/Justice Alerts* as a way of providing valuable products. We took the approach of the movie, *Field of Dreams*: "If you build it, they will come."

But they didn't come in large numbers. Therefore, in 1990 we began trying foundations and ceased direct mail recruitment. This resulted in a substantial drop off in new members. Our only success with foundations was the grants of \$6,000 in 1990 and 1991 from the Winston Foundation. We were applying during a period of lesser foundation resources for peace activities and weren't able to compete successfully with other applicants, many with longer track records. Also, some of the foundations felt that we

should raise our funds from Methodist sources.

I gave more attention to membership development in 1991, though not with sizable direct mailings as in 1988 and 1989. New memberships picked up in the first half of 1991, largely the result of group membership by several United Methodist conferences. Over several years we have tried to obtain contributions from United Methodist conferences, offering to put members of peace with justice task forces on our mailing list. So far 14 have made contributions, plus one AME Zion conference. About 20 local churches have also contributed.

*Contributions to Methodists United for Peace with Justice
March 1987 to June 1992, by quarter*

Year Quarter	Contributors				Amount
	Total	New	Renewal	Special+	
1987 Mar.-Sept.(7 mon)		34	34		\$ 1,735
October-December		<u>54</u>	<u>54</u>		<u>3,686</u>
	88	88			5,421
1988 January-March	32	32			846
April-June	25	25	5*		2,097
July-September	36	31	5*		1,772
October-December		<u>69</u>	<u>54</u>	<u>15</u>	<u>1,790</u>
	162	137	25		6,505
1989 January-March		74	67	7	1,842
April-June	98	78	20		2,701
July-September	61	52	9		1,772
October-December		<u>81</u>	<u>54</u>	<u>27</u>	<u>3,220</u>
	314	251	63		9,150
1990 January-March		37	7	30	1,195
April-June	82	11	71		2,985
July-September	60	11	49		1,915
October-December		<u>113</u>	<u>17</u>	<u>63</u>	<u>33</u>
	<u>4,225</u>				
	310	60	217	33	
10,320					

1991	January-March	146	87	41	18	4,235
	April-June	98	43	55		4,665
	July-September	48	15	33		1,370
	October-December		<u>92</u>	<u>29</u>	<u>63</u>	— —
		<u>2,310</u>				
		384	174	192	18	12,580
1992	January-March	86	21	65		4,005
	April-June	71	23	48		2,771

+ Special appeal to members, December 1990

* Estimated

Several times we have projected some tantalizing arithmetic. There are 72 United Methodist conferences, we note. If we got new ten members per conference, that would yield 720 members. If their contribution averaged \$20, that would produce \$14,400. Twenty per conference would yield \$28,800. Perhaps the average membership could be 30, 40, or 50 per conference (more in some than others). Add in \$50 and \$100 contributions from several hundred churches and \$100 to \$500 from one-third to one-half of the conference peace with justice task forces, and we would have a strong revenue base. Then there is a potential for tapping churches and individuals in other Methodist denominations.

It turns out that this is more dream than reality. Our direct mail efforts have failed to produce anything approaching this potential. At each board meeting most of the directors present make enthusiastic promises of how many members they will recruit, but only a few of them have followed through and then with only modest results. We have talked about seeking some major donors but have had only modest success. I lack a gift for this

task, and no one else has taken on this assignment.

Thus, I have failed to build the membership base that I promised and have failed to raise sufficient funds to maintain the program level that I have developed. During the past four years I have been paid in only four months. I worked about half time beginning in the fall of 1988, then full time after I was appointed executive director in October 1989. I cut back to three-fourths time in the summer of 1991 and to half-time this spring. As a result of cutting back, some things I previously did have fallen by the wayside, such as following through with mailing lists and individual names supplied by board members for membership recruitment. As I ration my time, my priority has been work on issues rather than fundraising and membership recruitment.

As previously noted, the Board of Directors has functioned primarily as a policy body rather than a working board which recruits members and raises funds. However, at the March 1992 board meeting several directors promised to take up the task of membership development.

CONCLUSION

I believe that the experience of the last five years has shown that it is useful to have a national association of Methodist laity and clergy working on key peace and justice issues through public policy advocacy in Washington linked with grassroots education and mobilization. Because of our nonbureaucratic structure and our flexibility to work outside the church hierarchy, Methodists United can do things official agencies cannot. We are able to respond quickly to new issues, get bishops and other church leaders to sign public statements, and establish direct connections with conference task forces and local churches without following the strict lines of authority. We

were able to put on peace with justice breakfasts at the last two United Methodist General Conference and to openly engage in lobbying on issues of importance to us.

At the same time it is important for us to work amicably with official church agencies. They have far more resources than we will ever have, they have a much wider agenda, and they have communication routes within the official structure that are indispensable. Our strengths complement theirs. Cooperation rather than competition is essential, and also mutual recognition that each of us has a legitimate place in the body of Christ with its many parts.

The question is whether an independent association of this nature is viable over the long haul. Methodists United started with enthusiastic volunteers, but many fell by the wayside within a year and a half. I functioned as supposedly paid staff, going from half-time to full-time and back to half-time. This made it possible to enlarge the scope of *Peace Leaf*, start *Peace/Justice Alert*, get them out with frequency, and engage in public policy advocacy in Washington on a regular basis. But with my departure from the position of executive director our activities are not likely to continue at the level of the last three years unless the Board raises funds to maintain a regular staff or unless enough volunteers are found to work the equivalent of a full time staff person. So I leave with an unanswered question.

June 30, 1992

To: Board of Directors

From: Howard W. Hallman, Executive Director

Re: Final Report of Activities

Today I am completing my work as executive director of Methodists United for Peace with Justice. I won't say "goodbye" because I will continue to serve on the Board of Directors, if elected in the upcoming election.

Enclosed is the membership report for June 1992. We had a pickup in new members because of the work of John Mecartney, who recruited every one on the list except Betty Whitehurst, who was a General Conference delegate from the Virginia conference. Renewals also picked up because near the end of May I sent out notices for the first time since March.

Phillip Miller, the new treasurer, will be preparing the financial report for June. You will receive it later. On accounts payable we have now caught up on all of my expense submissions from previous years. I am relinquishing my claim for the \$2,576.33 commission I never received for my membership work in 1988-89. I will forgive that amount as a contribution to the Methodists United Peace/Justice Education Fund so that I use it as a charitable deduction on my income tax. In this manner accounts payable are close to zero.

I have continued to work on taking the strategic arsenal off alert. Although the Bush-Yeltsin agreement is significant by Cold War standards, it continues nuclear deterrence forever and will drag out the process of eliminating

multi-warhead ICBMs for seven to ten years. Therefore, I put out a statement on the opportunity missed by not going to zero alert now. I followed through with a letter to Secretary of State Baker, urging that this element be included in the treaty language being written in the next two months. I am sending the enclosed "Dear Colleague" letter to about 100 organizational contacts plus United Methodist bishops. I urge you to join others in writing Secretary Baker on this issue.

Also enclosed is "A Four Year Stewardship Report", which I have written to summarize my work since I began to play a staff role for Methodists United in the summer of 1988 and to offer a self-evaluation. My conclusion is that we have an important organization that deserves to continue. I end with an unanswered question of whether members of the Board of Directors will do those things necessary to make this happen. I hope so!

With best regards,